

Rapid Response Fund Payment Request

No. 5/2016

Funds Sent To: Christian Commission for Development in Bangladesh (CCDB)

Amount Sent: USD 58,925

Date: 4th August 2016

Details of Response

Emergency: Floods in Northern and Central Bangladesh

Date of Emergency: 30th July 2016

ACT Requesting Member(s): Christian Commission for Development in Bangladesh (CCDB)

I. NARRATIVE SUMMARY

DETAILS OF THE EMERGENCY

As of 30th July 2016, 14 people have died and over 340,000 households in 16 districts have been severely affected by the continuing heavy rains during the last few days which has caused floods in Northern - Central parts of Bangladesh. The continuing downpour and rising waters have now exacerbated an already bad situation.

As of 1st August 2016¹, the rivers Dharla, Ghagot, Brahmaputra, Jamuna, Gur, Atrai, Dhaleswari, Lakhya, Kaliganga, Dhaleswari, Padma and Titasare have been all flowing above the danger level by 62 cm on average and in some places as high as 137 cm.

According to Flood Forecasting & Warning Centre and Bangladesh Water Development Board (BWBD), rising water level in several major rivers will keep exacerbating the flood situation in the next 24 - 48 hours particularly in the low lying areas adjacent to Rajbari, Manikganj, Munshiganj and Sariatpur districts as well as Dhaka city.

ACTIONS TO DATE, AND EMERGENCY NEEDS

The government has committed about 700,000 USD to assist the affected populations. 13,000 tons of rice and 13,000 packets of dry food have been released. In addition, The Deputy Commissioner of Kurigram district has allocated GR. rice: 575 MT & distributed 400 MT and 175 MT ongoing, GR. Cash: around 19,500 USD distributed and dry food 2,000 bags distributed.

¹ source: reliefweb

On 27th July 2016, an emergency response initiative by INGs/NGOs was established and the meeting among the NGOs was conducted. At the end of the meeting, the organizations concluded that they will observe the situation and collect the information to plan the appropriate response to the emergency but funding is a challenge in timely responding to the crisis.

So far, RDRS Bangladesh has provided 350 bags of dry commodities (3 kg of flattened rice, 1 kg molasses, 2 boxes of matches and 1 box of candles) to each household in Kurigram and Nilphamari districts. The Interchurch Cooperative for Development Cooperation (ICCO) partners have rescued 68 households at Kamarjani union and Terre des Hommes has started their drinking water supply project since 28th July 2016.

On 27th July 2016, Mr. Abu Sufian (Director of Chalo-Chitra), Dhaka has distributed 500 bags of dry food commodity (like; 2 kg of flattened rice) to 500 affected populations in Sadar Upazila in Kurigram.

On 28th July 2016, Upazila Chairman of Kurigram Sadar has distributed 600 bags of dry commodities (3 kg of flattened rice, 1 kg of molasses, 1 litre of water, 2 boxes of matches and 2 packets of ORS.) And The Red-crescent Society is getting ready to start cooking food for 600 households.

Source: RDRS-Bangladesh

PROPOSED EMERGENCY RESPONSE

OVERALL GOAL:

To provide food to 4,000 affected households for 5 days during the flooding period.

OBJECTIVE(S) OF THE EMERGENCY RESPONSE:

To assist 4,000 households with food assistance, so that they are able to meet their present food needs, for 5 days during the flooding period.

PROPOSED ASSISTANCE:

- i. Provision of 10 kg rice, 2 kg pulses, 1 litre vegetable oil and 1 kg salt to 4,000 affected households.
- ii. Provision of 2 strips (10 in each) of water purifying tablets and 10 sachets of ORS to 4,000 affected households.

TARGET POPULATIONS:

Name of Bangladesh ACT Forum Organizations	Name of district	Name of district	Name of district	Total households	Approx. Individuals
CCDB	Kurigram	Gaibandha	Manikganj	--	--
	2,200	800	1,000	4,000	20,000

Children, women, disabled, elderly, and traumatized people will be fully ensured that they will be treated equally while developing and implementing the project activities as well as the food distribution. The stakeholders will participate in the decision making process and will be a part of the selection of date, venue and time of this relief package distribution.

IMPLEMENTATION ARRANGEMENTS:

This Emergency Rapid Response will be led by CCDB, along with other Bangladesh ACT Forum Member Organizations as implementing partners. In addition, CCDB will develop an emergency response project proposal to the NGO Affairs Bureau of Bangladesh to assist the affected communities.

COORDINATION:

CCDB will coordinate with ACT Bangladesh Forum members in finalizing the locations of the project, so that the Forum will be able to cover different districts under this RRF activities.

CCDB will keep coordinating with GOs and NGOs in the affected areas – ensuring that the information on the emergency response is up to date and the response is coordinated and complementary.

