

# Rapid Response Fund Payment Request No. 6/2016

**Funds Sent To:** Tanganyika Christian Refugees Services (TCRS)

**Amount Sent:** 60,000 USD

**Date:** 15 September 2016

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## Details of Response

**Emergency:** Earthquake in North-West Tanzania

**Date of Emergency:** 10 September 2016

**ACT Requesting Member(s):** Evangelical Lutheran Church in Tanzania (ELCT) and  
Tanganyika Christian Refugee Service (TCRS)

### I. NARRATIVE SUMMARY

#### DETAILS OF THE EMERGENCY

On 10<sup>th</sup> September 2016 at 15:27 local time an earthquake with the magnitude of 5.9 on the Richter scale and at a depth of 40km hit north-west Tanzania. The epicentre was located in close proximity to the border town of Nsungu on the Lake Victoria and nearby Bukoba municipality, a major town and the regional centre for the Kagera region. On 11<sup>th</sup> September at 22:15 a stronger aftershock was felt in Bukoba.

The most recent figure shows that 17 persons are reported dead and 170 hospitalized. While assessments are still on-going, preliminary evaluations record that 840 buildings have been destroyed including three schools and dormitories. Over 1,264 houses are reported to be unsafe and hundreds of people are currently displaced. Marine police stations that were to be used as a shelter had been destroyed by the aftershock on 11<sup>th</sup> September. The Acting Regional Commissioner of Kagera region estimates the need for temporary shelters for over 3,000 people as well as for medical supplies, non-food items, food assistance and psychosocial support.

#### ACTIONS TO DATE, AND EMERGENCY NEEDS

##### 1. ACT Alliance response

Tanzania ACT forum members ELCT and TCRS are already present in the region and have a long lasting experience in supporting the development of the affected populations. ELCT has an office located in Bukoba while TCRS has an office in the close town of Ngara. Both ACT Members can provide relief quickly and deploy staff to the area.

On 11<sup>th</sup> September, TCRS in collaboration with ELCT in Ngara and Bukoba managed to carry out a rapid need assessment. The report indicates the immediate needs for tents, medicine, food, blankets and bed sheets. A longer plan is to assist them re-build the destroyed buildings.

TCRS is already coordinating an initial response from its bases of Kibondo and Dar es Salaam and is planning to deliver plastic sheeting, blankets, baby blankets and other emergency relief items already in stock from the refugees operations.

## 2. National and international response

The regional authorities in Kagera and the Bukoba municipality coordinated the initial rescue operations. Emergency first-aid services are being provided by the Tanzania Red Cross society. National and international agencies are currently sending staff to the area to further assess the situation and the needs of the population.

An initial planning meeting was conducted on the 13<sup>th</sup> of September with the UN Emergency Coordination group in Dar es Salaam and further coordination meetings will be held in the next days. On the side of the government the State Minister met with the Regional Disaster Management Committee the same day of 13<sup>th</sup> September to discuss on emergency.

### PROPOSED EMERGENCY RESPONSE

#### OVERALL GOAL:

To provide humanitarian life-saving assistance in emergency shelters.

#### OBJECTIVE(S) OF THE EMERGENCY RESPONSE:

- Restore and uphold human dignity, through the distribution of appropriate non-food items.
- Support affected population in restoring hope, dignity, mental and social well-being that promote a sense of normality in the community, through Community Based Psychosocial Support (CBPS).

#### PROPOSED ASSISTANCE:

#### Proposed activities

TCRS and ELCT are planning to support the affected populations with non-food items and Community Based Psychosocial Support.

#### Distribution of non-food items (NFIs)

**Output:** Improved equitable access to essential non-food items for affected persons in Bukoba Districts.

NFIs such as Plastic sheets, blankets, clothes, cooking kits, etc. will be procured and distributed through the existing government NFI distribution system. TCRS will deploy staff to supervise distribution process and to keep the items in the warehouse.

**Indicator:** % of targeted House Hold who received NFIs

### **Community Based Psychosocial Support (CBPS)**

**Output:** Affected population see their psychosocial well-being improved, as well as their access to key community and family supports functions disrupted by the displacement.

**Indicator:** Number of group/family counseling sessions held

### **TARGET POPULATIONS:**

Activities will be carried out in Bukoba District and the target population will be those who were affected by the earthquake.

### **IMPLEMENTATION ARRANGEMENTS:**

TCRS is the requesting members for the RRF. TCRS will be responsible for the overall coordination, management, monitoring and reporting to the ACT Alliance on NFIs and CBPS implemented in Bukoba district.

### **COORDINATION:**

TCRS will ensure that a monthly system of coordination is in place for all the activities implemented inside the Rapid Response Fund, guaranteeing appropriate follow up and information sharing with the ACT Forum Tanzania.

TCRS will implement this emergency intervention in close collaboration and coordination with the government and other humanitarian actors involved in the response to avoid duplication of efforts, adopt consistent approaches, share and solve problems collectively.

TCRS will participate in coordination meetings facilitated by the government, UN agencies or other humanitarian partners. During those meetings, information and progress are shared, challenges and gaps identified, collective measures adopted to address urgent issues and ensure a consistent planning. Dialogue, good communication and planning with victims, host community and government authorities are integral to the success of the Rapid Response Fund intervention.

### **COMMUNICATIONS:**

Visibility will be ensured for the ACT Alliance and the requesting member TCRS. All the logos will be incorporated in banners, working environments, vehicles, web sites, reports, staff clothing and other visibility materials produced during the implementation.

### **PRINCIPLES AND STANDARDS:**

TCRS is adopting and mainstreaming Core Humanitarian Standards in all the activities implementation.

