

Appeal

Liberia

Post-Ebola Recovery Program in Liberia – LBR151

Appeal Target: US\$ 2,740,354

Balance Requested: US\$ 2,690,354

Geneva, 12 June 2015

Dear Colleagues,

As a result of the EVD outbreak in 2014, the Liberian Government made an appeal to international governments and national and international organizations to help combat this life-threatening disease. The response from international organizations was very positive and Liberia received a lot of support in combating the virus. The EVD took away many innocent lives and left people psychologically traumatized and stigmatized. The livelihood of the population was greatly affected as communities and families were quarantined to help stop the spread of the virus, thereby disrupting the farming activities and livelihood, and limiting income generation capacities.

Over 3,000 children were made orphans as either one or both of their parents and family members died in the Ebola crisis. The situation was exacerbated by many deaths among health workers who had no or very limited knowledge on how to handle patients affected by the virus. With a large population of street children, the situation could get worse if these children orphaned by the EVD who are in dire need of support to have a chance in the future, are not catered for.

With the support of members of ACT Alliance, the ACT Liberia Forum has effectively intervened, along with other international agencies, in combating the outbreak of the Ebola Virus Disease in Liberia. An ACT follow-up response is now urgently needed to provide assistance to those surviving victims of the Ebola crisis including children orphaned by the EVD, other Ebola survivors and communities decimated by the EVD needing help in restarting livelihoods, restoring water and sanitation along with provision of psychosocial support and education opportunities and follow up activities outlined under ACT Appeal LBR141. This support would contribute restoring dignity of life and peaceful co-existence.

I. EXECUTIVE SUMMARY

TITLE: Post-Ebola Recovery Program in Liberia

ACT APPEAL NUMBER: LBR151

APPEAL AMOUNT REQUESTED (US\$): 2,690,354

DATE OF SUBMISSION: 12 June 2015

NAMES OF ACT FORUM AND REQUESTING MEMBERS:

ACT FORUM	ACT Alliance Liberia Forum
ACT REQUESTING MEMBERS	Lutheran Development Service - LDS, ICCO, Lutheran Church in Liberia - LCL and LCL-THRP- and CWS

PRIORITY NEEDS:

1. Support to single parents and orphans
2. Livelihood improvements
3. Water, sanitation and hygiene
4. Psychosocial support
5. Follow up on activities implementation under LBR141

PROPOSED EMERGENCY RESPONSE

KEY PARAMETERS:	ACT REQUESTING MEMBERS
Project Start/Completion Dates	1 June 2015 to 31 May 2016
Geographic areas of response	Bong, Lofa, Gbarpolu, Grand Cape Mount and Montserrado Counties In each of the counties, four communities will be targeted totalling 20 communities in the 5 counties.
Sectors of response & projected target population per sector	<ol style="list-style-type: none"> 1. Livelihood <ol style="list-style-type: none"> a. Farming LDS, 600 farmers (360 females & 240 males) b. Income generation ICCO, 1,200 farmers (720 females & 480 males) 2. Psychosocial support LCL/THRP, 4,940 persons (2,964 females & 1,976 females) 3. Water, Sanitation & Hygiene LDS, 10,000 persons (6,000 females & 4,000 males) 4. Education -support to orphans CWS, 50 orphans (30 girls & 20 boys) 5. Health –support to children LCL, 250 children (150 females & 100 males)

TABLE 1: SUMMARY OF APPEAL REQUIREMENTS BY ACT MEMBER AND SECTOR:

Appeal Requirements	LDS	ICCO	LCL	LCL/THRP	CWS	Total Requirements
Total requirements US\$	955,665	453,148	402,315	585,121	344,105	2,740,354
Less: pledges/contributions US\$	50,000					50,000
Balance from ACT Appeal LBR141 US\$						
Balance of requirements US\$	905,665	453,148	402,315	585,121	344,105	2,690,354

TABLE 2: REPORTING SCHEDULE

Type of Report	LDS	ICCO	LCL on behalf also of LCL/THRP	CWS
Situation reports	Quarterly	Quarterly	Quarterly	Quarterly
Interim narrative and financial report	30 November 2015	30 November 2015	30 November 2015	30 November 2015
Final narrative and financial report	31 st July 2016	31 st July 2016	31 st July 2016	31 st July 2016
Audit report and management letter	31 st August 2016	31 st August 2016	31 st August 2016	31 st August 2016

Please kindly send your contributions to either of the following ACT bank accounts:

US dollar

Account Number - 240-432629.60A
IBAN No: CH46 0024 0240 4326 2960A

Euro

Euro Bank Account Number - 240-432629.50Z
IBAN No: CH84 0024 0240 4326 2950Z

Account Name: ACT Alliance

UBS AG

8, rue du Rhône

P.O. Box 2600

1211 Geneva 4, SWITZERLAND

Swift address: UBSWCHZH80A

For earmarking of pledges/contributions, please refer to the spread sheet accessible through this link <http://reports.actalliance.org/ReportServer/Pages/ReportViewer.aspx?%2fAct%2fAppeals&rs:Command=Render>. The ACT spread sheet provides an overview of existing pledges/contributions and associated earmarking for the appeal.

Please inform the Head of Finance and Administration, Line Hempel (Line.Hempel@actalliance.org) with a copy to the Regional Programme Officer, Gabrielle Bartholomew, of all pledges/contributions and transfers, including funds sent direct to the requesting members.

We would appreciate being informed of any intent to submit applications for EU, USAID and/or other back donor funding and the subsequent results. We thank you in advance for your kind cooperation.

For further information please contact:

ACT Regional Programme Officer, Gabrielle Bartholomew (gdb@actalliance.org)

ACT Web Site address: <http://www.actalliance.org>



Sarah Kambarami
Head of Programmes
ACT Alliance Secretariat

II. OPERATIONAL CONTEXT

1. The crisis: details of the emergency

In 2014, there was an outbreak of Ebola Virus Disease (EVD) for the first time in Guinea, Liberia and Sierra Leone in West Africa. Even though the disease broke out in other countries (Nigeria, Senegal and Mali), the countries of Liberia, Guinea and Sierra Leone were the ones most severely hit. This deadly disease, which has no known vaccine or cure, claimed the lives of over 10,000 people. In Liberia alone, over 4,000 people died as the result of the outbreak.

As a result of the EVD outbreak, the Liberian Government made an appeal to international governments and national and international organizations to help combat this life-threatening disease. The response from international organizations was very positive and Liberia received a lot of support in combating the virus. The EVD took away many innocent lives and left people psychologically traumatized and stigmatized. The livelihood of the population was greatly affected as communities and families were quarantined to help stop the spread of the virus, thereby disrupting the farming activities and livelihood, and limiting income generation capacities.

Over 3,000 children were made orphans as either one or both of their parents and family members died in the Ebola crisis. The situation was exacerbated by many deaths among health workers who had no or very limited knowledge on how to handle patients affected by the virus. With a large population of street children, the situation could get worse if these children orphaned by the EVD who are in dire need of support to have a chance in the future, are not catered for.

2. Actions to date

Working as an ACT Forum, Liberia submitted an Appeal to respond to the Ebola Virus Disease (EVD) outbreak and received support. With grants received, the forum constructed a seven-room self-contained EVD Case Management and Isolation Facility at the Phebe Hospital in Gbarnga, Bong County. The facility has been used to treat Ebola survivors with medical conditions (which was backup for the EVD treatment unit -ETU). The Unit has treated and discharged more than 25 persons who could have otherwise not had good chances of survival.

Risk benefits (financial) for staffs of the Phebe Hospital in Bong County and Curran Hospital in Lofa County were paid for several months. As a result, strike actions were avoided at these hospitals and patients were reassured of the services needed. It must be pointed out that, during this particular period, health workers went a nationwide strike in demand of risk benefits; more than 200 health workers (including doctors, nurses, caregivers etc) died from the virus in their line of duty.

The interventions were provided by the Lutheran Development Services (LDS) with awareness and sensitization on EVD prevention making up a great portion of the activities. These activities went on in seven (7) counties. Also, emergency food and non-food assistance were given to 49 communities (20 targeted project communities plus 20 extra communities) and 11 survivors (2 in Montserrado, 8 in Lofa and 1 in Grand Cape Counties).

