

Rapid Response Fund (RRF)

Section 1: Overview of response	
HAITI	Rapid Response Fund for Hurricane Irma in Haiti
Summary	ACT Requesting Member Service Chretien d’Haïti SCH
Implementation period	26 September 2017 26 November 2017 2 (months)
Geographical area	Département Nord-Est, 6 municipalities: Ouanaminthe, Fort-Liberté, Caracol, Terrier Rouge, Carice, Ferrier
Sectors of response	<input type="checkbox"/> Shelter / NFIs Protection/ psychosocial <input type="checkbox"/> Health <input checked="" type="checkbox"/> WASH <input checked="" type="checkbox"/> Food Security
Targeted beneficiaries (per sector)	<p>400 households (~2784 individuals) from 6 municipalities will be receiving assistance in WASH and Food Security.</p> <p>Selection Criteria for target population</p> <ul style="list-style-type: none"> - Households under the line of poverty which have suffered serious damages to their houses and livelihoods. - Households which are not receiving support from other entities in the sectors included in the RRF. <p>Priority will also be given to households housing vulnerable groups such as people living with disabilities, pregnant and lactating mothers, etc. that have been displaced by the hurricane.</p>
Requested budget (USD)	\$79,314 (USD)
Is there an updated ACT Forum EPRP?	Yes
Section 2: Narrative Summary	
<p>Background</p> <p>Hurricane Irma, a category 5 hurricane, with maximum sustained winds of 295 km/hour, one of the most powerful hurricanes ever recorded in the Atlantic, made landfall in Haiti’s northern coastline on September 7, 2017. The eye of the storm passed north of Haiti, yet heavy rains, winds and flooding have cause significant damages in the Nord-Est, Nord-Ouest, Nord, Artibonite and Centre departments, damaging homes, fruit trees, flooding crops such as rice, banana, corn, sweet potato, cassava, and peanut and killing livestock. On the night of the hurricane, 12,539 persons were evacuated to 81 shelters. To date, 6,494 persons remain in the 21 centers. One life was lost and a person was recorded missing in the Centre Department, while 17 people were injured in the Nord, Nord-Ouest and Ouest departments. Flooding of rivers caused partial flooding in 22 communes in the departments of Artibonite, Centre, Nord, Nord-Est, Nord-Ouest and Ouest. 4,903 houses were flooded, 2,646 houses were badly damaged, while 466 houses were severely destroyed. Significant losses were also recorded in the agricultural sector in the departments of Centre, Nord-Est and Nord-Ouest. In the commune of Bassin-Bleu, a church was reported to have been completely destroyed. The Institute of Social Welfare and Research and its partners supported 1,661 children from orphanages in the Nord and the Ouest, of whom 1,226 were moved to other non-flooding homes; In the Sud Department, approximately 300 people, the total population of the Dumont neighborhood, were moved to a temporary shelter in Port-Salut. They have returned home since the warning has been lifted.</p>	

Humanitarian Needs

Data collected in the northeast of Haiti by UN OCHA indicates that Hurricane Irma has critically damaged main livelihoods (agriculture and fisheries). Preliminary results from a rapid assessment conducted by the Haiti Ministry of Agriculture and FAO estimate that more than 18,000 farmer households are severely affected in the Nord-Est department. The population affected by hurricane Irma are in need of access to food security, shelter, health services, safe water and early recovery amongst many other needs. For this response, SCH has identified gaps in food security and WASH sectors. It is important to mention that UN OCHA launched a regional response for the most affected islands, and Haiti it is not included; however, UN OCHA stated that there are humanitarian needs in Haiti which need to be covered.

Capacity

SCH have experience in humanitarian response since it's foundation in 1954, and have responded to several emergencies since then, including the earthquake in 2010, and the ongoing Appeal Hurricane Matthew response in Haiti reaching 200 households in 2 regions, including activities in shelter, DRR and Livelihoods. It is also worth mentioning that SCH has a great track record in meeting all ACT Reporting requirements in past responses. SCH is going to implement the RRF in close coordination with by a Jesuit Company (SJM), which has been a partner with SCH for the past 7 years. SJM works on both sides of the border with the Dominican Republic and focuses on Migrants rights, forcibly displaced persons, returnees and refugees, victims of assaults, abuse and violence. SJM is also a local ACT Forum partner implementing the Joint Project on Climate Change. It managed USAID, Catholic Relief Services, and Plan International funds in previous projects and it is one of the partners of the Civil Protection of the Haitian Ministry of Interior, in the Nord-Est. SCH and SJM have the capacity to respond due to understanding of the context and operational presence.

