

# Preliminary Appeal

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Vanuatu

## Cyclone Pam Emergency Response – VUT151

**Appeal Target: US\$638,302**

***Balance Requested: US\$548,071***

Geneva, 20 March 2015

Dear Colleagues,

On Friday 13 March 2015, category 5 Tropical Cyclone Pam lashed the islands of Vanuatu bringing with it destructive winds surpassing 300kph, heavy rainfall, storm surges and flooding. The eye of the cyclone passed close to Efate Island, where the capital Port Vila is located causing extensive and widespread damage. At least 11 deaths have been confirmed with the number expected to rise as reports are received from Vanuatu's chain of Islands. Large parts of the country have been severely affected and there is particular concern for the 83 southern-most islands of Tafea Province including Erromango and Tanna as well as the northern islands of Sanma, Penama and Torba Province. Most recent reports indicate a critical need for food and purified water.

A state of emergency has been declared for Shefa Province, which includes the capital, Port Vila, and is likely to be expanded to other disaster affected provinces once assessments are completed. Aerial assessments indicate total or near total destruction of infrastructure and crops on some islands including Tongoa, Tanna and Erromango Islands.

Rapid Assessments have now verified the core need for clean water, food and personal hygiene supplies as well as medicine, medical supplies and dissemination of safe health information to prevent the spread of disease. Access to shelter materials, farming tools and inputs remain crucial to reviving agriculture and ensuring sustainable food security.

ACT member ACT for Peace along with other ACT members in Australia and New Zealand immediately responded to Cyclone Pam through staff mobilisation and information gathering in close coordination with relevant government and non-government humanitarian agencies. However, this work has been a challenge due to damaged communication networks across Vanuatu's Islands, the destruction of key utilities and infrastructure, debris blocked roads, ports and airports and delays with administrative and bureaucratic processes. Consequently, ACT members and partners are still in a phase of coordination and assessment to determine the true scale of the disaster, the specific needs in affected areas and the best course for response.

**I. EXECUTIVE SUMMARY (maximum 2 pages) to be completed by ACT SECRETARIAT**

**NAMES OF ACT FORUM AND REQUESTING MEMBERS:**

<b>ACT FORUM</b>	<b>Australia Forum</b>
<b>ACT REQUESTING MEMBERS</b>	<b>ACT FOR PEACE</b>

<b>KEY PARAMETERS:</b>	<b>ACT Member</b>
<b>Project Start/Completion Dates</b>	<b>March 2015 – end March 2016</b>
<b>Geographic areas of response</b>	Shepherd Islands - Shefa Province, Tanna Island, Erromango Island - Tafea Province, Pentecost, Ambae, Santo – Torba Province, Sanma, Penama, Maewo - Torba Province.
<b>Sectors of response</b>	Education, health, WASH, livelihood (agriculture), linkages with existing projects – solar power, entrepreneurship & women’s empowerment.

**TABLE 1: SUMMARY OF PRELIMINARY APPEAL REQUIREMENTS BY ACT MEMBER AND SECTOR:**

<b>Preliminary Appeal Requirements</b>	<b>ACT For Peace</b>	<b>Total Requirements</b>
Total requirements US\$	638,302	<b>638,302</b>
Less: pledges/contributions US\$	90,230	<b>90,230</b>
<b>Balance of requirements US\$</b>	<b>548,071</b>	<b>548,071</b>

Other donors who have pledged support yet to be confirmed: Christian Aid, FinnChurchAid, Lutheran World Relief, United Church of Canada, Australian Lutheran World Service and Church of Sweden.

**TABLE 2: REPORTING SCHEDULE**

<b>Type of Report</b>	<b>ACT Member</b>
Situation reports	One every two weeks
Interim narrative and financial report	31 October 2015
Final narrative and financial report	30 May 2016
Audit report and management letter	30 June 2016

**Please kindly send your contributions to either of the following ACT bank accounts:**

**US dollar**

Account Number - 240-432629.60A  
IBAN No: CH46 0024 0240 4326 2960A

**Euro**

Euro Bank Account Number - 240-432629.50Z  
IBAN No: CH84 0024 0240 4326 2950Z

**Account Name: ACT Alliance**  
UBS AG  
8, rue du Rhône  
P.O. Box 2600  
1211 Geneva 4, SWITZERLAND  
Swift address: UBSWCHZH80A

**Please inform the Head of Finance and Administration, Line Hempel ([Line.Hempel@actalliance.org](mailto:Line.Hempel@actalliance.org)) with a copy to the Regional Representative/Regional Programme Officer, of all pledges/contributions and transfers, including funds sent direct to the requesting members.**

We would appreciate being informed of any intent to submit applications for EU, USAID and/or other back donor funding and the subsequent results. We thank you in advance for your kind cooperation.