Psychosocial counselling support has been provided to affected families and survivors of the EVD across the seven counties of intervention. To date, the Trauma Healing Unit of the Lutheran Church has reached 20 communities and 4,940 persons including survivors and affected families with individuals and group counselling sessions. These activities are contributing to the healing process; to reduction in stigma and reintegration and restoring lost hope of survivors and affected families.

Difficulties encountered while implementing the project included but not limited to have been:

1. Getting the involvement of other forum members in the planning and implementation of the project
2. Travelling to Ebola affected individuals and communities in order to be able to serve them where one could also become a common victim of Ebola Virus Disease
3. Travelling on the bad road conditions

III. PROPOSED EMERGENCY RESPONSE

1. Target populations, and areas and sectors of response

It is planned to target the remote populations in 4 communities in each of the 5 counties within Liberia. The project will target about 17,040 of which 10,224 will be females and 6,816 will be males. The total of 17,040 direct beneficiaries will benefit 102,240 indirect beneficiaries of 61,344 females and 40,896 males. This means 17,040 direct beneficiaries, who will benefit to 6 persons into their households, per average (See table on Executive Summary).

Targeted counties include:

1. Lofa (4 communities – Yeallah, Barzewen, Samodu and Barsor)
2. Bong (4 communities – Garmue, Jorwah, Naama and Gbarlatuah)
3. Grand Cape Mount (4 communities - Tienii, Wonde and 2 sections in Bo-Waterside)
4. Gbarpolu (4 communities – Belle Yallah, Belle Sakpadeh, Belle Fassamah and Belle Balloma)
5. Montserrado (4 communities – Bensonville, Worlakor, Johnsonville and Mount Barclay)

Table: % targeted populations (age groups)

No	% under 5 yrs	% 6-17yrs	% 18-65yrs	% above 65 yrs
Women	5	40	40	15
Men	5	35	45	15

Note: more people within the age brackets 6-17 & 18-65 have been targeted because of the following reasons:

- they can carry information faster (support message dissemination; distribute leaflets/fliers)
- most of the active segment of population are within this age bracket, and for economical reason move frequently across the borders hence increasing possibility of coming into contact with Ebola virus
- This age bracket has majority of the decision makers in most targeted communities
- The outbreak of the EVD is normally along the Guinean and Sierra Leonean border towns and villages and the cities where the families of the border towns and villages reside.

The project is expected to be implemented in the following locations:

1. Bong County (4 towns along the Guinean borders)
2. Lofa County (4 towns along the Guinean/Sierra Leonean borders)
3. Gbarpolu County (4 towns along the Guinean borders)
4. Grand Cape Mount County (4 Towns along the Sierra Leonean borders)
5. Montserrado County (4 communities in District No. 1)

2. Overall goal of the emergency response

2.1 Overall goal

To improve the livelihood of the Ebola Virus Disease victims in Liberia.

2.2 Outcomes:

1. Livelihood improvements are made to beneficiaries
2. Provision of psychosocial support
3. Water, sanitation and hygiene services are provided
4. Provision of educational and medical support to orphans and children
5. Provision of follow up on activities implementation under LBR141

3. Proposed implementation plan

3.1 Narrative summary of planned intervention

Post-Ebola Recovery Program in Liberia includes livelihood (farming & income generation programs); psychosocial support; water, sanitation and hygiene (WASH); education -support to orphans; health - support to children and follow up on 2014 activities from LBR141 on the Ebola Virus Disease.

Livelihood/Farming (LDS/ACT Alliance)

The issue of food is still a problem in the areas where the Ebola Virus Disease actually broke out in Liberia including Grand Cape Mount, Bong, Lofa, Montserrado, Gbarpolu counties as were targeted in the first appeal.

LDS will identify and work with 20 groups in vegetable/ root and tuber production as a means of increasing food availability in 20 communities in 5 counties. The participation in the group is 70% EVD victims and 30% community residents to encourage the decrease of stigmatization in the Liberian communities. These groups will engage in training of improved vegetable, root and tuber production to become sustainable farmers. This activity will target 600 farmers (360 females and 240 males), 30 farmers in each 20 targeted communities in 5 counties. Out of the 600 farmers, 70% will be EVD victims and 30% community members to minimize EVD stigmatization in the Liberian communities. The total 600 farmers will also serve 3,600 as indirect beneficiaries with the ratio of 60% females and 40% males. There will be 4 workshops or training sessions, 2 in modern methodology in vegetable, root and tuber production and 2 sessions in food processing and preservation to improve the knowledge of the 600 farmers in agriculture techniques through hired external or internal facilitators.

LDS will also provide assorted agriculture tools, seeds and insecticides to all the 20 group of farmers in the 20 targeted communities in 5 counties.

LDS will also collaborate with World Food Program food, relevant ministries including Ministry of Agriculture and other partners to support livelihood and increase of food production in all project targeted communities. Indeed, food is a serious constraint in places where the EVD victims are living.

Livelihood/Income generation (ICCO Cooperation)

As a component of the program, single parent households will be targeted with majority of the beneficiaries being female. This is so because in the Liberian setting, the burden of care is largely female responsibility. The strategy will be to provide small business management training for the beneficiaries and then provide small grants that they will use to restart small businesses where they existed prior to the EVD outbreak, and encourage them to start any kind of income generating initiative of their interest. Where possible, group of beneficiaries will be encouraged to start some small business. The ultimate

objective is to ensure increase for the household in order to sustain livelihood of members of the family. 1,200 persons (720 females and 480 males) will be targeted for small grants under this scheme at the ratio of 60 females and 40 males. This scheme may compliment beneficiaries of the psychosocial component of the program based on experience that traumatized people stress levels are increased with increased burden of sustainable livelihood but it could also run independently.

Psychosocial support (LCL/ Trauma Healing Reconciliation Program -THRP)

There will be psychosocial support to survivors, family members and volunteers including social workers and clinicians. The program train service providers, community leaders, social workers, clinicians, psycho-social promoters and groups in psychosocial first aid and helping skills, and provide psychosocial counselling services to survivors, family members and vulnerable individuals to cope with their difficulties. It also aims to conduct community sessions/outreach campaigns for the mitigation and reduction of stigma and fear of Ebola survivors and their families in the communities, conduct community dialogue meetings with community and opinion leaders and support recreational activities for psycho-social well-being in targeted communities.

A total of 4,940 persons (2,964 females and 1,976 males) will directly benefit from the psycho-social activities including training workshops, outreach campaigns/sessions on stigma reduction, community dialogues, recreational activities and counselling services for individuals to cope with their difficulties. Each workshop will target thirty-five (35) persons per session. The psycho-social services will be provided in five (5) counties targeting twenty (20) communities in these counties. Twenty (20) psycho-social groups will be established and supported in the targeted communities.

Water, Sanitation and Hygiene WASH (LDS/ACT Alliance)

There will be Water, Sanitation and Hygiene support to 10,000 direct beneficiaries (6,000 females and 4,000 males) in 20 communities in 5 counties including Bong (Garmue, Jorwah, Naama & Gbarlatuah); Gbarpolu (Belle Yallah, Belle Sakpadeh, Belle Fassamah & Belle Baloma); Grand Cape Mount (Tienii, Wonde & 2 Quarters in Bo-Waterside); Montserrado (Bensonville, Worlakor, Johsonville & Mount Barclay) and Lofa (Yeallh, Barzewen, Samodu & Barsor).

The availability of clean water is a problem in the 20 targeted communities and other places where Ebola Virus Disease victims are residing and therefore LDS will construct 20 hand pump wells and 20 community latrines in each of the 20 targeted communities. Train 40 hand pump mechanics, 200 community hygiene promoters, 10 persons per community to share the knowledge with the other community members. 100 cashbox committee members, 5 members per committee members for the benefit of 10 direct beneficiaries of 60% females and 40% males. The trainings will be conducted by hired external or internal facilitators in 4 different sessions in the 20 targeted communities in 5 counties. The assistance will include 70% of EVD victims and 30% community members. This will be done in collaboration with the users of the hand pump wells, community members through the relevant ministry including, local authorities, ministry of health, ministry of public works, ministry of internal affairs, ministry of agriculture and other partners under the WASH consortium's guidelines and policies under this project to benefit 10,000 direct persons (6,000 females and 4,000 males) in the 20 targeted communities.

