

# Rapid Response Fund Payment Request No. **11/2016**

**Funds Sent To:** The National Council of Churches in the Philippines (NCCP)

**Amount Sent:** 98,366 USD

**Date:** 27 Dec 2016

---

## Details of Response

**Emergency:** Typhoon Nock-ten, Philippines

**Date of Emergency:** 26 December 2016

**ACT Requesting Member(s):** The National Council of Churches in the Philippines (NCCP)

## I. NARRATIVE SUMMARY

### DETAILS OF THE EMERGENCY

Powerful Typhoon Nock-Ten or known locally as Nina, packing a maximum sustained winds of 185 kph near the center and gustiness of up to 255 kph, entered the Philippine area of responsibility (PAR) on December 23. It brought heavy rain and fierce winds. The typhoon made eight landfall-from Bato, Catanduanes; Sagnay, Camarines Sur; San Andres Quezon; Torillos, Marinduque; Verde Island, Batangas; Tingloy Island, Batangas; Calatagan, Batangas; Lubang Island, Occidental Mindoro. Typhoon Nock-Ten is expected to leave the Philippine Area of Responsibility on Wednesday, December 28. It affected at least 384 barangays (villages) in the four regions of Bicol (Region V), MIMAROPA (Region IV-B), CALABARZON (Region IV-A) and Eastern Visayas (Region VIII).

According to the situation report issued by the National Disaster Risk Reduction and Management Council (NDRRMC) dated December 27, 8:00 a.m., a total of 87,059 households /429,485 people were pre-emptively evacuated in Regions CALABARZON, MIMAROPA, V and VIII where 25,959 households /111,634 persons are affected.

The NDRRMC also reported that a total of 83 areas in MIMAROPA and Bicol regions have been experiencing power interruption or outage while seven power lines in the two regions and Calabarzon have been cut off at the height of the typhoon's wrath. There is still no official figures yet, but according to NDRRMC spokesperson Romina Marasigan, agricultural crops as well as houses were destroyed in the areas badly hit provinces of Catanduanes, Camarines Sur, Albay and Mindoro.

## ACTIONS TO DATE, AND EMERGENCY NEEDS

Reports coming from the National Council of Churches in the Philippines (NCCP) 's regional/provincial ecumenical councils in Bicol, Mindoro, Batangas and Quezon reveal a need to provide immediate food and non-food relief assistance to affected population. The pre-emptive evacuation two days before Typhoon Nock-Ten's landfall has rendered the family heads without income for days and therefore, with no means to buy food needs in the coming days.

According to Andurog Mayon, the NCCP emergency preparedness and response committee in Albay province, 42,859 households (171,652) persons in Albay province were badly affected. Andurog Mayon reported that hundreds of households in Barangay Maninila in Guinobatan, Albay which evacuated in Guinobatan East Central School were not able to bring anything and will have to face the typhoon's aftermath as their crops were also damaged.

## PROPOSED EMERGENCY RESPONSE

### OVERALL GOAL:

Ensure the provision of basic necessities of households in communities affected by typhoon Nock-Ten by providing assistance to alleviate hunger and maintain their well-being.

### OBJECTIVE(S) OF THE EMERGENCY RESPONSE:

To reduce the suffering of disaster affected households through provision of immediate relief assistance

### PROPOSED ASSISTANCE:

Objective	Output	Activities	Indicators
To reduce the suffering of disaster affected households through provision of immediate relief assistance	1. Alleviate hunger of disaster affected HHs through provision of food baskets	Distributions of food packages to 2,850 households	2,850 households received food for 7 days, each food pack contains the following: 15 kilograms of rice 1 kilogram of legumes 6 pieces of canned sardines 1 kilogram of sugar 1 liter of cooking oil ½ kilogram of dried fish ¼ kilogram of salt
	2. Improve hygiene condition through provision of hygiene kits	Distributions of hygiene kits to 480 households	480 households received hygiene kits, each kit contains the following: 6 bars bath soap 2 bars laundry soap 2 tubes toothpaste 5 pieces toothbrush 4 packs of sanitary napkins 2 pieces towel 5 pieces underwear

**TARGET POPULATIONS:**

The action targets 2,850 affected households in the affected communities in Bicol and Southern Tagalog. The target beneficiaries belong to the most vulnerable segment of the population affected by Typhoon Nina. They are households of poor peasants and fisher folks. They have no easy means to fend for the immediate needs especially food nor to recover fast from the economic dislocation caused by the strong typhoon.

