

## Rapid Response Fund (RRF)

<b>Section 1: Overview of response</b>	
India	Rapid Response to Floods in Chennai and Tamil Nadu
<b>Summary</b>	<b>ACT Requesting Member 1</b>
Implementation period	10 November 2017 <i>Start date</i> 09 December 2017 <i>End date</i>
Geographical area	Chennai & Tamil Nadu
Sectors of response	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input checked="" type="checkbox"/> Shelter / NFIs   <input type="checkbox"/> Health   <input type="checkbox"/> WASH                 </div> <div style="width: 45%;"> <input type="checkbox"/> Protection/ psychosocial    <input checked="" type="checkbox"/> Food Security                 </div> </div>
Targeted beneficiaries (per sector)	1575 Households
Requested budget (USD)	40,000 (USD)
Is there an updated ACT Forum EPRP?	Yes
<b>Section 2: Narrative Summary</b>	
<p>On the morning of Friday the 3 November 2017, the state of Chennai, Tamil Nadu in India, was severely affected by a low pressure area that had formed over Sri Lanka and South West Bay of Bengal bringing heavy and incessant rain falls to Chennai and Tamil Nadu. According to media reports twelve people are reported to have died due to rain related incidents. An estimated 250,000 people have been affected due flood in Chennai, Cuddalore, Kanchipuram, Tiruvallur and Pondicherry areas. The impact is exacerbated for daily wage labourers, landless labourers and their families. The floods directly impact their livelihoods, and many face a food crisis and even starvation because of the loss of livelihood. They do not have savings and food reserves to take care of their families. School and Colleges are remained closed in Chennai and heavy rain affected districts in Tamil Nadu since last three days. Rainwater mixed with sewage causes to fear of out break of diseases in many areas. The day to day normal lives of the people have been</p>	

affected due to heavy rain falls and related flooding. In several places the electricity supply was interrupted due to heavy rain fall.

**Humanitarian Needs**

UELCI Slum Women Advancement Program staff teams visited the flood affected chennai slum areas and nearby villages and interacted with the affected people. Their reports indicate that people have lost their livelihood, their clothing, little household food reserves were destroyed and their huts have been damaged. They were in need of food and non-food ( such as clothing) relief assistance from organisations and institutions. The daily wage workers, landless labourers and agriculture labourer are unable to go out for their work due to heavy rain and flood situation. Their families member are suffering due to lack of savings and food reserves. The flood affected people have requested UELCI to come forward and support with food and non-food relief assistance and save their lives in this crisis situation. Hence UELCI as a member of ACT Alliance is requesting this RRF through the ACT Alliance mechanism to respond and save 1575 flood affected households in Chennai, Cuddalore, Pondicherry and Kanchipuram districts

**Capacity**

UELCI had been responding with relief and rehabilitation programs to similar types of disasters since inception of ACT International and ACT Alliance. Recently in August 2017 UELCI has implemented the relief programs with the support of ACT Alliance for North Eastern Flooding situation in the state of Assam. The Slum Women Advancement Program have been continuing in the Chennai city slum areas for last twenty five years in the process of sustainable community development. Earlier the staff members had been engaged in relief distribution for Chennai floods. The member churches do have capacity to handle the disaster situation in flood affected coastal districts of Tamil Nadu. The staff members of slum women advancement program and the emergency response department staff of member churches had been involved along with the local people and administration in rescue and rapid assessment process.

Action Taken by the Government:

In Chennai city itself 230 relief centers are operating by the Chennai Municipal Corporation. Nearly 60 residents are rescued by fire services from sun city and kumaran nagar in red hills area. As per the Tamil Nadu Disaster Management Agency 115 relief camps have been operating in Tamil Nadu flood affected areas and 3737 affected people are sheltered in the relief camps ( November 3,2017). It is a low lying area and water from a nearby lake entered the locality due to heavy rain falls. Chief Minister on Friday went around Chennai to inspect the status of flooding and relief work being carried out by the government. Hundreds of policemen like them were found in various parts of the city from Thursday night, either clearing traffic or stagnant water on arterial roads. Four teams of the state disaster response force with 40 personnel each are ready to respond to any emergency. A total 30 mobile medical clinics have been set up across the city in order to prevent the spread of communicable diseases. 15 of these camps are run by the directorate of public health and the other by the corporation. 100 special camps are being

run by the health department. 20 chlorination teams are in place. On Friday Chief Minister has called for a emergency meeting and directed the ministers to supervise relief operations in Chennai and flood affected districts in Tamil Nadu. The chief secretary Girija Vaidyanthan and other officials were present.

**Proposed response**

The Emergency relief program is proposed to be undertaken among the worst flood affected 1575 households in Chennai and Coastal villages of Tamil Nadu. Slum areas and villages are selected because they did not receive relief from the Government but severely affected by the flood. They lost their livelihood, food reserves and their mud houses are partially/completely damaged. They depend upon their daily wage labour, and due to floods they cannot get work hence struggling for survival. The UELCI has had a presence in the flood affected areas through the UELCI slum women advancement program in Chennai slums, and through member churches in the affected villages.