Education –Support to orphans (CWS)

Single mothers and orphans are survivals of EVD who require special consideration in post-Ebola recovery. They are segments of the population who in the past have been vulnerable and now deserve special attention because of the plight in which the outbreak has caused them. A post-Ebola recovery without a space for them will only create more problems for communities, making it difficult to put in place measures that have sustained results on healing the wounds of the outbreak.

Apart from day-to-day survival, one of the biggest challenges ahead for orphans in Liberia is education.

This will be addressed by Church World Service (CWS). Most of these orphans and child survivors are either taken care of or supported by their immediate family members or foster parents who are often the only available caregivers for them. Now that schools have reopened and, although many orphans and child survivors are desperate to go back to school, many of their family members are unable to afford school fees, which put them at risk of engaging in exploitative situations, such as child labour.

CWS intervention in Liberia is to work with schools, the Ministry of Education and all stakeholders in education to make 23 schools into school safety zones for the comprehensive development of all school-age children. This entails putting in place a range of setting up and train 23 school committees, rehabilitation of 23 hand pump wells, repair of 23 school structures, provide first aid kits for 23 schools, hand washing supply kits, support to school feeding for 23 schools for 2 semesters and train 23 teachers as psychosocial counsellors per school to counsel the school children, as measures that will create a holistic learning environment for 23 school children in the project targeted communities to particularly benefit 50 orphans (30 females and 20 males) as direct beneficiaries. These measures range from infrastructure (physical school location/facilities) to academic (content/quality of education) and psychosocial.

In its ongoing engagement with education stakeholders, CWS has already developed school safety standards for Liberian schools. Though yet not fully endorsed, the draft of these standards have been adopted as the most comprehensive and informative set of measures used for the reopening of schools in Liberia.

Against this background, the focus of CWS is on orphans. CWS seeks to address the special needs of orphans so that their child development needs as measured above will adequately plan for and deliver so that they will not be marginalized in the post-Ebola recover process. Thus, the care and support for orphans must be all-inclusive, and must take into account the school setting of the child, his/her school environment, feeding, uniform, enrolment and registration the child and the psychosocial context of that child as an Ebola Virus Disease.

Health –support to children (LCL):

Children are always among the most vulnerable in an emergency. They have been exposed to extreme distress due to loss of their parents and relatives, family separation and isolation. Children have been especially frightened by prolonged confinement at home or isolation units and by witnessing the suffering of their family members. The orphans and child survivors continue to face abandonment and stigmatization in their communities.

Under this project Lutheran Church in Liberia (LCL) has targeted 250 children (250 direct beneficiaries of which 150 females and 100 males. LCL will conduct 2 needs assessments in the project targeted communities, conduct 2 workshops for stakeholders and 40 sessions of community dialogue for 250 children in all 5 targeted counties. The 2 workshops and the 40 dialogue sessions will be aiming at how to reintegrate the affected children and survivors in other household in the various communities.

LCL will also provide reintegration package to each of the 250 children beneficiaries as start-up kit to be reintegrated into the targeted communities. The package will include single bed, mattress, and set of bedding, kitchen utensil and bale of used clothes.

LCL selection of beneficiaries will be based on the following criteria:

1. Community workers
2. Local authorities
3. Health workers
4. Religious leaders (Pastors, Deacons/Deaconesses, Evangelists and Imams)
5. Children from 6 to 12 years

6. Youths
7. Traditional leaders (zoes and herbalists)
8. Single parents
9. Orphans from single or both
10. Survivors

Follow up Activities (LDS/ACT Alliance)

LDS/ACT Alliance will continue to follow up on awareness and sensitization. This follow up activities will continue with stakeholders meetings in the 20 targeted communities in the 5 counties respectively.

Phebe Hospital is one of the leading referral hospitals in Liberia. It is located in the Central Liberia. At this hospital, one isolation unit was constructed where Ebola cases were treated under ACT Appeal LBR141. The activities under this isolation unit will now be monitored through this ACT Appeal LBR151 for sustainable EVD recovery program in Liberia. LDS/ACT Alliance will follow up on the activities of the Isolation Center in Phebe and its support in Phebe and Curran hospitals.

3.2 LDS/ACT Alliance log frame

Project structure	Indicators	Means of Verification (MoV)	Assumptions
Goal: To improve the livelihood of Ebola Virus Disease victims in Liberia.			
Outcome 1: 20 hand pump wells are constructed in 20 communities from 5 counties including Bong, Lofa, Gbarmpolu, Grand Cape Mount and Montserrado for 10,000 direct and 60,000 indirect beneficiaries to benefit from safe drinking water	<ul style="list-style-type: none"> • Number of hand pump wells constructed in the targeted counties • Number of community members participating • Number of community members using the hand pump wells 	<ul style="list-style-type: none"> • Reports (weekly, monthly , quarterly and yearly} • Community health centre records • Observations • Interviews 	<ul style="list-style-type: none"> • Targeted community members willingness to provide land space for the construction of hand pump wells and latrines • Targeted community members give correct information their community histories • Targeted community members will be willing to attend the workshops/trainings, practice and share the knowledge with community people • Funds are available to complete the targeted project
Outcome 2: 20 community' latrines are constructed in 20 communities in counties for 10,000 direct beneficiaries and 60,000 indirect.	Number of community latrines in 20 communities and in 5 counties Number of community users	Reports (weekly, monthly, quarterly, workshops, etc.), observations	Funds will be provided and community will cooperate.
Outcome 3: 40 hand pump mechanics are trained and assorted tool kits are procured and supplied to technicians to be used by 20 communities from 5 counties	Number of hand pump mechanics in 20 communities and in 5 counties Number of training participants	Participants listing Weekly, monthly and yearly reports Interviews and observations	Fund are available by partners
Outcome 4: 100 cashbox committee members are trained in a small fund raising process in 20 communities from 5 counties	Number of hygiene promoters trained in the 20 communities and in 5 counties	Participants listing Weekly, monthly and yearly reports Interviews and observations	Fund are available by partners
Outcome 5: 100 cashbox committee members are trained in small fund raising management to take care of the community hand pump well in 20	Number of cashbox committee members trained in the 20 communities and in 5 counties	Participants listing Weekly, monthly and yearly reports Interviews and observations	Fund are available by partners

communities from 5 counties			
Outcome 6: 600 farmers are trained in modern agriculture and food processing and preservation in 20 communities from 5 counties	Number of farmers trained in the 20 communities and in 5 counties	Participants listing Weekly, monthly and yearly reports Interviews and observations	Fund are available by partners
Outputs (for outcome 1): Contractors are hired; Materials are procured and supplied to the Contractors	Availability of appropriate hand pump wells materials to construction sites in the 20 communities in 5 counties	Contractors applications and agreements signed	Funds will be provided and community will cooperate
Outputs (for outcome 2) Contractors are hired; Materials are procured and supplied to the contractors	Availability of appropriate latrines materials to construction sites in the 20 communities in 5 counties	Contractors applications and agreements signed	Funds will be provided and community members will cooperate
Outputs (for outcome 3) 20 hand pump mechanics in 20 communities from 5 counties are provided	Participants of hand pump mechanics available in 20 communities in 5 counties	List of participants and facilitator's report	Funds will be provided and participants will cooperate.
Outputs (for outcome 4) 200 hygiene promoters are provided in 20 communities from 5 counties are provided	Number of hygiene promoters are available in 20 communities from 5 counties	List of participants and facilitator's report	Funds will be provided and participants will cooperate.
Outputs (for outcome 5) 100 cashbox committee members are provided in 20 communities from 5 counties are provided	Number of hygiene promoters are available in 20 communities from 5 counties	List of participants and facilitator's report	Funds will be provided and participants will cooperate.
Outcome 6: 600 farmers are provided in modern agriculture and food processing and preservation and serviced with assorted agriculture tools, seeds and insecticides in 20 communities from 5 counties	Number of farmers trained in the 20 communities and in 5 counties	Participants listing Weekly, monthly and yearly reports Interviews and observations	Fund are available by partners
Outputs (for outcome 5) List of cashbox committees provided in the communities	Number of community benefiting from cashbox trainings List of cashbox training	Reports from workshops, Weekly, monthly and yearly reports Interviews and observations	Funds will be provided.

