

Rapid Response Fund (RRF)

Section 1: Overview of response	
Bangladesh	Emergency Response to Flood
Summary	ACT Requesting Member: Christian Commission for Development in Bangladesh (CCDB)
Implementation period	21 August 2017 15 September 2017 4 weeks
Geographical area	Northern part of Bangladesh
Sectors of response	<input type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Protection/ psychosocial <input type="checkbox"/> Health <input type="checkbox"/> WASH x Food Security
Targeted beneficiaries (per sector)	4,000 households
Requested budget (USD)	60,000 (USD)
Is there an updated ACT Forum EPRP?	No
Section 2: Narrative Summary	
<p>Background</p> <p>Severe flooding due to monsoon rains and rain waters from the Indian states in the north of Bangladesh inundated 22 of the 64 districts by August 15, 2017. According to National Health Crises Management Centre's control room; death toll has risen to 89 and approximately 1.7 million people have been affected by this flooding. About 121,170 hectares of cultivated land have been severely affected. Around 1031 primary schools are closed. Flood-affected households have taken shelters on higher grounds, some are marooned and disconnected due to this flooding. Roads and railway communication between northern districts and Dhaka (capital) remain disconnected. Flood waters are flowing downstream and new areas in central part of the country are being affected. Affected people have taken shelters along the highways, road sides, embankments or in schools. Bangladesh Government has already allocated 11.66 million BDT (USD \$ 0.15 million) and 3,607 MT of rice to 22 flood-affected districts. Armed forces have been assigned to provide rescue services along with embankment repair and food distribution. Affected communities are also involved in repairing breached embankments and rescue operations.</p>	
<p>Humanitarian Needs</p> <p>Flood affected communities are in desperate situations, with many unmet vital survival and humanitarian needs, such as access to food, safe shelters and basic non-food items like safe drinking water, proper sanitation, hygiene infrastructure, livelihood activities and adequate nutrition. This situation is compounded with vulnerabilities; specifically, for women, girls, children, elderly and disabled. Many community people living in bamboo or mud houses with straw and corrugated iron (CI) sheet roofing have been washed off or destroyed. People have taken shelters on highways, road sides, embankments, and schools. Local markets are not functioning properly, income sources are totally disrupted for daily wage earners, and labourers. There is a pressing need to provide immediate assistance for survival and minimize loss of life and to ensure that needs of most vulnerable households are covered first.</p>	
Capacity	

ACT Bangladesh Forum members have been operating emergency relief and rehabilitation, since their inception is frequently affected by different types of natural disasters. All organizations have trained and skilled staff to operate in emergencies. CCDB and RDRS has initiated small scale emergency responses in working areas severely affected, with limited resources.

Proposed response

Provide food aid support to 4,000 households' survival for a period of 5 days.

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

Problems	Flood affected people are in desperate situation, with many unmet vital survival and humanitarian needs, such as access to adequate food.
Target beneficiaries	ACT Bangladesh Forum is planning to assist 4,000 households with food aid support. Households with children, women, people with disabilities, ethnic minorities, women headed households, elderly and traumatized people will be treated equally while developing and implementing guidelines.
Main activities	To provide food to 4,000 affected households for five days. (i) Selecting and assigning staff members to operate this emergency response; (ii) Procure and package food items for distribution; (iii) Select most vulnerable and flood affected households; (iv) Distribute the family packages; (v) Set up proper financial and accounting system to ensure good governance and accountability of resources (human, finance, materials procured and distributed, documentation);
Specific objective(s)/ Outputs	4,000 flood affected households will have food rations for five days.
Overall objective / Outcome(s)	4,000 affected households food security will be ensured for five days, until other help or assistances are delivered by the government or other organizations.

Reporting Schedule

Type of Report	Due date
Final narrative and financial report (60 days after the ending date)	15 November 2017
Audit report (90 days after the ending date)	15 December 2017

Monitoring and evaluation

CCDB is the only requesting member of ACT Bangladesh Forum for this RRF. CCDB Head Office and Area Offices will be responsible for monitoring this Emergency Response. This team will be responsible from procurement to distribution period in implementation locations.