**For further information please contact:**

ACT Regional Programme Officer, Gabrielle Bartholomew ([gdb@actalliance.org](mailto:gdb@actalliance.org))

ACT Web Site address: <http://www.actalliance.org>



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Sarah Kambarami  
Head of Programmes  
ACT Alliance Secretariat

## **II. NARRATIVE SUMMARY**

### **DETAILS OF THE EMERGENCY**

On Friday 13 March 2015, category 5 Tropical Cyclone Pam lashed the islands of Vanuatu bringing with it destructive winds surpassing 300kph, heavy rainfall, storm surges and flooding. The eye of the cyclone passed close to Efate Island, where the capital Port Vila is located causing extensive and widespread damage. At least 11 deaths have been confirmed with the number expected to rise as reports are received from Vanuatu's chain of Islands. Large parts of the country have been severely affected and there is particular concern for the southern-most islands of Tafea Province including Erromango and Tanna as well as the northern islands of Sanma, Penama and Torba Province. Most recent reports indicate a critical need for food and purified water.

A state of emergency has been declared for Shefa Province, which includes the capital, Port Vila, and is likely to be expanded to other disaster affected provinces once assessments are completed in the coming days. Aerial assessments indicate total or near total destruction of infrastructure and crops on some islands including Tongoa, Tanna and Erromango Islands. There are still 3,000 people sheltering in 36 evacuation centres.

Although aid flights are beginning to reach the capital there are enormous challenges in coordinating the transportation and distribution of relief supplies across the archipelago's 83 islands. To date, radio and telephone communication with the outer Islands of Vanuatu are yet to be fully re-connected.

Rapid Assessments have now verified the core need for clean water, food and personal hygiene supplies as well as medicine, medical supplies and dissemination of safe health information to prevent the spread of disease. Access to shelter materials, farming tools and inputs remain crucial to reviving agriculture and ensuring sustainable food security. With the significant loss of housing and infrastructure across the country including schools and health facilities, longer term recovery and rehabilitation programming will be critical.

### **ACTIONS TO DATE, & EMERGENCY NEEDS**

All ACT members under this appeal immediately responded to Cyclone Pam through information gathering, staff mobilisation and close coordination with relevant government and non-government humanitarian agencies. This work however, has been challenged by a range of factors including damaged communication networks across Vanuatu's Islands, the destruction of key utilities and infrastructure, debris blocked roads, ports and airports and delays with administrative and bureaucratic processes. Consequently, ACT members and partners are still in a phase of coordination and assessment to determine the true scale of the disaster, the specific needs in affected areas and the best course for response. This challenge is common to all humanitarian organisations currently responding to Cyclone Pam.

The government response to the disaster is being coordinated through the National Disaster Management Office (NDMO). The Vanuatu Humanitarian Team (VHT), an active collaboration between Vanuatu based NGOs, the Red Cross, UN and government agencies, are supporting the Government-led response through four key priorities: evacuation centres, assessments, relief distribution and shelter. The UN Disaster Assessment and Coordination (UNDAC) team has now arrived in Port Vila to support the coordination of incoming humanitarian assistance. (ACT Alliance member, ACT for Peace, is a member of the VHT).

Aerial assessments have been carried out by military aircraft from New Caledonia, Australia and New Zealand. It is apparent that much of the re-positioned stocks across the country may have been

damaged, heightening the need for emergency supplies. Priority needs at this stage include food, non-food items, clean water and shelter. When completed, initial assessment work will help determine more specific gender disaggregated needs of the affected population.

Nevertheless, based on a clear understanding of both current and future needs, it is proposed that this appeal will focus on a two stage response accounting for both immediate humanitarian needs, and medium to longer term early recovery work.

## **PROPOSED EMERGENCY RESPONSE**

### **OVERALL GOAL:**

To mitigate the effects of Cyclone Pam by ensuring the safety, well-being and livelihood status of disaster affected populations in Vanuatu.

### **OBJECTIVE(S) OF THE EMERGENCY RESPONSE:**

Support the government of Vanuatu to provide immediate relief assistance and support early recovery for communities most affected by Tropical Cyclone Pam.

### **PROPOSED ASSISTANCE:**

**Act for Peace (AfP)** will support the immediate needs of the disaster affected population (initial response) as well as their medium/longer term needs (early recovery). Initial response activities will include the provision of WASH materials (hygiene kits) and water purification units, assistance with food distribution efforts along with seeds and farming tools to revive homestead gardens.