	participants		
Outputs (for outcome 6) Number of farmers provided in the Communities	Number of workshop participants	Reports from the agricultural workshops Weekly, monthly and yearly reports Interviews and observation	Funds will be provided
Activities Outcome 1: <ul style="list-style-type: none"> workshop participants are selected workshop venues are identified facilitators for workshops are selected workshop materials are procured workshop are conducted reports are prepared and submitted 	List of Key inputs <i>See budget</i>		Participants will cooperate
Activities Outcome 2: <ul style="list-style-type: none"> Contract or Memorandum of Understanding is prepared and signed Contractor for a latrine construction is hired. Building materials are purchased and transported Construction work is carried out Inspection and handing over to the community members Reports are prepared and submitted 	List of Key inputs <i>See budget</i>		Participants will cooperate
Activities Outcome 3: <ul style="list-style-type: none"> Follow up on LBR141 activities are made on monthly basis Reports are submitted 	List of Key inputs <i>See budget</i>		Participants will cooperate
Activities Outcome 4: <ul style="list-style-type: none"> workshop participants are selected workshop venues are identified facilitators for workshops are selected 	List of Key inputs <i>See budget</i>		Participants will cooperate

<ul style="list-style-type: none"> workshop materials are procured workshop are conducted reports are prepared and submitted 		
Activities Outcome 5: <ul style="list-style-type: none"> workshop participants are selected workshop venues are identified facilitators for workshops are selected workshop materials are procured workshop are conducted reports are prepared and submitted 	<u>List of Key inputs</u> <i>See budget</i>	Participants will cooperate

ICCO/ACT Alliance log frame

Project Structure	Indicators	Means of Verification	Assumptions
Goal: To improve the livelihood of Ebola Virus Disease victims in Liberia			
Outcome: 1,200 households have improved household income in 20 communities from 5 counties including Bong, Lofa, Gbarpolu, Grand Cape Mount and Montserrado	<ul style="list-style-type: none"> Level to which household income has shifted Proportion of targeted households are meeting basic household needs. 	<ul style="list-style-type: none"> Reports (weekly, monthly, quarterly and yearly) interviews 	<ul style="list-style-type: none"> Targeted community members willingness to use funds for income generation initiative Funds are available to complete the targeted project
Outputs 1: 1,200 households heads (focal points) acquired skills and in knowledge in small business development and management	<ul style="list-style-type: none"> Number of persons (female & male) that receive small business development training Number of households that are managing small business or income generation activity well 	<ul style="list-style-type: none"> Reports (weekly, monthly, quarterly) Interviews Observation 	Targeted community members will be willing to attend the workshops/trainings and put into practice knowledge and skills acquired with community people
Outputs 2: 1,200 households received grant for income generating activities for livelihood	<ul style="list-style-type: none"> Number of household that have revitalized or established small business or other income generation initiative 	<ul style="list-style-type: none"> Reports (weekly, monthly, quarterly) Interviews Observation 	Targeted household members will use funds for the purpose of sustaining livelihood

LCL/THRP/ACT Alliance log frame

ACTIVITIES	RESULTS	INDICATORS	MEANS OF VERIFICATION	ASSUMPTION
Objective :1 Community Members and survivors are trained in psychosocial support				
Conduct 40 training workshops for 1,400 host community members and service providers in Psycho-social support.	Psycho-social Support and Conflict management capacity increased for 1,400 trainees.	Number of community leaders' skills in psycho-social support and peace building upgraded	- Workshops Reports - Training Modules	Willingness of trainees to manage conflicts by peaceful means.
Objective 3: Staff and service providers are trained in psycho-social first aid				
Conduct 12 training workshops for 420 staff members and service providers	Participants are knowledgeable in Psycho-social First Aid and care for care givers	Number of participants trained in psycho-social First Aid	Training Reports Feedbacks from local residents	Willingness of trainees to manage conflicts by peaceful means.
Objective 4: Strengthen capacities of 175 persons In psycho-social helping skills				
Conduct 5 psycho-social helping skills workshops for 175 service providers and psycho- social promoters	Participants are knowledgeable in Psycho-social helping skills	Number and types of sessions held Recovery stories Number of persons received individual counseling Number of groups received counseling	Monthly Reports Records of community meetings or sessions held.	Willingness of trainees to provide psycho-social support.
Objective :4 Provide psycho-social support to 4,800 people with coping difficulties and vulnerable individuals and enhance their recovery and coping				
Conduct 120 training sessions for 4,800 people with coping difficulties and vulnerable individuals and enhance their recovery and coping.	Traumatized members in the targeted communities received individual counseling sessions	Number and types of sessions held Recovery stories	- Monthly Reports - Records of community meetings or sessions held.	willing of community members to cope with their situations and overcome differences

LCL CENTRAL OFFICE/ACT Alliance log frame

Project Structure	Indicators	Means of Verification	Assumptions
Goal: To improve the life of children who were abandoned during the Ebola Virus Disease by reintegrating into the communities they were affected from.			
Outcome: 250 abandoned children are identified and reintegrated into the targeted communities from 5 counties including Bong, Gbarpolu, Grand Cape Mount, Lofa and Montserrado counties.	<ul style="list-style-type: none"> • Number of children integrated into households • Number of targeted communities integrated abandoned children 	<ul style="list-style-type: none"> • Reports (weekly, monthly, quarterly and yearly) • Interviews 	<ul style="list-style-type: none"> • Targeted community members willingness to reintegrate the Ebola Virus Disease children Funds are available to complete the targeted project
Outputs 1: 250 Ebola Virus Disease abandoned children are reintegrated into targeted households in the targeted communities and are properly cared for	<ul style="list-style-type: none"> • Number of children settled down into number of households in the targeted communities • Number of children that are reintegrated into households in the targeted communities 	<ul style="list-style-type: none"> • Reports (weekly, monthly, quarterly) • Interviews • Observation 	Targeted community members will be willing accept and cater to the Ebola Virus Disease victimized children Availability of funds
Outputs 2: 250 Ebola Virus Disease victimized children are accepted, less traumatized and less stressful in the communities they will be reintegrated	<ul style="list-style-type: none"> • Number of households that have reintegrated the number of children • Number of comfortable households established in the targeted communities from 5 counties 	<ul style="list-style-type: none"> • Reports (weekly, monthly, quarterly) • List of materials supplied to the children • Interviews • Observation 	Targeted household members will use funds and materials received properly Availability of funds for complete project implementation