The response will ensure the participation of beneficiaries through their participation on the identification of needs. Key persons from the communities will also be involved during the entire phases of the implementation such as preparation of communities prior to relief delivery operation, during the actual conduct and after the relief delivery operations.

**IMPLEMENTATION ARRANGEMENTS:**

The emergency response will be implemented by NCCP, through the Program Unit on Faith, Witness and Service-Relief and Rehabilitation. At the community level, this will be implemented by the local emergency preparedness and response committees organized through the regional/provincial ecumenical councils. In particular, the Andurog Mayon will cover Albay province and the rest of the Bicol region while the Southern Tagalog Regional Ecumenical Movement will cover the province of Batangas. The local partners will be responsible in carrying out beneficiary selection and actual conduct of the relief operations. All coordinators and key persons of the local partners have undergone training on emergency response as well as orientation on relevant humanitarian standard and code of conduct. Guidelines on emergency response between the local partners and NCCP have been agreed upon.

NCCP will also collaborate with corresponding structure of the Department of Social Welfare and Development (DSWD) and local Disaster Risk Reduction and Management Councils in the affected regions and municipalities in regard assistance to affected population.

**COORDINATION:**

There is close coordination within the different ACT members through ACT Forum and also with other local and international NGOs and networks. Prior to the preparation of this RRF, the NCCP has consulted with the other ACT Philippines Forum members and signified its intention to apply for the RRF.

NCCP will also continue close coordination and cooperation with various humanitarian actors that are working on the ground. NCCP and local partners will also ensure coordination with national and local government including Municipal Mayors and Barangay Council leaders.

**COMMUNICATIONS:**

The NCCP Office of Communication and Research (OCR) shall be in-charge of the internal and external communication related to the implementation of the emergency response. NCCP's communication strategy effectively make use of the social media (via NCCP's website and facebook page) and media channels. For the action, NCCP intends to gather stories, situation reports, good practice from the local population and project these using various communication materials such as press release, photos, video documentation and bulletins.

NCCP will ensure that the project's good practice and lessons learned will be documented and communicated to the public for possible replication.

The ACT Philippines Forum Communications Focal person will also assist in the communication needs of the response.

**PRINCIPLES AND STANDARDS:**

NCCP and its local partners abide by the ACT Policies including SPHERE standards and the Red Cross Code of Conduct by promoting and practicing the rights-based approach in all its program. This means that “putting people at the center” – helping vulnerable communities claim their right to life with dignity remains to be the overarching principle of NCCP when it provides emergency response to the marginalized sectors of the society regardless of race, creed or nationality of the recipients and without adverse distinction of any kind.

NCCP is very keen in seeking coordination and collaboration with various stakeholders and actors. The project will work on drawing in the participation of network of organizations involved in disaster response program. It will establish links and closer coordination with local government units especially at the barangay level.

NCCP promotes and practice performance, transparency and learning. To promote accountability and quality in its humanitarian response, NCCP will ensure that the complaint response mechanism (CRM) will be enforced.

**PLANNED IMPLEMENTATION PERIOD:**

**Three months**

**HUMAN RESOURCES AND ADMINISTRATION OF FUNDS:**

NCCP will administer and manage the emergency response. It will also act as the overall coordinator and facilitator of the project. NCCP’s finance department will manage the RRF funds. In particular, a Project Finance Officer and a Finance Assistant are tasked for the management of the fund. They will ensure that all finance policies and guidelines of the Council will be followed accordingly.

NCCP strictly follows its procurement policy which is administered by the Procurement Officer.

**MONITORING AND EVALUATION:**

NCCP through the Emergency Programme Manager will oversee the implementation of the project as well as monitor the progress of implementation in coordination with the staffs of the local partners. Monitoring reports will be regularly submitted to ensure that emerging issues are immediately addressed.

Participation of key people or groups in the project communities will be encouraged in monitoring project outcomes. Reports and updates will be prepared by the local partners and will form the basis of the reports to be prepared by NCCP. A comprehensive assessment as a form of evaluation will be done at the end of the project.