This initial response will assist in stabilising the health and well-being of identified communities in need while also providing opportunities to rapidly begin livelihood based initiatives to strengthen household food security. Early recovery initiatives will focus on rebuilding and rehabilitating damaged infrastructure including water storage supply systems (i.e. water tanks) and repairing/rebuilding community evacuation centres. These activities will be undertaken on best practice and build back better principles. These activities will be undertaken through local partner the **Vanuatu Christian Council (VCC)** in the Shepherd Islands, Shefa Province and Tanna Island, Taefa Provinces. AfP's delivery framework will include initial response work as well as early recovery work.

**Anglican Board of Mission (ABM)** will focus on WASH and literacy initiatives which reflect current programming priorities and potentially Disaster Risk Reduction programming. ABM's local development partner, the **Anglican Church of Melanesia (ACOM)** has experience with assessment work and relief distribution within Anglican networks in Vanuatu. ABM's delivery framework is more likely to be in the early recovery phase of the appeal in areas that may include Pentecost, Ambae, Santo, Torba Provinces depending on the level of need.

**Anglican Overseas Aid (AOA)** will focus on establishing linkages with existing projects including solar light entrepreneurship programs and support to women's empowerment programs. AOA will also work through the **Anglican Church of Melanesia (ACOM)** which has previous experience working with the Red Cross on emergency solar light projects. AOA's delivery framework is more likely to be in the early recovery phase of the appeal in areas that may include Sanma, Santo and Panamas, Ambae, Maewo and Torba Provinces.

**Uniting World** will focus on re-building of health clinics, school and library facilities and the provision of medical consumables in areas of high need which may include Santo, Tanna and Vanua Lava Islands. Additionally, response work will be undertaken to increase eye and dental and health promotion outreach activities. This work will be undertaken through the Health and Education Departments of the

**Presbyterian Church of Vanuatu (PVC).** Uniting World’s delivery framework is more likely to be in the early recovery phase of the appeal.

#### TARGET POPULATIONS:

Partner	Target Population	Proposed Locations
Act for Peace	12 communities with a population estimated at <b>4,000 people</b>	<ul style="list-style-type: none"> <li>▪ Shepherd Islands, Shefa Province</li> <li>▪ Tanna Island, Erromango Island</li> <li>Tafea Province</li> </ul>
Anglican Board of Mission	Affected communities where implementing partner and Anglican church networks are present	Based on assessed needs - Pentecost, Ambae, Santo, Torba Province
Anglican Overseas Aid		Based on assessed needs – Sanma, Santo, Penama, Ambae, Maewo and Torba Provinces
Uniting World	Education - <b>3,800 people</b> in 10 schools	<ul style="list-style-type: none"> <li>▪ Education - Efate, Paama, Epi, Tongoa</li> </ul>
	Health – <b>4,000 people</b> through outreach services	<ul style="list-style-type: none"> <li>▪ Health - Santo Tanna and Sola</li> </ul>

#### IMPLEMENTATION ARRANGEMENTS:

The appeal will be implemented through the Vanuatu Church Partnership Program (VCCP) consortium which includes ACT for Peace, Uniting World, Anglican Board of Mission and Anglican Overseas Aid. Act for Peace will act as the lead focal point for coordination with the Act Alliance. The VCCP has been used effectively by churches as a means of coordinating and strengthening capacity within the broad church network of Vanuatu. All partners will work through existing church partners with full cooperation agreements already in place. All local church implementing partners are registered to operate as humanitarian response agencies in Vanuatu.

As information becomes more readily available, ACT partners will establish implementation mechanisms with partners which will be outlined in more detail in the full ACT Appeal. In Australia ACT members will establish a coordination mechanism that will look specifically at core issues including fund allocation, logistics, joint assessment, monitoring and reporting work and communications.

#### COORDINATION:

All of the ACT Australia/New Zealand members have been actively coordinating through the Church Agency Network (CAN) to determine key needs, capacities and response strategies. The proposed ACT response will be coordinated through the Vanuatu Church Partnership Program, an existing network for ACT members supporting church partners in Vanuatu.

The Vanuatu government response to the disaster is being coordinated through the National Disaster Management Office (NDMO). The Vanuatu Humanitarian Team (VHT), an active collaboration between Vanuatu based NGOs, the Red Cross, UN and government agencies, are supporting the Government-led response through four key priorities: evacuation centres, assessments, relief distribution and shelter. The UN Disaster Assessment and Coordination (UNDAC) team has now arrived in Port Vila to support the coordination of incoming humanitarian assistance. Act for Peace is presently coordinating with the Vanuatu Humanitarian Team. All implementing ACT members will work through relevant Provincial level government authorities as activities commence in the field.