CWS/ACT Alliance log frame

Project Structure	Indicators	Means of Verification	Assumptions
Goal: To make schools into School Safe Zones for children and orphans who lost their parents to Ebola			
Outcome 1: 1,200 households heads, (focal points) acquired skills and knowledge in small business development and management	<ul style="list-style-type: none"> Level to which household income has shifted Proportion of targeted households are meeting basic household needs 	<ul style="list-style-type: none"> Reports (weekly, monthly, quarterly and yearly) Interviews 	<ul style="list-style-type: none"> Targeted community members willingness to use funds for income generation initiative
Outcome 2: In 23 schools, hand pumps are rehabilitated and school structures are repaired	<ul style="list-style-type: none"> Number of hand pumps rehabilitated School structures repaired 	<ul style="list-style-type: none"> Review of performance reports Observations 	<ul style="list-style-type: none"> Targeted schools already have hand pumps Community members will provide labour and all local inputs for rehabilitation
Outcome 3: Basic school hygiene is in targeted schools	<ul style="list-style-type: none"> Number of First Aid Kits provided per semester per school Quantity of hand washing kits provided per school 	<ul style="list-style-type: none"> Review of reports and delivery notes Taking physical inventory of stocks Interview of students, teachers, SSZ Committees and school administrators 	<ul style="list-style-type: none"> Kits supplied were received and used by targeted schools Funding and delivery of hygiene kits are timely and coincide with school schedule
Outcome 4: School feeding program is working in targeted schools	<ul style="list-style-type: none"> 1840 bags of rice delivered with complimentary schools feed supplies to include: <ul style="list-style-type: none"> 460 gallons of oil 460 cartons of sardines 460 cartons of salt 46 trips of truck for delivery of supplies 	<ul style="list-style-type: none"> Take stocks of inventories Review delivery notes Interviews 	<ul style="list-style-type: none"> Targeted schools are accessible by roads Supplies delivered were utilized for intended purposes
Outcome 5: Psychosocial Counselling training conducted for 23 participants in targeted schools.	<ul style="list-style-type: none"> Number of counsellors trained Counsellors are incentivized 	<ul style="list-style-type: none"> Periodic reports Review of syllabus and schedule of training Interviews with facilitators and counsellors. 	<ul style="list-style-type: none"> Persons coming to the training are willing and committed Training goes as planned Funds are made available and on time
Outcome 6: 50 orphans are directly	<ul style="list-style-type: none"> Number of orphans enrolled and 	<ul style="list-style-type: none"> Periodic report 	<ul style="list-style-type: none"> Funds are made available on time

assisted to enroll and attend school	registered <ul style="list-style-type: none">• Number of uniform supplied per student• Number of copy books and pen supplied	<ul style="list-style-type: none">• Review of school records• Interviews	<ul style="list-style-type: none">• No disruption in school activities• Uniforms and school supplies are manage by the students
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3.3 Implementation methodology

3.3.1 Implementation arrangements

LDS, LCL, CWS and ICCO will ensure the implementation of this project through the ACT Liberia Forum, in close collaboration with other ACT members –FCA- and the relevant stakeholders including the Government of the Republic of Liberia through the Ministry of Health and other line ministries represented at the county level by county authorities and local community authorities.

Also the ACT forum will work closely with other international and national nongovernmental organizations already working in the counties which the project is targeting. Field monitors assigned in each county will work closely with community authorities and participate in all coordination meetings to ensure that there are no duplications of activities. The contractors will work in the selected towns and work along with the monitors to make sure information about the Post-Ebola Recovery Program in Liberia are effectively carried out for the benefit of the community people.

At the national level, LDS, LCL, ICCO, CWS and FCA will take part in coordination and information sharing meetings held at the Ministry of Health and Social Welfare on a weekly or monthly basis. They will share information on the activities of the project to relevant stakeholders including ACT Alliance Secretariat, ACT Alliance Liberia Forum, etc.

LDS will be responsible to implement the livelihood farming. ICCO will undertake income generation. Also LDS will carry out water and sanitation and hygiene promotion. LCL/THRP will be responsible for psychosocial support. LCL Central and CWS will be responsible to provide educational and health support to orphans and children in schools and communities. LDS will also follow up on 2014 activities from LBR141.

3.3.2 Partnerships with target populations

The project will be implemented in close collaboration with targeted population. Beneficiaries including the participants of the training of hand pump mechanic, hygiene promotion, cashbox committee members and improved agriculture workshops will be selected from the targeted population and they will later form part of the project in that they will be requested to pass the knowledge gained on to other members of the communities in which they live. Training facilitators will be hired to conduct the training in each of the communities where the project will be implemented. These facilitators will be the one who will train the participants in each of the community to continue to work with their people with the support from the appeal.

3.3.3 Cross-cutting issues

Cross-cutting issues such as trauma, HIV and Aids, stigmatization of EVD survivors, etc. will also be dealt with during the implementation of the project. During the workshops and meetings, participants will also be sensitized about the issues of trauma and stigmatization as these relate to EVD victims. While people will be sensitized by Ebola Virus Disease stigmatization, trauma, basic hygiene practices, maintenance of hand pump wells, improved livelihood programs and EVD prevention measures, they will also be advised not to traumatized and stigmatize people who have been affected by Ebola Virus Disease. The issue of HIV and Aids will also be briefly talked about during the awareness meetings with the local people and participants advised on how to deal with HIV and Aid victims. LDS/ACT Alliance will also collaborate with Ministry of Public Works, Ministry of Agriculture, etc. to provide assistance or support to other community members who may not direct benefit from this project.

3.3.4 Coordination

The ACT Alliance Liberia Forum will act as the main coordination body between the ACT members working in the area. Members of the ACT Forum in Liberia are Finn Church Aid (FCA), Lutheran Development Service (LDS), ICCO Cooperation, Lutheran Church in Liberia (LCL) and Church World Service (CWS). As of January 2015, Lutheran Church in Liberia is chairing the forum, replacing ICCO in this role, and will ensure the proper coordination of the forum's activities. There will be regular monthly meetings to ensure that there is no overlapping among members of the forum in the implementation of their roles and responsibilities.

LDS, LCL, ICCO, CWS and LCL/THRP will work together with to achieve the objectives of this project. The forum will work in collaboration with other agencies including UN, relevant government ministries, and agencies, national and international non-governmental organizations to ensure the smooth operations of the project. The organizations will participate in all the relevant coordination groups set up by UN and local officials. All the activities will be well coordinated with local officials to make sure they are in line with national objectives of the government fight the outbreak of the Ebola Virus.

Also LDS/ACT Alliance met and agreed to collaborate closely with World Health Organization (WHO) through the World Council of Churches at Geneva level.

3.3.5 Communications and visibility

Under the appeal, a Communication Officer will be hired to work along with the local journalists to cover activities of the project and put in the print and electronic media. Situation reports will also be sent to Geneva on a quarterly basis or as may be required.

The forum may grant interviews with media to share on on-going activities and also share information to targeted populations about upcoming planned activities in their respective areas. In all communication with media, the role of ACT Alliance in the provision of funding support shall be highlighted. In addition the funding role of ACT Alliance will be visibly displayed through placement of ACT materials such as logos, signs, etc. on all items procured, banners and message leaflets/fliers produced.

3.3.6 Advocacy

Advocacy will be supported as much as possible with targeted beneficiaries including single parents, orphans, survivors, etc in Liberia. Under this project, it will be ensured that the relevant authorities play their role so that Ebola Virus Disease victims get supports for as soon as possible.

3.3.7 Sustainability and linkage to recovery – prioritization

All beneficiaries will remain in their respective communities and continue to work with their people when the project is phased out. Contact will be made with the relevant ministries including Ministry of Health, Agriculture, Public Works, Internal Affairs, etc. to follow up the activities of these people and give the necessary support.

3.3.8 Accountability – complaints handling

The ACT Forum in Liberia will implement the projects in accordance with the Code of Conduct of the ACT Alliance. Implementation will also be strictly guided by the Red Cross and United Nations Agencies operations codes of conduct and other internationally accepted standards, i.e. Sphere, HAP, etc. This intervention will ensure that the people involved know and can relate to the guiding principles of these

policies, as they are rights-based approaches to emergencies. These policies enable non-discriminatory, non-harassment, and non-exploitative approaches.

Besides, the forum will put a complaints and response mechanism in place i.e. complaints through writing a letter, telephoning or verbal and will ensure that beneficiaries will have access to it.

The Forum will introduce a complaint and response mechanism box system in all of the 20 communities from 5 counties and inform all stakeholders for the community members to practice and will also ensure that beneficiaries participate in the complaint and response mechanism and that they will be informed on the response activities, its progresses and outcomes, and the ways they can give feedback.

3.4 Human resources and administration of funds

The ACT Liberia Forum will meet regularly to ensure effective implementation of project.

Each ACT requesting member will bear the responsibility of ensuring that the funds are utilized for the intended purpose and the forum communication officer will submit situation reports to the ACT Alliance. The main accounts of the project will be the responsibility of the administrative/finance assistant under the project for each ACT requesting member. He/she will compile monthly and other required financial reports to both the Finance and Project Coordinator in the field.

