

Preliminary Appeal

Cuba

Hurricane Matthew Response - CUB161

Preliminary Appeal Target: US\$1,217, 934

Balance Requested: US\$1,217, 934

Geneva, 10 October 2016

Dear Colleagues,

Matthew the devastating hurricane, Category 4 on the Saffir Simpson scale, hit Punta Caleta Cuban land, south of the province of Guantánamo (the western province of the island), on October 4 2016 at 18:00 local time, where it remained for eight hours with winds of 250 km/h, leaving severely affected territories in Guantánamo and Holguin provinces. Waves of 6 to 8 meters high, coastal flooding, heavy rains and winds, with over 100 km/h gusts remained around 48 hours battering the eastern and central coast of Cuba, especially in the municipalities of Yateras, San Antonio South, Baracoa, Maisi and Imías province of Guantánamo and Holguin.

The biggest damages reported are in the electrical and communication services; the main routes of access to the territory collapsed and more than 176,000 people in five municipalities of Guantánamo had no communication for more than 24 hours due to the collapse of bridges, falling trees, overflowing rivers and water walls, coastal flooding and landslides. This totally or partially affected more than 95% of houses mostly with loss of roofs and roof structures; food security suffered major damages due the destruction of coconut, banana and cocoa plantations, which is the main economic sources of livelihood in the area in such a manner that food security will be compromised for the immediate future.

Guantánamo is the poorest province in Cuba. Despite the low level of preparation among the population of this province in regards to disaster reduction and few similar experiences previously lived, the measures taken by the Civil Defense have succeeded to avoid to have casualties. A total of 1, 079 people were evacuated, and they moved to friends or families' houses, shelters, churches and even in nearby caves.

The ACT Cuba Forum, through the Cuban Council of Churches (CIC), plans to provide humanitarian assistance to 3,000 households in the municipalities of Maisí, Baracoa and Imías (Guantánamo) to support them in their rehabilitation and resilience building process with dignity. Response will include: Food Security, Water and Sanitation, Psychosocial support, Shelter & settlement and early recovery & livelihood restoration.

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EXECUTIVE SUMMARY**TITLE:** Hurricane Matthew Response, Cuba**ACT PRELIMINARY APPEAL NUMBER:** CUB161**PRELIMINARY APPEAL AMOUNT REQUESTED (US\$):** 1,217, 934**DATE OF ISSUANCE:** 10 October 2016**NAMES OF ACT FORUM AND REQUESTING MEMBERS:**

ACT FORUM	CUBA
ACT REQUESTING MEMBERS	CUBAN COUNCIL OF CHURCHES, CIC

THE CRISIS

Matthew the devastating hurricane, Category 4 on the Saffir Simpson scale, hit Punta Caleta Cuban land, south of the province of Guantánamo, on October 4, 2016 at 18:00 local time, where it remained for eight hour with winds of 250 km/h, leaving severely affected territories in Guantánamo and Holguin provinces.

PRIORITY NEEDS

Food security
 Water and Sanitation
 Psychosocial support
 Shelter and settlement
 Early recovery & livelihood restoration

PROPOSED EMERGENCY RESPONSE

KEY PARAMETERS:	CIC												
Project Start/Completion Dates	15 October 2016 to 15 October 2017												
Geographic areas of response	Municipalities of Baracoa, Maisí and Imías in Guantánamo province.												
Sectors of response & projected target population per sector	<table> <tr> <td>Food security</td><td>3,000 hhs</td></tr> <tr> <td>Water and Sanitation</td><td>3,000 hhs</td></tr> <tr> <td>Psychosocial support</td><td>3,000 hhs</td></tr> <tr> <td>Shelter & settlement</td><td>300 hhs</td></tr> <tr> <td>Early recovery & livelihood restoration</td><td>3,000 hhs</td></tr> <tr> <td>NFIs</td><td>300 hhs</td></tr> </table>	Food security	3,000 hhs	Water and Sanitation	3,000 hhs	Psychosocial support	3,000 hhs	Shelter & settlement	300 hhs	Early recovery & livelihood restoration	3,000 hhs	NFIs	300 hhs
Food security	3,000 hhs												
Water and Sanitation	3,000 hhs												
Psychosocial support	3,000 hhs												
Shelter & settlement	300 hhs												
Early recovery & livelihood restoration	3,000 hhs												
NFIs	300 hhs												