Aerial assessments have been carried out by military aircraft from New Caledonia, Australia and New Zealand. At present, ACT requesting members are still accounting for staff and mobilising teams and resources to undertake initial assessments. It is apparent that much of the re-positioned stocks across the country may have been damaged, heightening the need for emergency supplies. As noted, priority needs at this stage include food, non-food items, clean water and shelter. When completed, initial assessment work will help determine more specific gender disaggregated needs of the affected population.

**COMMUNICATIONS:**

Through the Church Agency Network in Australia and New Zealand and the ACT Australia/New Zealand membership, communication materials are being shared and strongly promoted. Many CAN and ACT agencies have received media pick-up via radio interviews and field interviews. Responding agencies are coordinating directly with the ACT Communications Office in Geneva. A full communications strategy will be developed in line with the completion of the full ACT appeal. Responding ACT members will contribute regular situation updates, relevant photos, videos and testimonials and related social media to ACT Secretariat for publication and dissemination to ACT Alliance members.

**PRINCIPLES AND STANDARDS:**

All implementing ACT members under this appeal are members of the ACT Alliance and are therefore bound to operate in compliance with relevant humanitarian accountability standards applied by ACT Alliance. These include the Code of Conduct for the International Red Cross and Red Crescent Movement and NGOs in Disaster Relief and the Sphere Humanitarian Charter and Minimum Standards in Disaster Response.

Where appropriate, the Core Humanitarian Standard on Quality and Accountability will be utilised to facilitate proper accountability to communities and people affected by the disaster. Implementing members will work with local church partners to ensure effective understanding, generate buy-in and ensure compliance to these core standards during program implementation. Application of protection principles and standards will be a core part of project assessment and delivery, particularly in relation to vulnerable and high risk groups.

**PLANNED IMPLEMENTATION PERIOD:**

A 12 month implementation plan has been proposed from March 2015 – March 2016. This will include an initial response (March –May) and early recovery phase (June – February)

**HUMAN RESOURCES & ADMINISTRATION OF FUNDS:**

Each responding agency will develop their own staffing structures to coordinate response work. All responding members will continue to engage through the VCPP mechanism at an implementation level and through the ACT Australia New Zealand forum for coordination matters including funding, communications, resource sharing and advocacy.

Act for Peace will act as the focal point for receiving and distributing funds through the ACT appeal mechanism. Relevant reporting and accountability mechanisms will be established for the banking transfer and acquittal of funds in accordance with ACT financial guidelines.

### MONITORING AND EVALUATION:

All ACT partners will establish detailed monitoring and evaluation plans with their partner agencies. These will be established in more detail as the full appeal is developed. The ACT agencies based in Australia will coordinate regularly on monitoring plans and collaborate where feasible to share best practices and lessons learned. Key roles and responsibilities will be developed for program staff.

Well-developed reporting systems will be established to ensure donor reporting is effective and accountable and in accordance with ACT reporting requirements. Adequate funds will be allocated to monitoring and evaluation costs and an evaluation to determine program effectiveness.

### III. FINANCIAL SUMMARY/BUDGET

<b>INCOME</b>				<b>AUD</b>	<b>USD</b>
<b>INCOME - Cash received directly from donors</b>					
Transform Aid International , Global Mission Partners				20,000	15,338
Global Mission Partners				30,000	23,007
Act for Peace				40,000	30,676
<b>INCOME - In-kind donations received</b>					
<b>Lutheran World Relief</b>					
Hygiene Kits 2000				21,600	16,565
Water Purifications Units 25				6,056	4,644
<b>TOTAL INCOME</b>				<b>117,656</b>	<b>90,230</b>
<b>ESTIMATED EXPENDITURE</b>					
<b>Description</b>	<b>Type of</b>	<b>No. of</b>	<b>Unit Cost</b>	<b>Budget</b>	<b>Budget</b>
	<b>Unit</b>	<b>Units</b>	<b>AUD</b>	<b>AUD</b>	<b>US\$</b>
<b>DIRECT COST</b>					
<b>Initial Response</b>					
Water, sanitation & hygiene In-kind	Kits	2,000	11	21,600	16,565
Water, sanitation & hygiene	Kits	2,000	11	21,600	16,565
Water Purification Units In-Kind	Units	25	242	6,056	4,644
Water Purification Units & distribution	Units	100	242	24,222	18,576
Food Distribution cost	Estimated			30,000	23,007
Agricultural Seeds, Farming tools, Establishment of Nursery	Nurseries	12	5,000	60,000	46,014
<b>Early recovery &amp; livelihood restoration</b>					
Water Tanks	Tanks	12	10,000	120,000	92,028
<b>Repair &amp; Rebuilding of Community Evacuation Centres</b>	Centre	12	10,000	120,000	92,028
<b>Anglican Board of Mission</b>					
WASH, Literacy & Disaster Risk Response	Estimated			10,000	7,669