The Emergency Focal Persons/Program Officers from each ACT Liberia Forum member will be responsible for the implementation of the project. They report directly to their organizational heads.

It is clear that capital assets will be purchased only after enough funding for the assistance to the beneficiaries of this appeal has been secured. All assets purchased/procured by the appeal are at disposition of the ACT Liberia Forum, although LCL (LCL and LCL-THRP) and LDS have already indicated the intended disposition.

LCL would like to use some (probably 3) of the five motorbikes for continued follow up purpose, after the project has ended. The other two may be shared with other forum members.

LDS proposal to dispose capital assets at completion of the appeal is as follows:

1. Some of the assets (especially the vehicle) will be used to support the 6 LDS development projects which include Kpail Community Empowerment Project, Integrated Community Empowerment Project in Sanoyea and Zota Districts, Bong County, Salayea Community Empowerment Project in Lofa County, Vulnerable Community Empowerment Project in Bong and Margibi Counties and LTI Skill Training Program in Salayea, Lofa County.
2. Some of the assets (motor bikes) will be donated to the two health institutions (Phebe and Curran Hospitals) the forum has supported during the first phase of the appeal.
3. If necessary, a bilateral project between LDS and some of its traditional partners (Church of Sweden, Evangelical Lutheran Church in America, Evangelical Lutheran Church in Bavaria, etc.) will be prepared to follow up activities of the appeal. In this case, some of the assets will be used to implement the follow up project.

LCL-THRP indication of disposition of capital assets is:

- a. The one Toyota Hilux pickup will be used to support THRP projects on-going activities when the Appeal is ended. Some of the activities will include training workshops, reconciliatory dialogues, peace forums, networking and collaboration. Other activities will include frequent follow-ups and monitoring to local community peace structures and communities to verify changes taken place and assist with existing challenges within those communities and peace structures. These projects include: General Grant Project operated in nine counties, Community Conflict Resolution and Peace Building Project in

Grand Bassa County; War Affected Youth Psycho-social rehabilitation and Skills Training Project in Lofa County; Healing Exchange Project in Lofa and montserrado Counties.

b. Some of the motor bikes will be donated to some of the local peace mediation Committees or Psycho-social Promoters that will be established during the implementation of the appeal. Members of these groups will be trained in psychosocial first aid and helping skills. They will also be trained in Human Rights Protection issues as well as conflict mediation, resolution, management and prevention. The PMC members will be vetted by representatives of various segments of each community. These PMC will be supported, which will help them to foster and support the ongoing peace building initiatives, psycho-social support and reconciliatory activities in their communities.

3.5 Planned implementation period

The planned implementation period is from 1st June 2015 to 31 May 2016.

3.6 Monitoring, reporting and evaluation

At the end of the project, each ACT requesting member will ensure that all reporting requirements are met as per ACT Alliance policies and guidelines governing ACT appeals and RRF funds.

Joint monitoring visits will be organized by requesting members through appropriate mechanism. The monitoring visit may involve other members of the forum and representative(s) of ACT Alliance Secretariat. The project officers/focal persons will be responsible for monitoring the implementation of the project on a day to day basis. Also under the project, there will be program assistants/assistant focal persons who will serve as assistant emergency focal persons and one accountant in each member organization. In addition, there will be other staff to include field monitors to be assigned in each county as may be described in each member project activities in 20 communities in 5 counties.

IV. APPENDICES TO THE APPEAL DOCUMENT

Appendix 1: Map



LDS Operational areas are:

- | | | |
|------------------|---|-------------------------|
| 1. Green colour | = | Lofa County |
| 2. Orange colour | = | Grand Cape Mount County |
| 3. Red colour | = | Bong County |
| 4. Purple colour | = | Gbarpolu County |
| 5. Yellow | = | Montserrado County |

Appendix 2: Budgets

LDS Budget

<u>INCOME</u>	Appeal Budget USD
INCOME - Received by Requesting Member via ACT Secretariat, Geneva	
B/F: CANADIAN LUTHERAN WORLD RELIEF	50,000
Balance from LBR141	
TOTAL INCOME	50,000

EXPENDITURE

	Type of Unit	No. of Units	Unit Cost	Appeal Budget USD
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DIRECT COST (LIST EXPENDITURE BY SECTOR)**Livelihood**

Farming - (Agriculture - LDS)				
Cutlasses	Pieces	1,200	5	6,000
Shovels	Pieces	1,200	15	18,000
Hoes (L/S)	Pieces	1,200	5	6,000
Hoes (S/S)	Pieces	1,800	5	9,000
Watering cans	Pieces	200	15	3,000
Assorted seeds	bukl	1	1	18,000
Sharpening files	pks	40	50	2,000
Metal buckets	Pieces	1,800	20	36,000
Rope	Rolls	40	10	400
Measuring tape	Pieces	20	50	1,000
Wheelbarrow (giant wheelbarrow)	Pieces	40	50	2,000
Spray cans	Pieces	40	65	2,600
Insecticide assorted	cans	80	55	4,400
Feeding for agricultural Workshops (2) for vegetable	participa			

production for 600 participants	nt	600	10	6,000
Transportation allowance for agricultural Workshops for vegetable production for 600 participants	participa nt	600	40	24,000
Accommodation allowance for agricultural Workshops for vegetable production for 600 participants	participa nt	600	30	18,000
Feeding for agricultural Workshops (2) for seed processing & preservation/tool maintenance for 600 participants	participa nt	600	10	6,000
Transportation allowance for agricultural Workshops for seed processing & preservation/tool maintenance for 600 participants	participa nt	600	40	24,000
Accommodation allowance for agricultural Workshops for seed processing & preservation/tool maintenance for 600 participants	participa nt	600	30	18,000
External/internal facilitators (2)	facilitato r	2	12,000	24,000
Sub Total Direct Cost Food security				228,400
Water, Sanitation and Hygiene WASH (LDS/ACT Alliance)				
Culvert	pcs	540	50	27,000
Hand pump	pcs	20	500	10,000
Cement	bags	400	11	4,400
Digger	pcs	40	10	400
Shovel	pcs	60	15	900
Pickaxe	pcs	40	10	400
Rope	roll	20	50	1,000
Bucket	pcs	40	30	1,200
Wheelbarrow	pcs	20	50	1,000
Contractor Hire	Contract or	20	1,250	25,000
Sand	load	40	150	6,000
Crush rocks	load	40	350	14,000
Other local materials (sticks and others)	bundles	80	10	800
Hygiene Promoters (20)	service contract	20	1,200	24,000
Hygiene Promoters Workshops (feeding - 200 persons)	participa nt	200	5	1,000
Hygiene Promoters Workshops (Transportation - 200 persons)	participa nt	200	40	8,000
Hygiene Promoters Workshops (Accommodation - 200 persons)	participa nt	200	30	6,000
Construction of community latrines for 20 communities	pcs	20	3,000	60,000
Provision of hand pump mechanic kits	pcs	20		

			700	14,000
Training of Cashbox System committee (feeding)	participant	100	5	500
Training of Cashbox System committee (Transportation)	participant	100	40	4,000
Training of Cashbox System committee (Accommodation)	participant	100	30	3,000
External/internal facilitators (2)	facilitator	2	6,000	12,000
Sub Total Direct Cost - Water, Sanitation and Hygiene WASH (LDS/ACT Alliance)				224,600
Follow up LBR141 Activities - LDS				
Follow up on Awareness and Sensitization under Act Appeal - LBR141 in 20 communities u	trips	10	1,000	10,000
Follow up on Isolation Unit and support in Phebe hospital under Act Appeal - LBR141 in 20 communities	trips	10	1,000	10,000
Media coverage (including radio, newspapers, TV, Websites, etc.	months	12	1,139	13,672
Sub-total Follow up LBR141				33,672
Other Sector Related Direct Costs (List expenditure by sector)				
LDS - Salaries & benefits for direct staff (Field Monitors for Livelihood Program)				
Field Monitors (5 staff @ 450/month)	months	12	2,250	27,000
Emergency Focal Person (1)	month	12	750	9,000
Assistant Emergency Focal Person (1)	month	12	600	7,200
Subtotal Salaries & benefits for direct staff				43,200
Communication/visibility cost				
Visibility (ACT Alliance/LDS Activities)	month	12	1,000	12,000
Beneficiary Selection				
Staff Benefits (incl medical) (10 staff)	month	12	1,000	12,000
Ebola medical staff benefit	month	12	150	1,800
Sub Total Other Sector direct costs				69,000