TABLE 1: SUMMARY OF PRELIMINARY APPEAL REQUIREMENTS BY ACT MEMBER AND SECTOR:

Preliminary Appeal Requirements	CIC	Total Requirements
Total requirements US\$	1,217,934	1,217,934
Less: pledges/contributions US\$	0	0
Balance of requirements US\$	1,217,934	1,217,934

TABLE 2: REPORTING SCHEDULE

Type of Report	CIC
Situation reports	Biweekly the first month Monthly from the second month
Interim narrative and financial report	30 April 2017
Final narrative and financial report	31 December 2017
Audit report and management letter	31 January 2018

Please kindly send your contributions to either of the following ACT bank accounts:

US dollar

Account Number - 240-432629.60A

IBAN No: CH46 0024 0240 4326 2960A

Euro

Euro Bank Account Number - 240-432629.50Z

IBAN No: CH84 0024 0240 4326 2950Z

Account Name: ACT Alliance

UBS AG

8, rue du Rhône

P.O. Box 2600

1211 Geneva 4, SWITZERLAND

Swift address: UBSWCHZH80A

For earmarking of pledges/contributions, please refer to the spread sheet accessible through this link <http://reports.actalliance.org/>. The ACT spread sheet provides an overview of existing pledges/contributions and associated earmarking for the appeal.

Please inform the Head of Finance and Administration, Line Hempel (Line.Hempel@actalliance.org) and Senior Finance Officer, Lorenzo Correa (Lorenzo.Correa@actalliance.org) with a copy to the Regional Representative Carlos Rauda (carlos.rauda@actalliance.org), of all pledges/contributions and transfers, including funds sent direct to the requesting members.

We would appreciate being informed of any intent to submit applications for EU, USAID and/or other back donor funding and the subsequent results. We thank you in advance for your kind cooperation.

For further information please contact:ACT Regional Representative – Latin America and the Caribbean, Carlos Rauda (cra@actalliance.org)ACT website address: <http://www.actalliance.org>

Florine Jobin

ACT Alliance Humanitarian Officer



II. NARRATIVE SUMMARY

DETAILS OF THE EMERGENCY

Matthew the devastating hurricane, Category 4 on the Saffir Simpson scale, hit Punta Caleta Cuban land, south of the province of Guantánamo, on October 4 2016 at 18:00 local time, where it remained for eight hour with winds of 250 km/h, leaving severely affected territories in Guantánamo and Holguin provinces.

Waves of 6 to 8 meters high, coastal flooding, heavy rains and winds, with over 100 km/h gusts remained around 48 hours to batter the eastern and central coast of Cuba, especially in the municipalities of Yateras, San Antonio South, Baracoa, Maisi and Imías province of Guantánamo and Holguin.

The biggest damages reported are in the electrical and communication services; the main routes of access to the territory collapsed and more than 176,000 people in five municipalities of Guantánamo had no communication for more than 24 hours due to the collapse of bridges, falling trees, overflowing rivers and water walls, coastal flooding and landslides. This totally or partially affected more than 95% of houses mostly with loss of roofs and roof structures; food security suffered major damages due the destruction of coconut, banana and cocoa plantations, which is the main economic sources of livelihood in the area in such a manner that food security will be compromised for the immediate future.

Guantánamo is the poorest province in Cuba. Despite the low level of preparation among the population of this province in regards to disaster reduction and few similar experiences previously lived, the measures taken by the Civil Defense avoiding to have casualties. A total of 1,079 people were evacuated, and they moved to friends or families' houses, shelters, churches and even in nearby caves. It has been assessed that one hundred thousand inhabitants have affectations with water supply therefore six brigades of the National Institute of Hydraulic Resources are working to reverse the situation and water is being supplied to the population through pipes.

ACTIONS TO DATE, AND EMERGENCY NEEDS

The Emergency Committee of the Cuban Council of Churches (CIC) was activated on Friday 4th October and had its first meeting in order to take some measures on preparedness at national and local level. Local Emergency Committees of eastern provinces were activated immediately. The coordination between CIC and the governmental Office for Religious Affairs (OAAR) was established to expedite visits to the affected areas considering articulation with Civil Defense and local authorities.

However the final damages and needs assessment is not ready due to the difficulties in accessing the most affected areas. The local ecclesiastic leadership, government authorities and CIC consider the main priority needs are emergency relief such as shelter, water, food, hygiene kits, health support, and psychosocial support. Pastor Joel Ortega Dopico, President of the Cuban Council of Churches (CIC) is in the area affected by the hurricane, along with representatives of the local churches and the Cuban government authorities, in order to make a preliminary damage assessment to determine the needs, and is providing data from the ground.