<b>Anglican Overseas Aid</b>					
Solar light entrepreneurship programs & support to women' empowerment programs	Estimated			10,000	7,669
<b>Uniting World</b>					
Rebuilding health clinics, school/library				50,000	38,345
Medical consumables and health promotion					
<b>Other Sector Related Direct Costs (by sector)</b>					
<b>Needs Assessment</b>	Lump sum			5,000	3,835
<b>Salaries</b>					
Field Staff x 3	Month	12	3,750	45,000	34,511
Admin x1	Month	12	1,000	12,000	9,203
Finance x 1	Month	12	1,250	15,000	11,504
Community Organisers x 12	Month	12	3,000	36,000	27,608
Project Manager X 1	Month	12	2,917	35,000	26,841
<b>TOTAL DIRECT ASSISTANCE</b>				<b>621,477</b>	<b>476,611</b>
<b>TRANSPORT, WAREHOUSING &amp; HANDLING</b>					
<b>Transport (of relief materials)</b>					
Hire/ Rental of Vehicles, Fuel	Estimate			25,000	19,173
<b>Warehousing</b>					
Rental of warehouse, Wages for Security/ Guards	Estimate			5,000	3,835
<b>Handling</b>	Estimate			10,000	7,669
<b>TOTAL TRANSPORT, WAREHOUSING &amp; HANDLING</b>				<b>40,000</b>	<b>30,676</b>
<b>CAPITAL ASSETS ( over US\$500)</b>					
Computers and accessories	Computers	2	1,000	2,000	1,534
Communication (Camera and related equipment for four agencies)	Estimate			6,000	4,601
<b>TOTAL CAPITAL ASSETS</b>				<b>8,000</b>	<b>6,135</b>
<b>TOTAL DIRECT COST</b>				<b>669,477</b>	<b>513,422</b>
<b>INDIRECT COSTS: Personnel, Admin &amp; support - all partners</b>					
<u>Staff salaries</u>					
<b>Act for Peace</b>					
Salaries % for Program & Policy Director	Hours	50	60	3,000	2,301
Salaries % for Peace Building Program Manager	Hours	80	55	4,400	3,374
Salaries % for Disaster Risk Resilience Manager	Hours	360	50	18,000	13,804
Salaries % for Project Finance Manager	Hours	100	45	4,500	3,451
NCCA Support Staff	Hours	25	120	3,000	2,301
<b>Other Indirect overheads</b>					
Act for Peace				20,000	15,338
Anglican Board of Mission	Estimate			5,250	4,026
Anglican Overseas Aid	Estimate			5,250	4,026
Uniting World	Estimate			12,000	9,203

<u>Office Operations of Vanuatu Partner</u>					
Office rent	100%			4,250	3,259
Office Utilities	Estimate			2,500	1,917
Office stationery	Estimate			5,500	4,218
<u>Communications</u>					
Telephone and fax	Estimate			4,250	3,259
<u>Other</u>					
Staff Medical Insurance	Estimate			2,500	1,917
<b>TOTAL INDIRECT COST: PERSONNEL, ADMIN. &amp; SUPPORT</b>				<b>94,400</b>	<b>72,395</b>
<b>AUDIT, MONITORING &amp; EVALUATION</b>					
Audit of ACT appeal	Estimate			5,000	3,835
Monitoring & Evaluation	Estimate			40,000	30,676
<b>TOTAL AUDIT, MONITORING &amp; EVALUATION</b>				<b>45,000</b>	<b>34,511</b>
<b>TOTAL EXPENDITURE excl International Coordination Fee</b>				<b>808,877</b>	<b>620,328</b>
<b>International Co-ordination Fee (ICF)</b>				<b>23,437</b>	<b>17,974</b>
<b>TOTAL EXPENDITURE inclusive ICF</b>				<b>832,314</b>	<b>638,302</b>
<b>BALANCE REQUESTED (minus available income)</b>				<b>714,658</b>	<b>548,071</b>
<b>EXCHANGE RATE: local currency to 1 USD</b>					
	<b>Budget rate:</b>	<b>1.3040</b>			