TRANSPORT, WAREHOUSING & HANDLING

<u>Transport (of relief materials)</u>				
Hire/ Rental of Vehicles				
Truck rental (Agriculture)	trips	10	1,500	15,000
Truck Rental (Well Mtrl)	trips	10	1,500	15,000
Fuel for Truck rental (both agriculture & well materials)	trips	20	1,000	20,000
Field Generator fuel	month	12	100	1,200
Motorcycle fuel	month	12	375	4,500

Motorbike and field generator maintenance	month	12	240	2,880
Fuel for Pickup	month	12	625	7,500
Oil (motorbike + generator)	month	12	125	1,500
Subtotal hire/rental vehicles				67,580
Warehousing				
Warehouse Rental (4)	month	12	600	7,200
Handling				
Casuals workers (4)	month	12	600	7,200
Security (4)	month	12	400	4,800
Motorbike Maintenance Man	month	12	100	1,200
Warehouse officer	month	12	100	1,200
TOTAL TRANSPORT, WAREHOUSING & HANDLING				89,180
CAPITAL ASSETS (over US\$500)				
Purchase of Vehicle (Pickup)	pc	1	45,000	45,000
Motorcycle purchase	pc	5	5,621	28,107
Computer purchase	pc	2	1,250	2,500
Generator Purchase	pc	1	1,300	1,300
Printer/Photocopier	pc	1	650	650
UPS & Voltage Regulator	pc	1	150	150
Contribution to Office Furniture	bulk	1	2,500	2,500
Training Boards	pc	5	550	2,750
Digital Camera	pc	2	650	1,300
Internet Modem	pc	2	200	400
TOTAL CAPITAL ASSETS				84,657
TOTAL DIRECT COST				840,289
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT				
Staff salaries				
Executive Director (15%)	month	12	400	4,800
Program Officer (15%)	month	12	250	3,000
Finance Officer (15%)	month	12	300	3,600
Logistician (15%)	month	12		

			150	1,800
Admin Manager (15%)	month	12	200	2,400
Admin/Finance Assistant (1)	month	12	400	4,800
Office Operations				
Perdiem/lodging for 10 project staff	month	12	900	10,800
Computer Maintenance	month	12	100	1,200
Contribution to Head Office Rental	month	12	300	3,600
Office Stationary	month	12	300	3,600
Communications				
Telephone and fax				
Communication (Internet and Telephone)	month	12	200	2,400
Other				
Severance benefit	month	12	708	8,500
Bank Charges and Fees	month	12	750	9,000
Insurance			0.00	
Staff Insurance & social Security	month	12	500	6,000
Vehicle/Motorcycle reg/Insurance cost	month	12	100	1,200
Staff Benefits (incl medical) (10 staff)	month	12	421	5,052
Ebola medical staff benefit	month	12	149	1,789

TOTAL INDIRECT COSTS**73,541****AUDIT, MONITORING & EVALUATION**

Audit Fees	bulk	1	5,000	5,000
ACT Alliance Coordination & Monitoring Cost	month	12	500	6,000
External evaluation	bulk	1	3,000	3,000
TOTAL AUDIT, MONITORING & EVALUATION				14,000

TOTAL EXPENDITURE exclusive International Coordination Fee**927,830****INTERNATIONAL COORDINATION FEE (ICF) - 3%****27,835****TOTAL EXPENDITURE inclusive International Coordination Fee****955,665****BALANCE REQUESTED (minus available income)****905,665**

EXCHANGE RATE: local currency to 1 USD

Budget rate 1.00

ICCO budget**EXPENDITURE**

	Type of Unit	No. of Units	Unit Cost	Appeal Budget USD
DIRECT COST (LIST EXPENDITURE BY SECTOR)				
Livelihood				
Income generation				
Procurement of digital cameras	pc	5	350	1,750
Development and production of forms	set	2600	1	1,300
Sub Total Income generation				3,050
Organization and conduct of training workshops on small business management				
Workshop hall rental for 60 persons X 2Days	hall	40	200	8,000
Production of workshop handouts	set	1200	2	2,400
Meals for participants	plates	2400	10	24,000
Transport allowance for participants	participants	1200	25	30,000
Workshop facilitators (2) for 40 days	facilitators	40	350	14,000
Sub Total Workshops				78,400
Disbursement of grants to beneficiaries				
Disbursement of funds to beneficiaries as start-up kits	participants	1200	227	272,772
Support Team (5 staff) for small business follow-up and coaching in the counties	month	12	1,500	18,000
Visibility and Media	bulk	1	10,717.00	10,717
Sub Total Disbursement				301,489
Other Sector Related Direct Costs (List expenditure by sector)				
Salaries & benefits for staff				
Project focal person (15%)	month	12	350	4,200
Accountant	month	12	500	6,000
Sub Total Salaries for Project staff				10,200
TOTAL DIRECT COST				393,139
INDIRECT COSTS: PERSONNEL, ADMINISTRATION, OPERATIONS &				

	SUPPORT				
	Executive Director (17%)	month	12	400.00	4,800.00
	National Focal Point (17%)	month	12	400.00	4,800.00
	motorbike purchase (5)	bikes	5	1,500.00	7,500.00
	Registration & Insurance for motorbikes	bulk	5	100.00	500.00
	Gasoline for motorbikes	gallons	1000	3.20	3,200.00
	Stationery & supplies (monthly)	month	12	50.00	600.00
	Communication (scratch card & Internet service)	month	12	200.00	2,400.00
	Office equipment & Furniture	bulk	1	1,000.00	1,000.00
	Accommodation/hotel/allowance for staff in the field	month	12	400.00	4,800.00
	Vehicle rental (field monitoring)	month	12	500.00	6,000.00
	Fuel for vehicle rental	month	12	250.00	3,000.00
	Office equipment (laptop & LCD Projector)	bulk	1	900.00	900.00
	Communication with partners	month	12	125.00	1,500.00
	Monthly Field visit for monitoring	month	7	450.00	3,150.00
	TOTAL INDIRECT COSTS				44,150
	AUDIT, MONITORING & EVALUATION				
	Internal evaluation	bulk	1	1,212.68	1,212.68
	Audit	bulk	1	1,448.00	1,448.00
	TOTAL AUDIT, MONITORING & EVALUATION				2,661
	TOTAL EXPENDITURE exclusive International Coordination Fee				439,950
	INTERNATIONAL COORDINATION FEE (ICF) - 3%				13,198
	TOTAL EXPENDITURE inclusive International Coordination Fee				453,148
	BALANCE REQUESTED (minus available income)				453,148

EXCHANGE RATE: local currency to 1 USD

Budget rate

1.00

LCL budget

EXPENDITURE

	Type of Unit	No. of Units	Unit Cost	Appeal Budget USD
DIRECT COST (LIST EXPENDITURE BY SECTOR)				
Health				
Support to Ebola affected & vulnerable children				
Needs assessment	assessment	2	1,750	3,500.00
Stakeholders workshops	w/shops	2	2,500	5,000.00
Community dialogues	sessions	40	500	20,000.00
Package for 250 children	package	250	1,131	282,745.00
Other Sector Related Direct Costs (List expenditure by sector)				
Program Manager	month	12	500	6,000.00
Project Officer	month	12	350	4,200.00
Field Monitors (5)	month	12	1,500.00	18,000.00
Sub-total Health support				339,445
Transport, Warehousing & Handling				
Motorbike purchase (Royal Bikes (5 pcs))	pcs	5	1,500	7,500.00
TOTAL DIRECT COST				346,945
INDIRECT COSTS: PERSONNEL, ADMINISTRATION, OPERATIONS & SUPPORT				
Travel expenses & staff per diem	month	12	500	6,000
Staff severance & benefits	lump sum	1	3,000	3,000
Administrative costs	lump sum	1	4,000	4,000
Meetings & coordination	month	12	500	6,000
Laptops (2 pcs)	pcs	2	1,000	2,000
Printers	pcs	2	300	600
Fuel for Motorbikes (5)	month	12	517	6,204
Maintenance of bikes (5)	month	12	500	6,000