PROPOSED EMERGENCY RESPONSE

OVERALL GOAL:

To contribute to the recovery of communities impacted by Hurricane Matthew in the municipalities of Imías, Baracoa and Maisí of the Province of Guantánamo, through providing emergency relief assistance and actions to strengthening community resilience.

OBJECTIVE(S) OF THE EMERGENCY RESPONSE:

- ✓ To assist the affected population through food distribution
- ✓ Contribute to improve access to clean water, hygiene and basic sanitation
- ✓ To contribute to the recovery of livelihoods
- ✓ To collaborate with local authorities in the rehabilitation of homes affected by providing mattresses and kits of non-food items.
- ✓ Provide psychosocial support to families affected by the hurricane through interventions and training of local community leaders
- ✓ Improve community capacity through training on issues such as climate change and disaster risk reduction

PROPOSED ASSISTANCE:**Sector: Food Security****Activities**

1. To provide access to food for households affected by Hurricane through a distribution plan for 30 days
2. To distribute tools and seeds to households for the short cycle for the rehabilitation of local agriculture

Outputs

- 1.1 Households have improved food security conditions through the activities implemented
- 1.2 Households are trained in fast-growing crops and have improved food diversification for their diet.

Indicators

- 1.1.1 3000 households which received food kits for 30 days thus improving their nutritional security
- 1.1.2 300 households identified for the agricultural rehabilitation and which were supplied with tools and seeds of short cycle for the rehabilitation of local agriculture

Sector: Water and sanitation**Activities**

1. To complete the acquisition, preparation and distribution of family hygiene kits with the beneficiaries
2. To identify the location for the facilities of water purification system that provides safety condition and access to the population affected by the hurricane
3. To complete, with the collaboration of the beneficiaries, the construction of ecological latrines into the priority communities
4. To rehabilitate, with the collaboration of the beneficiaries, wells damaged by the hurricane impact within the priority communities

Outputs:

- 1.1 Households have their hygiene conditions improved
- 1.2 Households have access to safety water for multiples uses and human consumption, through three water purification systems
- 1.3 Households have better hygiene practices through the water and sanitation project
- 1.4 Beneficiaries are involved in repairing the wells damaged by the hurricane

Indicators

- 1.1.1 3000 households have met their hygiene needs for 30 days
- 1.1.2 three water purification systems implemented
- 1.1.3 300 households completed the construction of latrines to improve their hygiene
- 1.1.4 3 communities affected by Hurricane having revitalized the existing wells

Sector: Psychology Support**Activities**

1. To develop psychosocial recreational and cultural activities (children, youth, adolescents, women, the disabled, the elderly) into the rehabilitation plan
2. To install Child friendly spaces for children and adolescents
3. To develop training workshops for promoters of psychosocial support

Outputs

- 1.1 The focus groups are covered in 2 monthly sessions
- 1.2 CIC volunteers are trained in the methodology of Child friendly spaces
- 1.3 Promoters trained in 3 workshops per year

Indicators

- 1.1.1 15000 people are supported through team Community-Based Psycho Social Support of the CIC
- 1.1.2 25% of the target population are supported in child friendly spaces
- 1.1.3 30 promoters are trained in the methodology

Sector: Shelter & NFIs**Activities**

1. To support Households by the distribution of material for roofs and wall
2. To assist households over a period of 30 days by the distribution of non-food items

Outputs

- 1.1 Homes of 300 households affected by the hurricane are improved, specifically on its walls and ceilings
- 1.2 Non-food items are distributed to 300 households to cover their basic needs

Indicators

- 1.1.1 300 households have received material for roofs and walls
- 1.1.2 300 households have covered their requirements through the provision of NFIs

TARGET POPULATION

Communities and households which are in contact with the government authorities and local Emergency Committee in Guantánamo will be selected, in order to formulate an agreement according to the following criteria:

- Households with elderly members and/or elderly living alone.
- Vulnerable households who lost their property in hard-to-access areas and who do not receive supplies by other organisations or the government.
- Single mother headed households.
- Households with disabled and/or chronically sick members.
- Households with pregnant women.

The municipalities of Imías, Maisí and Baracoa in the province of Guantánamo will be the target communities.