COMMUNICATIONS:

CCDB will take a lead role on behalf of ACT Bangladesh Forum in communicating with ACT Alliance Secretariat. In addition, CCDB will maintain relations with local Government officials to communicate the progress of the emergency response and ensure that ACT visibility will be in place.

PRINCIPLES AND STANDARDS:

CCDB will follow the ACT Policies and Codes of Conduct and maintain the HAP-Standards.

PLANNED IMPLEMENTATION PERIOD:

15 days, from August 5th to August 20th.

HUMAN RESOURCES AND ADMINISTRATION OF FUNDS:

- i. Prepare Project Proposal for NGO Affairs Bureau in their format for availing approval for receiving funds for operating this project.
- ii. Bangladesh Act Forum Member organizations will designate at least 2 regular and trained staff members to operate the Emergency Response. One as team leader and one finance and administration.
- iii. Organization will hire 5 local volunteers for each locations or assign own organizations' staff members to complete this response.
- iv. Procurements of the response items will be done locally or from the nearest district or sub-district (Upazilas) to reduce the logistic and transportation costs.
- v. Procurement will be done by the operating team members through market survey with samples to validate the competitive prices, bought in bulks.
- vi. Goods will be transported to the closest distribution locations and measured and packed into bags.
- vii. Families will be selected with the help of the local Union Council Chairman and local Ward Commissioners.
- viii. Identity cards will be given to the selected families and master rolls prepared for distributions.
- ix. Place and time of distribution will be informed to the selected families, so that they do not have to wait in long cues.
- x. Local Government Officials and the elected local representatives will be invited for the distributions.
- xi. Quantity of goods being given will be displayed, so that each recipient knows the amount of goods they are getting and the total value of the commodities.
- xii. A banner will be hung at the distribution site to give visibility and both print and electronic media representatives will be invited, so that they communicate and cover this in their news and reports.

- xiii. Distribution master roll will be counter signed by the local elected leaders and certificate of completion report will be taken from the local Government Officers, for submission to the NGO Affairs Bureau.
- xiv. Have the Program Implementations and Financial transactions audited by Independent External Audit firms.
- xv. Prepare End of Project Report for ACT Alliance and NGO Affairs Bureau and organizations records.

MONITORING AND EVALUATION:

On behalf of ACT Bangladesh Forum, CCDB Head Offices and the Area Offices will responsible for the project monitoring and evaluation of the Emergency Response.

REPORTING SCHEDULE

Type of Report	Due date
Situation report	N/A
Final narrative and financial report	20 th October 2016
Audit report	20 th November 2016

II. FINANCIAL SUMMARY/BUDGET**EXPENDITURE**

	Type of Unit	No. of Units	Unit Cost TK	RRF Budget TK	RRF Budget USD
DIRECT COST					
Food Security					
Rice	Kg	40,000	45	1,800,000	22,500
Lentils	Kg	8,000	110	880,000	11,000
Vegetable oil	Litter	4,000	130	520,000	6,500
Salt	Kg	4,000	25	100,000	1,250
ORS (10 sachets per family)	Pkt	40,000	5	200,000	2,500
WPT (2 strips per family)	pcs	8,000	1.50	12,000	150
Bag for packaging	pcs	4,000	20	80,000	1,000
TOTAL DIRECT ASSISTANCE				3,592,000	44,900

TRANSPORT, WAREHOUSING & HANDLING**Transport (of relief materials)**

Hire/ Rental of Vehicles	Locations	4	40,000	160,000	2,000
Wages for Security/ Guards/packaging	Pkt	4,000	100.0	400,000	5,000

Handling

Salaries for Logistician and Procurement Officer	Person	16	9,000.0	144,000	1,800
Salaries / wages for labourers/volunteer	Person	20	9,000.0	180,000	2,250
Staff travel, food & accommodation (logistician & volunteers)	Locations	4	40,000	160,000	2,000

TOTAL TRANSPORT, WAREHOUSING & HANDLING

1,044,000 13,050

EXPENDITURE

	Type of	No. of	Unit Cost	RRF	RRF
	Unit	Units	TK	Budget	Budget
				TK	USD
TOTAL DIRECT COST				4,636,000	57,950
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT					
Office stationery	Locations	4	5,000	20,000	250
Telephone and fax	Locations	4	4,500	18,000	225
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT				38,000	475
AUDIT, MONITORING & EVALUATION					
Audit of ACT RRF	Estimate	1	40,000	40,000	500
TOTAL AUDIT, MONITORING & EVALUATION				40,000	500
TOTAL EXPENDITURE				4,714,000	58,925

ACTION

The ACT Secretariat has approved the use of USD 58,925 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

ACT Regional Representative, Anoop Sukumaran (ask@actalliance.org)

ACT Web Site address: <http://www.actalliance.org>

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