Insurance & registration	lump sum	1	600	600
Stationery & office supplies	month	12	300	3,600
TOTAL INDIRECT COSTS				38,004
AUDIT, MONITORING & EVALUATION				
Audit	bulk	1	1,448.00	1,448
Monitoring	month	12	350	4,200
TOTAL AUDIT, MONITORING & EVALUATION				5,648

TOTAL EXPENDITURE exclusive International Coordination Fee

390,597

INTERNATIONAL COORDINATION FEE (ICF) - 3%

11,718

TOTAL EXPENDITURE inclusive International Coordination Fee

402,315

BALANCE REQUESTED (minus available income)

402,315

EXCHANGE RATE: local currency to 1 USD

Budget rate

1.00

LCL/THRP budget

EXPENDITURE

	Type of	No. of	Unit Cost	Appeal Budget
	Unit	Units		USD
DIRECT COST (LIST EXPENDITURE BY SECTOR)				
Psychosocial Support - LCL - THRP				
Psychosocial interventions for survivors, community members & service providers	w/shops	40	2,500	100,000.00
Staff Debriefing sessions & refresher workshops	w/shops	4	2,500	10,000.00
Training of Trainers (TOT) in Psycho-social First Aid – All staff	w/shops	5	3,500	17,500.00
Training of Psycho-social staff on Care for caregivers	w/shops	3	2,500	7,500.00
Training of psycho-social promoters on psycho-social helping skills	w/shops	5	2,500	12,500.00
Community awareness sessions on stigma reduction and reintegration process	sessions	60	400	24,000.00
Conduct community dialogue meetings with community leaders	sessions	60	500	30,000.00
Support to recreational activities for Psycho-social well-being	sessions	60	500	30,000.00
Support to Psycho-social Groups initiatives and stationeries	groups	20	2,000	40,000.00
Provide counselling and psycho-social support to people with coping difficulties	sessions	50	200	10,000.00
Other Sector Related Direct Costs (List expenditure by sector)				
Project Staff				
Project Supervisor (1)	months	12	650	7,800.00
Psychosocial workers (12) (@500)	months	12	6,000	72,000.00
Driver (1)	months	12	300	3,600.00
Sub-total Psychosocial support				364,900
CAPITAL ASSETS (over US\$500)				
Vehicle purchase (1 Toyota Hilux pick-up)	pc	1	50,000	50,000.00
6 Pcs Royal Bikes	pcs	6	1,970	11,820.00
Vehicle fuel	months	12	1,000	12,000.00
Motor Bikes fuel (12)	months	12	2,400	28,800.00
Vehicle & Bikes maintenance/repair (1)	months	12	1,200	14,400.00
Vehicle & Bikes Insurance & Registration	lump sum	1	5,000	5,000.00
Field Offices Rent (4)	months	12	450	5,400.00
Generators	pcs	4	350	1,400.00
Generator fuel & maintenance	months	12	600	7,200.00

Training Boards	pcs	5	200	1,000.00
Digital Cameras	pcs	5	500	2,500.00
Projectors	pc	1	1500	1,500.00
TOTAL CAPITAL ASSETS				141,020.00
TOTAL DIRECT COST				505,920
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT				
Office Operations				
Communications call credit & internet	months	12	300	3,600.00
Office supplies/stationery	months	12	200	2,400.00
Internet Modem	pcs	5	100	500.00
Training & Resource materials	bulk	1	3,000	3,000.00
Printing of T-Shirts and caps for Psycho-social promoters & groups	bulk	1	3,000	3,000.00
Publicity & Visibility	months	12	250	3,000.00
Contribution to Head Office Rental	months	12	200	2,400.00
Staff salaries and allowances				
Program Director (17%)	months	12	400	4,800.00
Finance Officer (17%)	months	12	300	3,600.00
Staff benefits including medical	months	12	416.66	4,999.92
Staff Insurance & Social Security	months	12	350	4,200.00
Staff severance benefit	lump sum	1	4,000	4,000.00
Staff Travel				
Travel expenses & staff per diem	months	12	792.546	9,510.55
Others				
Administrative cost	lump sum	1	2,500	2,500.00
Meetings, coordination & hospitality	months	12	450	5,400.00
Bank & transfer charges	lump sum	1	1,000	1,000.01
Rain suits & boots	bulk	1	1,000	1,000.00
TOTAL INDIRECT COSTS				58,910
AUDIT, MONITORING & EVALUATION				
Audit Fees	bulk	1	1,448.00	1,448.00
Follow-up & Monitoring	months	12	150	1,800.00
TOTAL AUDIT, MONITORING & EVALUATION				3,248
TOTAL EXPENDITURE exclusive International Coordination Fee				568,078
INTERNATIONAL COORDINATION FEE (ICF) - 3%				17,042
TOTAL EXPENDITURE inclusive International Coordination Fee				585,121
BALANCE REQUESTED (minus available income)				585,121

EXCHANGE RATE: local currency to 1 USD

Budget rate

1.00

CWS budget

EXPENDITURE

	Type of Unit	No. of Units	Unit Cost	Appeal Budget USD
DIRECT COST (LIST EXPENDITURE BY SECTOR)				
Education support				
School Safety Committee				
Setup and Training of Committees	commit tee	23	206.52	4,750.00
Support to School Safety Committees	commit tee	23	100.00	2,300.00
Sub-total Safety Committee				7,050.00
School Facility improvement				
Rehabilitation of hand pump wells in schools	pc	23	2,500.00	57,500.00
Rehabilitation of school structures	schools	23	2,650.00	60,950.00
Sub-total School Facility				118,450.00
School Hygiene				
First Aid Kits (one kit per semester)	school	23	50.00	1,150.00
Hand washing supplies	school	23	590.00	13,570.00
Cleaning items	school	23	125.00	2,875.00
Sub-total School Hygiene				17,595.00
School Feeding				
Support to school feeding (25kg bag)	bag	1840	20.00	36,800.00
Vegetable oil (3 gallon container)	gallon	460	18.00	8,280.00
Sardine	ctn	460	25.00	11,500.00
Salt (small size)	ctn	460	15.00	6,900.00
Truck rental	trip	46	1,000.00	46,000.00
Sub-total School feeding				109,480.00
Psychosocial Support				
Psychosocial Counsellors training	particip ants	23	180.00	4,140.00
Training materials including hall rental	days	5	200.00	1,000.00
Facilitation fee (2 persons)	days	5	700.00	3,500.00
Incentives for Counsellors (23)	month	12		

			690.00	8,280.00
Sub-total Psychosocial support				16,920.00
Direct Assistance to Students - orphans				
Enrolment & registration of orphans	students	50	150.00	7,500.00
Uniforms for school children (2 sets per student)	set	100	150.00	15,000.00
School supplies including copy book, pens, etc.	bulk	50	100.00	5,000.00
Sub-total direct assistant to students				27,500.00
TOTAL DIRECT COST				296,995
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT				
Project Coordination, Management & Supervision (15%)				35,639.40
TOTAL INDIRECT COSTS				35,639
AUDIT, MONITORING & EVALUATION				
Audit Fees	bulk	1	1,448.00	1,448.00
TOTAL AUDIT, MONITORING & EVALUATION				1,448
TOTAL EXPENDITURE exclusive International Coordination Fee				334,082
INTERNATIONAL COORDINATION FEE (ICF) - 3%				10,022
TOTAL EXPENDITURE inclusive International Coordination Fee				344,105
BALANCE REQUESTED (minus available income)				344,105

EXCHANGE RATE: local currency to 1 USD

Budget rate

1.00