## REPORTING SCHEDULE

Type of Report	Due date
Situation report	Monthly
Final narrative and financial report	28 <sup>th</sup> April 2017
Audit report	28 <sup>th</sup> May 2017

## II. FINANCIAL SUMMARY/BUDGET

## ACT RRF BUDGET FORMAT

**Requesting ACT member:** The National Council of Churches in the Philippines (NCCP)  
**RRF Number:** RRF 11/2016  
**RRF Title:** Typhoon Nock-ten  
**Implementing Period:** 28 December 2016 - 28 March 2017

	RRF Budget PHP	RRF Budget USD
<b>INCOME</b>		
<b>INCOME - Received by Requesting Member via ACT Secretariat, Geneva</b>		
Date    Payment advice #	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>

## EXPENDITURE

	Type of Unit	No. of Units	Unit Cost PHP	RRF Budget PHP	RRF Budget USD
<b>DIRECT COST</b>					
Food security					
Distribution of 2,850 food packs					
rice	kilogram	42,750	40	1,710,000	34,898
canned sardines	tin can	17,100	15	256,500	5,235
legumes	kilogram	2,850	100	285,000	5,816
sugar	kilogram	2,850	52	148,200	3,024
dried fish	kilogram	1,425	370	527,250	10,760
salt	kilogram	713	20	14,250	291
cooking oil	liter	2,850	120	342,000	6,980
				<b>3,283,200</b>	<b>67,004</b>
Health					
Distribution of 480 hygiene kits					
bathing soap	pack	2880	20	57,600	1,176
laundry soap	bar	960	32	30,720	627
toothbrush	piece	2,400	15	36,000	735
toothpaste	tube	960	45	43,200	882
sanitary napkin	packs	1,920	35	67,200	1,371
towel	piece	960	85	81,600	1,665
underwear	piece	2,400	25	60,000	1,224
				<b>376,320</b>	<b>7,680</b>

**Other Sector Related Direct Costs**

Salaries &amp; benefits for direct staff (co-ordinator, per diem for volunteers)

Program Assistant (2 full time)	month	3	39,800	119,400	2,437
Volunteers	Days	30	7,000	210,000	4,286
Local transport	month	3	20,000	60,000	1,224
Needs Assessment	lump sum	1	15,000	15,000	306
Communication/Visibility Cost	lump sum	1	10,000	10,000	204
Community consultation/coordination meeting	month	3	8,000	24,000	490
				<b>438,400</b>	<b>8,947</b>
<b>TOTAL DIRECT ASSISTANCE</b>				<b>4,097,920</b>	<b>83,631</b>

**TRANSPORT, WAREHOUSING & HANDLING****Transport (of relief materials)**

Rental of Vehicles	truckload	6	35,000	210,000	4,286
Fuel	trip	10	5,000	50,000	1,020

**Warehousing**

Maintenance of warehouse	month	3	3000	9,000	184
Warehouse in-charge	month	3	14572	43,716	892

**Handling**

Procurement Officer	month	3	19,600.0	58,800	1,200
Driver	month	3	16,500.0	49,500	1,010

**TOTAL TRANSPORT, WAREHOUSING & HANDLING****421,016 8,592****TOTAL DIRECT COST****4,518,936 92,223****INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT****Staff salaries & benefits**

Program Manager ( 1 person, 50% time)	month	3	18,971	56,913	1,161
Finance Officer (1 person, 50% time)	month	3	15,000	45,000	918
Finance Assistant ( person,full time)	month	3	16,700	50,100	1,022

**Communications**

Land line rental	month	3	2,500	7,500	153
Cell phone load	month	3	2,000	6,000	122
Internet service	month	3	2,500	7,500	153

**Travel &Transport**

Local travel	month	3	10,000	30,000	612
--------------	-------	---	--------	--------	-----

**Coordination**

Staff meetings, representation and networking	month	3	5,000	15,000	306
---	-------	---	-------	--------	-----

**Other**

Bank charges	lumpsum	1	3,000	3,000	61
--------------	---------	---	-------	-------	----

**TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT****221,013 4,510**

**AUDIT, MONITORING & EVALUATION**

Audit of ACT RRF	lumpsum	1	50,000	50,000	1,020
Monitoring & Evaluation	lumpsum	1	30,000	30,000	612
<b>TOTAL AUDIT, MONITORING &amp; EVALUATION</b>				<b>80,000</b>	<b>1,633</b>

**TOTAL EXPENDITURE****4,819,949 98,366****EXCHANGE RATE: local currency to 1 USD**

Budget rate 49.00

**ACTION**

The ACT Secretariat has approved the use of 98,366 USD towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

**For further information please contact:**

ACT Regional Representative, Anoop Sukumaran (ask@actalliance.org)

ACT Web Site address: <http://www.actalliance.org>

Line Hempel

Head of Finance and Administration