Section 3: ACT Alliance coordination

Coordination

CCDB will coordinate with ACT Bangladesh Forum members (present and past) in finalizing project implementation locations, to cover different districts through this RRF. CCDB will coordinate with GOs and NGOs in the affected areas, for ensuring proper communications, cooperation and information sharing. Forum implementing members will attend meeting at local, district and national level. Initial household selections will be done with help of local Union Council Chairman, Ward Commissioners and Union Disaster Management Committees. Then this will be finalized by Staff Team Members and endorsed by Union Council Chairman prior to distribution.

Implementation arrangements

- CCDB will prepare Project Proposal for NGO Affairs Bureau in their format, for availing approval and receiving external funds for this Emergency Response. A MoU will be signed with other members (if needed).
- Quantity of goods being given will be displayed, so that each selected households and those around knows amount of goods they are getting and total value of commodities.
- A banner will be hung at each distribution site, for visibility. Both print and electronic media representatives will be invited, so that they communicate and cover this in their news and reports.
- Local Government Officials and elected local representatives will be invited for distributions.
- Identity cards will be given to each selected households and master rolls prepared for distributions.
- Place and time of distribution will be informed to the selected households, so that they do not have to wait in long cues.
- Distribution master roll will be counter signed by the local elected leaders and certificate of completion report will be taken from the local Government Officers, for submission to the NGO Affairs Bureau.

Human resources and administration of funds

- ACT Bangladesh Forum members will designate at least 2 regular and trained staff members to operate the Emergency Response. One as team leader and one for finance and administration.
- Procurements of food items will be done locally or from the nearest district or sub-district, to reduce the logistic and transportation costs.
- Funds will be disbursed and transferred according to allocation and agreement, through bank accounts.
- All major purchase will be done by cheque with different vendors for payment.
- Procurements will be done by operating team members through market survey, with samples to validate competitive prices, procured in bulks, according to the respective procurement policies and procedures.
- Goods will be transported to the closest distribution locations and measured and packed into bags.
- Financial audit will be conducted by an Independent External Audit firms.