Municipality	Popular Council	Population Total	Beneficiaries Families
Imías	Cajobabo	3,507	300
	Jesús Lores	6,594	300
Maisí	Punta de Maisí		300
	Boca de Jauco	1,395	300
	Sabana	3,317	400
	La Reforma	5,687	400

Baracoa	Cabacú	11,898	500
	Jamal	7,794	500
total			3,000

The personnel and churches members of the CIC are currently carrying out assessments in the field to raise disaggregated info by age groups and gender.

IMPLEMENTATION ARRANGEMENT

There is an office of the local Emergency Committee that works as the operations centre in the Evangelical Lutheran Church in Guantánamo. Some teams are ready to give a humanitarian response in the most affected zones, and among the CIC Coordinators of Santiago de Cuba, Granma, and Las Tunas provinces, there are psychosocial team members ready to take part in rehabilitation activities. The Memorandum of Understanding between CIC and National Seismologic Researches Center was recently renewed for the next five years, and they will take responsibility of training actions on disaster risk reduction. All people or organizations that are involved in the response have signed the ACT Code of Conduct.

COORDINATION

For this emergency response the CIC is in contact with its members and local churches, provincials' coordinators, the ACT Regional secretary in Latin American and the Caribbean, the national authorities and inter-agency partners.

COMUNICACION

CIC's Communication specialist is participating in the Emergency Committee to support all members in communication and media activities, which includes press bulletins and links within ACT network and churches. She will be also preparing Situational Reports (SITREP) in coordination with Emergency Committee and Local Emergency Committee.

PRINCIPLES AND STANDARDS:

All personnel involved in the emergency response, have signed the ACT Code of Conduct, and have received basic information on the Sphere Standards. The whole intervention will follow the related standards on food aid, water and hygiene. HAP standards will be considered during the whole implementation. ACT Alliance Child Safeguarding Guidance document, the Essential and Minimum Standards of the Sphere Project, and the Core Humanitarian Standards on Quality and Accountability (CHS) will be applied. A complaint mechanism will be used with the communities.

PLAN IMPLEMENTATION PERIOD: 15 October 2016 to 15 October 2017

HUMAN RESOURCES AND ADMINISTRATION OF FUNDS:

The staff of the project is: a project coordinator from CIC, three local coordinators (one for each municipality); one architect for Shelter sector; a doctor for Water, Sanitation and Hygiene sector; a coordinator for CBPS- Disaster Risk Reduction; an engineer, a logistician. All the implementation actions will be supported by promoters already formed by Lavastida Centre and CIC respectively.

The Administration and Finance Department of CIC will support the implementation and will ensure the internal control and the best administration of the funds.

MONITORING AND EVALUATION:

Monitoring and evaluation will be carried-out by CIC Emergency Committee in coordination with Local Emergency Committees activated in the affected areas. Preparation of reports will be the responsibility of the CIC Emergency Committee and accountability reports to beneficiaries and ACT Alliance. Also there will be a visit of ACT Secretariat LAC.

I. FINANCIAL SUMMARY/BUDGET

	Type of	No. of	Unit Cost	Appeal Budget CUC	Appeal Budget USD
		Unit	Units		
DIRECT COST (LIST EXPENDITURE BY SECTOR)					
FOOD SECURITY					
Food Kits for 3000 households	kits	3,000	50	150,000	150,000
Seeding and Planting Tool	Kits	300	84	25,200	25,200
Water pump	Units	3	167	501	501
Seeds for Short Cycle Crops	kits	300	80	24,000	24,000
TOTAL FOOD SECURITY				199,701	199,701
WATER, SANITATION AND HYGIENE					
1. HYGIENE PROMOTION					
Kits for hygiene for 3000 families	kits	3000	20	60,000	60,000
Activities to promote Hygiene	days	15	60	900	900
Educational Kits	Kits	3	100	300	300
Kits for health promoters social workers	Kits	15	20	300	300
Office stuff (paper, markers. paintings. Colours, manual)	Kits	3	200	600	600
Transport	units	15	30	450	450
Facilitators per journal	days	25	20	500	500
Subtotal HYGIENE PROMOTION				63,050	63,050
2. WATER					
3 Municipalities (Maisí, Imias y Baracoa) for 3000 households					
a) Installation of the water system of community (3)	kits	3	8,000	24,000	24,000
b) Storing Tank	units	300	55	16,500	16,500
Coloration System	kits	3	65	195	195
Qualified plumbers	pack	3	100	300	300
Rehabilitation of community wells	units	3	250	750	750
Subtotal WATER				41,745	41,745
3. SANITATION					
Stool treatment materials.					
Urine separation toilets	Kits	300	60	18,000	18,000
Urine separation accessories (poliduct, adhesive, pipe)	Kits	300	10	3,000	3,000
Sub Total SANITATION				21,000	21,000
TOTAL OF WATER, SANITATION AND HYGIENE				125,795	125,795
PSYCHOSOCIAL SUPPORT					
Local needs and assessments	workshops	3	300	900	900