Proposed response

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No
<http://actalliance.org/documents/act-alliance-child-safeguarding-guidance-document/>

Problems	Many houses and crops were damaged by the hurricane and has resulted in loss of household items and livelihoods. Affected households are facing problems to meet basic needs such as access to food and clean water for human consumption.
Target beneficiaries	400 households directly affected by hurricane Irma effects, representing a population of 2784 individuals.
Main activities	In coordination with local authorities and other disasters relief providers the following activities will be undertaken: <ol style="list-style-type: none"> 1. Purchase and distribution of 400 hygiene kits 2. Purchase and distribution of 400 water filters 3. Purchase and distribution of 800 food baskets. <p>The food baskets will contain the following products: 30 kg (66 lbs) of rice, 30 kg (66 lbs) of corn, 7 kg (15 lbs) of beans, 3.78 litres of oil. Two distributions will be carried out (1 per month, for two months period). The ration is calculated for a 5 members average household.</p> <p>The hygiene kits will contain (soap, toothbrush, toothpaste, towel, alcohol)</p>
Specific objective(s)/ Outputs	<ol style="list-style-type: none"> 1. 400 affected households are able to meet their basic food needs for 2 months. 2. 400 affected households receive hygiene kits for improved hygiene 3. 400 affected households have improved access to clean water for human consumption.

Overall objective / Outcome(s)	Address emergency needs of households affected by hurricane Irma in Haiti.
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Reporting Schedule

Type of Report	Due date
Situation report	26 October 2017
Final narrative and financial report (60 days after the ending date)	26 January 2018
Audit report (90 days after the ending date)	February 28, 2018

Monitoring and evaluation

SCH will be responsible for the overall implementation of the project and will establish a MoU with SJM. SCH in coordination with SJM will establish coordination with other humanitarian actors at field level, as well as with local authorities. Regular meetings will be held, in order to share information concerning progress in the implementation process. The monitoring and evaluation will include regular visits to follow up on the achievement of results, and preparation of monthly situation reports. SCH in coordination with the Haiti ACT Forum will lead meetings to make appropriate decisions for successful implementation. A final report will be submitted by SCH following the guidelines provided by ACT. Haiti ACT Forum will involve in the monitoring and evaluation. SCH will collect and analyse data, which will be collected at 30 days interval from the beginning of the project, thus 3 data collections will be done.

Section 3: ACT Alliance coordination

Coordination

SCH serves as the overall coordinator of the response and will coordinate SJM and with a committee which has been established within the ACT Forum for Hurricane IRMA response coordination. A committee has been setup in the Forum for the Irma response coordination. The committee will provide share information with the UN, government and the other related stakeholders. ACT members are already integrated in the Government response plan upon convocation from the Ministry of Planification.

Implementation arrangements

SCH is responsible for the project implementation and serves as the overall coordinator of the response and will coordinate with its partner organization SJM as well as with the forum members. Coordination will be established with the local governments and local networks in order to facilitate the implementation. Accountability for the delivery of this response will follow open and transparent processes. SCH will sign a specific cooperation agreement with its partner SJM, which will implement the response on the field. SCH will do the M&E activities, and report to ACT Alliance. SCH is going to provide an induction to SJM on ACT Alliance Child Safeguarding Policy, in order to assure the fulfilment of the policy in the response implementation. The implementing organizations will establish a complaint mechanism and will allow the participants to know and make use of it if required, for this to be possible at the beginning of the project, the proposal will be shared with the target groups, as well as establishment of commitments and responsibilities from the different actors.

As the project develops, meetings will be conducted with the communities to analyse progress of proposed activities, identify problems and receive feedbacks regarding worries and concerns. These inputs will be analysed together with the communities, to make decisions for improving implementation and addressing concerns of communities. In this way, we will ensure the presence and engagement of the community all along the project's progress.