TCRS will implement the core principles of responsibility to all stakeholders, as detailed in the ACT Alliance Complaints Response Policy and in the internal organization policies. With the aim of creating a safe environment, TCRS will ensure that beneficiaries can make complaints about the implementation of activities, respect of policies and sensitive issues. All complaints will be handled by an appointed complaint response officer; following the internal procedure of the organization, grievance will be investigated and addressed.

ACT Tanzania Forum members who will not be directly involved in the implementation of the project activities will be facilitated to provide oversight role of receiving complaints from the victims in Bukoba district.

**PLANNED IMPLEMENTATION PERIOD:**

15<sup>th</sup> September 2016 to 8<sup>th</sup> December 2016

**HUMAN RESOURCES AND ADMINISTRATION OF FUNDS:**

TCRS is the requesting member for this Rapid Response Fund. Head office will be responsible for the overall coordination, management, monitoring and reporting to the ACT Alliance on activities which will be implemented in Bukoba District, Kagera Region. TCRS will timely coordinate and disburse the funds to TCRS project in Ngara. All major purchase will be done in Dar es salaam, Mwanza or Bukoba and transport the items to the affected area. Distribution of the items will be done by TCRS in collaboration with ELCT and the Government.

TCRS will utilize existing staff from Head office, Ngara and Kibondo projects to fully implement the activities of the Rapid Response Fund.

TCRS will administer ACT Alliance funds in accordance with international accounting standards. The TCRS Financial Coordinator will be responsible to provide supervision of the TCRS financial systems and accounting methods. TCRS will provide financial reports which will be reviewed and approved by TCRS Director.

**MONITORING AND EVALUATION:**

Monitoring and evaluation will be an ongoing process which will involve a high degree of community participation. Appropriate participatory tools including the CHS (Common Humanitarian Standards) will be used in the monitoring and evaluation of all activities and this will be achieved through a coordinated approach with all stakeholders. Active involvement of community in the monitoring and evaluation is meant to encourage responsibility and sense of ownership as a means of building self-reliance. The Tanzania ACT forum members will carry out quarterly joint monitoring trips and provide feedback to the forum members and ACT Alliance regional coordinator.

Detailed monitoring will be conducted as follows:

- Regular site visits by coordinators and department Heads;
- Monthly progress including sub-project monitoring reports to Dar es Salaam and ACT Alliance.
- Monthly meetings of departmental heads and coordinators
- Monthly inter-agency and district meetings

- Regular meetings between actors in the field.
- Monitoring visits by ACT Tanzania forum members – those who will not be directly involved in the implementation of this appeal.

## REPORTING SCHEDULE

Type of Report	Due date
Situation report	15 <sup>th</sup> October 2016
Final narrative and financial report	15 <sup>th</sup> February 2017
Audit report	15 <sup>st</sup> March 2017

## II. FINANCIAL SUMMARY/BUDGET

Description Budget	Type of Unit	No of Unit	unit cost	Budget total	Budget total
			Tshs	Tshs	US \$
exchange rate					2'100
<b>Non-food items</b>					
Blankets	2 pair per household	1680	15'000	25'200'000	12'000
Cooking kit	1pc per households per month	840	30'000	25'200'000	12'000
Sanitary kits (Women towel, Khanga and underwear)	1 kits per person	750	30'000	22'500'000	10'714
Washing soap	2 bars per households per month	1680	2'500	4'200'000	2'000
Buckets 20 Its	1 per Household per month	750	9'000	6'750'000	3'214
Handling and distribution (Warehousing, distribution clerk etc)	Lump sum	1	1'000'000	1'000'000	476
Transportation costs from supplier to the site	Fuel in kilometres two trips	1	4'070'000	4'070'000	1'938
<b>Sub Total Non-food items assistance</b>				<b>88'920'000</b>	<b>42'343</b>
<b>Community Based Psychosocial Support</b>					
Group/Family counselling sessions (30 days by 2 staff)	100,000 per day	30	200'000	6'000'000	2'857

<b>Transport: Vehicle in kilometres for psychosocial support.</b>	80 km per day for 45 days	3600	1'000	3'600'000	1'714
<b>Sub Total Community Psychosocial support</b>				<b>9'600'000</b>	<b>4'571</b>
<b>Other sector related direct costs</b>					
<b>Contribution for staff salary cost Community officer, Advocacy officer Program Coordinator and Finance Coordinator and Director</b>	Lump sum			12'000'000	5'714
<b>Communication</b>	Lump sum			1'480'000	705
<b>Visibility</b>	Lump sum			2'500'000	1'190
<b>subtotal other sector related direct costs</b>				<b>15'980'000</b>	<b>7'610</b>
<b>TOTAL DIRECT COSTS</b>				<b>114'500'000</b>	<b>54'524</b>
<b>Indirect costs</b>					
<b>Stationaries and Bank Charges</b>	Lump sum			1'500'000	714
<b>Coordination and Monitoring</b>				5'000'000	2'381
<b>TOTAL INDIRECT COSTS</b>				<b>6'500'000</b>	<b>3'095</b>
<b>Audit Cost</b>				5'000'000	2'381
<b>TOTAL EXPENDITURE</b>				<b>126'000'000</b>	<b>60'000</b>

**ACTION**

The ACT Secretariat has approved the use of US\$ 60,000 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

**For further information please contact:**

ACT Regional Programme Officer – Africa, Arnold Ambundo (Arnold.Ambundo@actalliance.org)



ACT Regional Representative – Africa, Gezahegn K. Gebrehana (gkg@actalliance.org)

ACT website address: <http://www.actalliance.org>

Florine Jobin  
ACT Alliance Humanitarian Officer