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Training workshop for promoters	workshops	3	225	675	675
Psychosocial Support activities	days	24	61	1,454	1,454
Psychosocial support Kits	kits	3	500	1,500	1,500
Transport	units	60	20	1,200	1,200
Materials kits	kits	3	600	1,800	1,800
Restore of capacity response					0
Training workshop for promoters	days	3	150	460	460
Materials kits	units	3	200	600	600
Evaluation meeting	days	6	61	366	366
Total PSYCHOSOCIAL SUPPORT				8,955	8,955

SHELTER AND SETTLEMENT**3 Municipalities (Maisí, Imias y Baracoa)**

Roof and Wall Rehabilitation for 300 families	units	300	2,500	750,000	750,000
Tools and equipment					0
Drill with adapter	units	3	150	450	450
Emery for metals	units	3	200	600	600
Frme for cutting metal	units	6	17	104	104
Saw for cutting metal	units	150	1	173	173
Disc for cutting metal	units	150	5	690	690
Level	units	15	17	259	259
Shovels	units	15	13	190	190
Plumb	units	15	5	69	69
Pliers	units	9	20	176	176
Rent of welding tools with generation (2 units)	month	3	58	173	173
Total SHELTER AND SETTLEMENT				752,882	752,882

Non-food Items

Non-food Items Kits for 300 households	kits	300	200	60,000	60,000
Total Non-food Items				60,000	60,000

Other Sector Related Direct Costs (List expenditure by sector)

Communication among areas	Month	1	1,000	1,000	1,000
Salary local coordinator	Month	12	108	1,296	1,296
Salary psychosocial coordinator	Month	12	108	1,296	1,296
Salary financial coordinator	Month	12	108	1,296	1,296
Rapid Support Team	units	1	3,000	3,000	3,000
Needs Assessment	units	1	500	500	500
Communication/visibility cost	units	1	3,000	3,000	3,000
Sub Total Other Sector Related Direct Costs				11,388	11,388

Transport, Warehousing & Handling**Hire/Rental of Vehicles/Fuel**

Fuel 6 trips 800 lit 1,10 CUC	units	4,000	1	4,400	4,400
lubricant, accessories and replacement parts	units	60	20	1,200	1,200
Sub Total Transport, Warehousing & Handling				5,600	5,600

Capital Assets

Laptop	Units	2	800	1,600	1,600
Video bean	Units	1	400	400	400
Printers	Units	2	300	600	600
Camera	Units	1	500	500	500
Total capital assets				3,100	3,100

TOTAL DIRECT COST**1,167,421 1,167,421****INDIRECT COST: PERSONNEL, ADMINISTRATION & SUPPORT****Staff Salaries**

Salaries for Programme Director	Month	12	120	1,440	1,440
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Office Operations

Telephone and fax/Internet	Month	12	300	3,600	3,600
Office Utilities	Month	12	200	2,400	2,400

TOTAL INDIRECT COST: PERSONNEL, ADMINISTRATION & SUPPORT**7,440 7,440****AUDIT, MONITORING & EVALUATION**

Audit of ACT appeal	Lump	1	1,000	1,000	1,000
Monitoring & Evaluation	lump	3	1,200	3,600	3,600
Monitoring visit of ACT	lump	1	3,000	3,000	3,000

TOTAL AUDIT, MONITORING & EVALUATION**7,600 7,600****TOTAL EXPENDITURE (exclusive international Coordination Fee)****1,182,461 1,182,461****INTERNATIONAL COORDINATION FEE (ICF) - 3%**

35,473.82 35,474

TOTAL EXPENDITURE inclusive International Coordination Fee**1,217,934.45 1,217,934.45****BALANCE REQUESTED (minus available income)****1,217,934.45 1,217,934.45**

II. APPENDICES TO THE PRELIMINARY APPEAL DOCUMENT

Appendix 1: Map

Cuba Island



Guantánamo province