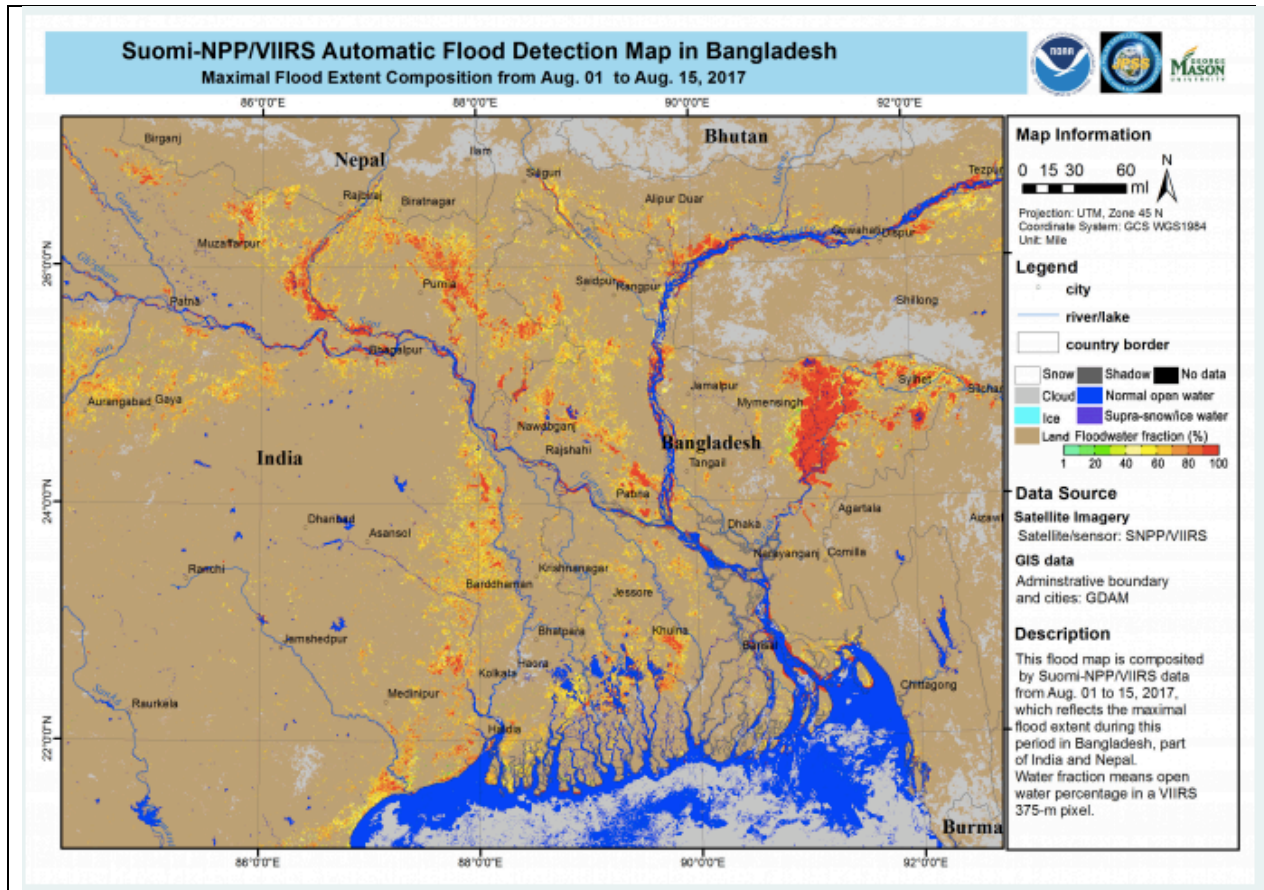
Communications

CCDB, a requesting member of ACT Bangladesh Forum will communicate with ACT Alliance Secretariat; in addition to maintain relations with National Government Officials, to communicate progress of emergency response and ensure ACT Alliance visibility along with implementing partners.

Section 4: Budget Summary

EXPENDITURE						
	Type of	No. of	Unit Cost	Appeal Budget	Appeal Budget	
	Unit	Units	local currency TK	local currency TK	USD	
DIRECT COSTS						
1 PROGRAM ACTIVITIES						
1.1	Food security				4,080,000	50,592
1.1.1	Rice	KG	40,000	57	2,280,000	28,272
1.1.2	Lentis	KG	8,000	125	1,000,000	12,400
1.1.3	Vegetable oil	Liter	4,000	110	440,000	5,456
1.1.4	Salt	KG	4,000	40	160,000	1,984
1.1.5	ORS	Sachet	40,000	5	200,000	2,480
TOTAL PROGRAM ACTIVITIES					4,080,000	50,592
2 PROGRAM IMPLEMENTATION						
2.1	Monitoring & evaluation	Location	3.00	40,000	120,000	1,488
2.2	Audit	Estimate	1.00	50,000	50,000	620
TOTAL PROGRAM IMPLEMENTATION					170,000	2,108
3 PROGRAM LOGISTICS						
Transport (of relief materials)						
3.1	Hire/ Rental of Vehicles	Truck/location	3	33,500	100,500	1,246
Handling						
3.2	Salaries / wages for Drivers	Packet	4,000	65	260,000	3,224
TOTAL PROGRAM LOGISTICS					360,500	4,470
TOTAL DIRECT COST					4,610,500	57,170
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
<u>Staff salaries</u>						
	Salaries for accountant and other admin or secretarial staff)	Person	40	5,000	200,000	2,480
<u>Office Operations</u>						
	Office Utilities	Location	3	4,700	14,100	175
<u>Communications</u>						
	Telephone and fax	Location	3	4,700	14,100	175
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT					228,200	2,830
					4.7%	4.7%
TOTAL EXPENDITURE					4,838,700	60,000

Section 5: Annexes



ACTION

The ACT Secretariat has approved the use of US\$ 60,000 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information, please contact:

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