A training on CHS will be provided to staff of the implementing organizations in order to ensure mainstreaming the Core Humanitarian Standards (CHS) on Quality and Accountability into the

response. Utmost attention will be given to beneficiary participation in project decision making processes, to ensure proper communication, and complaint handling. In addition, beneficiaries will receive all necessary information, particularly on the response components, assistances, and share of each person in order to ensure transparency. Complaints handling committees will be established to collect information on complaints and to address them or, if it is beyond their responsibilities, it will be communicated to the field and head offices.

Human resources and administration of funds

SCH have a financial as well as administrative and financial procedures which will be applied for the administration of funds. Upon request from the field with a planning budget for 30 days, SCH will wire transfer funds to SJM. Commodities and goods will be purchased based on the lowest price defined by 3 quotes, if possible. There will be a coordinator of the project who will be responsible for the timely implementation of the stated activities.

Communications

SCH and its partner SJM are going to carry the logo of ACT alliance during the distribution of aid, in items distributed as part as the response. Photos and stories will be provided for communication purposes. Regular reporting will be share within the alliance, monthly SITREPS will be provided. It is important to mention that Several ACT Forum members attend different UN clusters and Government meetings on humanitarian and development activities. In all these gatherings, the Forum member share information regarding ACT Response. Data and reports are shared often in these occasions. The Chair is the focal point of the Forum.

Section 4: Budget Summary

EXPENDITURE

	Type of Unit	No. of Units	Unit Cost USD	Appeal Budget USD	Appeal Budget USD
DIRECT COSTS					
1 PROGRAM STAFF					
1.1.	Project coordinator 50%	month	3	450	1,350 1,350.00
1.2.	3 promoters	month	2	469	2,814 2,814.00
TOTAL PROGRAM STAFF					4,164 4,164
2 PROGRAM ACTIVITIES					
2.1	Food security				47,200 47,200.0
2.1.1.	Food Kits (rice, corn, oil, beans.)	kit	800	59	47,200 47,200.00
2.2.	Water, sanitation & hygiene (WASH)				14,980 14,980.00
2.2.1.	Water filters	units	400	24	9,780 9,780.00
2.2.2.	Hygiene kits (soap, toothbrush, toothpaste, towel, alcohol, etc.)	kit	400	13	5,200 5,200.00
TOTAL PROGRAM ACTIVITIES					62,180 62,180
3 PROGRAM IMPLEMENTATION					
3.1.	Translation Services	Global	1	1,500	1,500 1,500.00
3.2.	Communication / visibility	global	1.00	1,000	1,000 1,000.00

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Core Humanitarian STANDARD The ACT Alliance Secretariat's continuous improvement in the application of the Core Humanitarian Standard is independently verified by HQAI

3.3.	Complaint mechanisms	global	1.00	1,000	1,000	1,000.00
3.4.	Monitoring & evaluation	month	2.00	600	1,200	1,200.00
3.5.	Audit	global	1.00	2,000	2,000	2,000.00
TOTAL PROGRAM IMPLEMENTATION					6,700	6,700
4 PROGRAM LOGISTICS						
Transport (of relief materials)						
4.1.	Transportation for Kit Distributions	Deliveries	3	700	2,100	2,100.00
4.2.	Fuel	Month	2	500	1,000	1,000.00
TOTAL PROGRAM LOGISTICS					3,100	3,100
TOTAL DIRECT COST					76,144	76,144
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
e.g. <u>Staff salaries</u>						
	Salaries 25% for Programme Director)	Person	1	600	600	600.00
	Salaries 25% for Finance Director)	Person	1	600	600	600.00
	Salaries for accountant and other admin or secretarial staff	Accountant	2	725	1,450	1,450.00
	Office Utilities	Global	1	400	400	400.00
	Telephone and Internet	Month	2	60	120	120.00
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT					3,170	3,170
					4%	4%
TOTAL EXPENDITURE					79,314	79,314

Section 5: Annexes

RRF – Annex 1 – Contact / Bank details

Requesting member: Service Chretien d'Haiti

Address: Route de Freres, rue Roger Colas, Imp. Laverdure #10, Petion-Ville, HAITI

Telephone number: 509-3701-5653

Primary contact person name and email address: Ernst Abraham, sch_haiti@yahoo.com

