

Nomination Form for the ACT Alliance Governing Board

Please complete only in English and use type or block letters

Candidate Details		
Candidate's name:		
ACT member organisation:		
Candidate's job title:		
Candidate's address:		
Candidate's telephone:	Mobile:	Skype:
Candidate's email:		<input type="checkbox"/> Female <input type="checkbox"/> Male
Candidate's Church affiliation:		
<p>Fluency in English is a requirement. Please confirm that the candidate is proficient in English, both spoken and written, and is able to communicate with Governing Board members and other relevant stakeholders during and in between meetings without the support of interpreters and must be able to read English documents.</p> <p>Other languages:</p>		
State previous experience of serving on governance bodies:		
State relevant engagement in the life of the alliance as individual ¹ :		

¹ Engagement in the life of the alliance at an individual level could include examples such as personal engagement in Communities of Practice, Advisory Groups, Governance Bodies, Forum Coordination, etc.

The ACT governance requires an adequate mix of specialist skills; please indicate at least three of the following relevant fields of experience which the candidate possess. Please tick the relevant skills, indicate the number of years of experience under the relevant level and explain below.

Relevant skill	At grassroots level	At implementation level	At managerial level	At senior management level or at regional/global level
Development				
Humanitarian				
Advocacy				
Communications				
Fundraising				
Finance				
Political analysis				
Ecumenical cooperation				
Governance				
Other (identify)				
Please explain				

Candidate Statement of Motivation

State briefly what motivates you to put forward your nomination:

Candidate C.V.

Please attach a current curriculum vitae (C.V.).

There are no fees payable to the members of the Governing Board.

I understand that the members of the Governing Board act on a voluntary basis and may seek an allowance for their travel and accommodation/food costs and I hereby agree to commit to this.

Signature of candidate:

Candidate Days of Availability Commitment

I understand that being elected to the Governing Board brings along obligations and implies up to twenty two (22) days of availability per year and I hereby agree to commit to this.

Signature of candidate:

Candidate Statement on Officers positions

If elected to the Board, I will be prepared to stand for one of the Officer positions which implies up to thirty (30) days per year. Please see respective Terms of Reference for Moderator, Vice-Moderator and Treasurer.

If so, please indicate which Officer position.

Signature of candidate:

Moderator	Vice-Moderator	Treasurer

Nominator (ACT member from where the candidate is)

ACT member organisation:

Nominator full name:

Nominator job title:

State demonstrated engagement in the life of the alliance as a member of ACT²:

Signature of nominator:

² Engagement in the life of the alliance at a member level could include examples such as active participation in a relevant ACT Forum, implementing or funding an ACT Appeal, staff representation in Communities of Practice, Advisory Groups, Governance Bodies, hosting of events, providing secondments, etc.

Endorsement from Management or, if it is the chief executive officer nominated, the form must be signed by the chair of the board of the candidate’s organisation

ACT member organisation:

Endorser full name:

Endorser job title:

Signature of endorser:

By attaching the signature, the organisation agrees to potentially releasing the candidate for up to 22 days/year, or 30 days/year if standing for Officer position.

Endorsement by the relevant National, Sub-regional or Regional ACT Forum from the region the candidate will be representing, for candidates coming from countries where a relevant ACT forum exist.

Name of Forum Convener	ACT member organisation	Representing which national, sub-regional or regional forum	Signature

For candidates from countries where there is no relevant forum, endorsement by at least 3 ACT members organisations from the region the candidate will be representing.

ACT member organisation	Endorser full name	Endorser job title	Signature
ACT member organisation	Endorser full name	Endorser job title	Signature
ACT member organisation	Endorser full name	Endorser job title	Signature

The fully filled nominations form, including a current curriculum vitae (C.V.) of the candidate, is to be sent by the relevant ACT Alliance member nominating an individual to the ACT Secretariat **by February 28, 2018** preferably by email with all the requested (scanned) signatures to alexandra.segura@actalliance.org or by post to: Alexandra Segura, ACT Alliance, PO Box 2100, CH-1211 Geneva 2.