Finance contact person(s) name and email address: Mrs. Horlna Pierre, horlnapierre@yahoo.fr

BANK DETAILS: USD

Name of beneficiary: Service Chretien d'Haiti

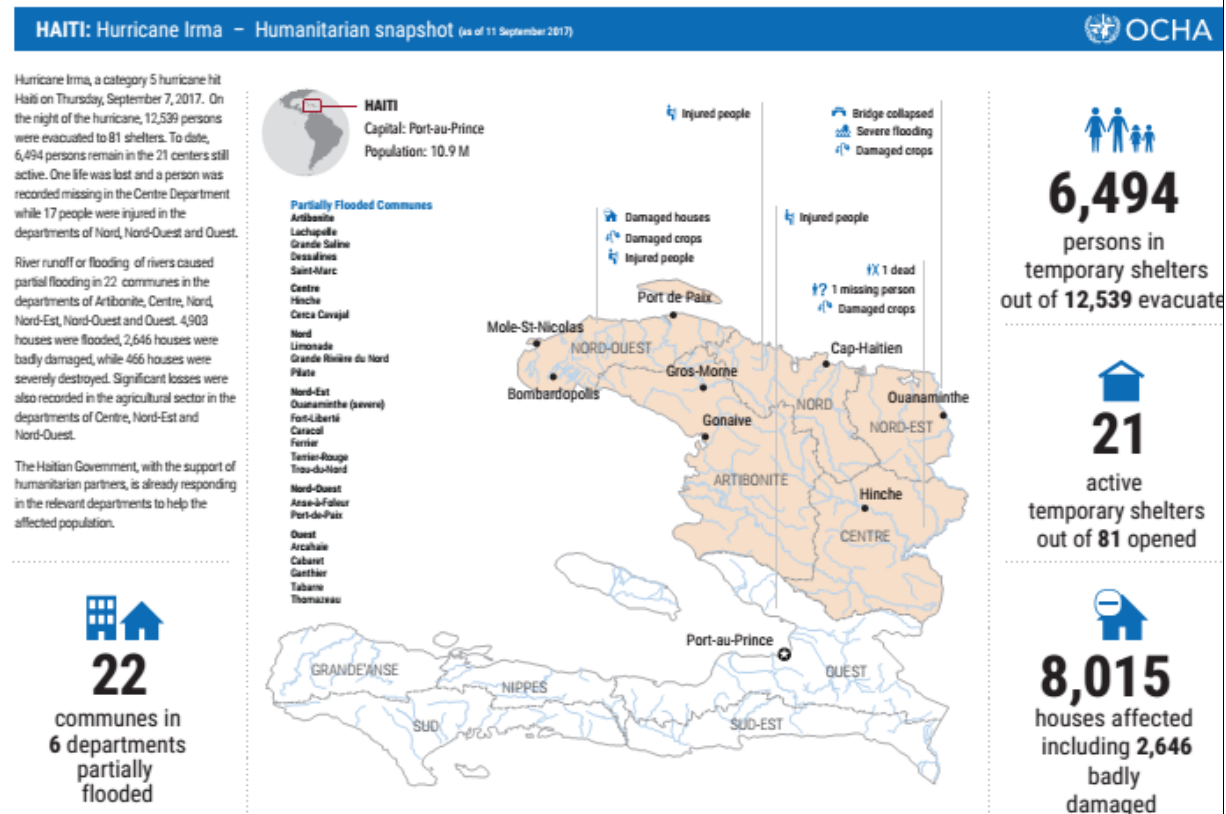
Name of bank: Unibank S. A.

Address of bank: A. Clerveaux-Lambert, Petion-Ville, HAITI

Account no. or IBAN number: 100-1022-525811

Bank swift code: UBNKHTPP

Annex 2. MAP



ACTION

The ACT Secretariat has approved the use of US\$ 79,314 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

ACT Regional Representative – Latin America and the Caribbean, Carlos Rauda (cra@actalliance.org)

ACT Regional Programme Officer – Latin America and the Caribbean, Rosa Matamoros (rosa.matamoros@actalliance.org)

ACT website address: <http://www.actalliance.org>

Alwynn Javier

Global Humanitarian Coordinator
ACT Alliance Secretariat