The following places will be covered: Chennai District: 800, Cuddalore District: 800, Kanchipuram District: 400. TOTAL Households: 1575

Overall goal: The relief program improves the living conditions of 1575 flood affected house holds in Chennai and coastal area villages of Tamil Nadu.

Objective: 1575 flood affected households have access to food and non-food ( cloths) in the crisis situation.

Expected results: 1575 marginalised flood affected household lives are saved in the crisis situation

Activities: Organize and distribute relief among 1575 flood affected households in Chennai and coastal villages in Tamil Nadu with Food ( 10 kg rice, 1-kg dal, 1-liter cooking oil, 1-kg salt, 100 gram chilly powder, 100 gram turmeric powder) and Non-Food ( Saree-1, Dhoti-1, Bed Sheet-1) per household.

Does the proposed response honour ACT's commitment to Child Safeguarding?  Yes  No

<p>Problems</p>	<p>The heavy rainfall and flood situation had caused unemployment, lack of food, clothing and shelter.</p>
-----------------	--

Rapid Response Fund/N°17/2017

Target beneficiaries	<p>1575 households are the project participants from Chennai slum areas and coastal villages of Tamil Nadu ( Cuddalore, Kanchipuram,Tiruvallur,Pondicherry) with the following criteria:</p> <ul style="list-style-type: none"> <li>- Worst Flood Affected households</li> <li>-Lost their food stocks, clothing, shelter is partially or completely damaged.</li> <li>-Elderly, women, children, physically disabled, daily wage labourer, landless labourers and people with special needs.</li> </ul>
Main activities	<ul style="list-style-type: none"> <li>- Meeting with the local committee and local administration for emergency relief operation</li> <li>- Selection of rights holders with the involvement of local leaders</li> <li>- Co-branding through banner and information to the rights holders assistance as a part of transparency and accountability</li> <li>- Distribution of household cards to rights holders</li> <li>-UELCI procurement committee identifies the supplier and procure the relief materials</li> <li>- Transportation of relief materials to the distribution sites</li> <li>- Distribution of relief materials</li> <li>- Complaint received and addressed</li> <li>- Documentation with photography</li> <li>- Monitoring and evaluation of the relief assistance</li> <li>- Sharing information to ACT Alliance through reports</li> </ul>
Specific objective(s)/ Outputs	1575 flood affected households will have access to food and non-food relief items.
Overall objective / Outcome(s)	1575 flood affected households survive and get back to normal living conditions.

**Reporting Schedule**

Type of Report	Due date
Situation report	30 November 2017

Final narrative and financial report (60 days after the ending date)	10th February 2018
Audit report (90 days after the ending date)	12th March 2018

**Monitoring and evaluation**

The Director, in consultation with the Executive Secretary will regularly monitor the implementation process, and will make regular visits to the distribution sites and participate in distribution programs. The local committee are also involved to make sure the quality of relief materials reach the affected people. The UELCI Secretariat will prepare the reports according to the ACT Alliance, Geneva format and will share the information as per the ACT Secretariat requirements. After completion of the relief assistance program staff members and volunteers with the involvement of the rights holders and communities would review the relief assistance process and programs as a part of the internal evaluation for learning.

**Section 3: ACT Alliance coordination**

UELCI has a strong presence in the respective intervention areas through slum women advancement program in Chennai and member churches in coastal Tamil Nadu area and having good rapport with the local agencies and government mechanisms. UELCI will be involved in local co-ordination meetings in person and with other ACT India Forum members through e-mail and over phone, as well as collaborate with field staff of local bodies and district administration to ensure that the intervention reaches the neediest people. There will be frequent information sharing with other organizations and ACT members to avoid overlapping of emergency relief assistance program.

**Implementation arrangements**

UELCI will form a local relief committee in the respective flood affected areas. The field staff will extend support as per this plan. UELCI will prepare specific work plans and monitor the activities. The field coordinator (2) and field workers (10) from the locality will be appointed for one month implementation period. 10 local volunteers support will be taken. 2 field coordinators and 10 field workers as well as 10 volunteers along with Director of DSA/UELCI are responsible for the relief with food and Non-food items assistance implementation by the advice of Executive Secretary.

UELCI secretariat will purchase the relief goods from nearby towns to limit transportation costs. When goods are not available in the immediate vicinity, the procurement committee will designate the Director, DSA/UELCI to procure the materials in collaboration with local committee representatives from a nearby affected area. The local committee and their leaders will be involved during identification of the beneficiaries and distribution of the relief items. The local government authorities will also be invited to the distribution of the relief

materials to witness the transparency and accountability of the relief assistance in the proposed areas and to avoid duplication. The field staff will coordinate with the local relief committee and communities and will distribute food and non-food items. In this whole process the field staff members along with the UELCI Secretariat is accountable to the right holders, local relief committee and local government authorities in the operational areas. A complaint and response mechanism will be set up and put into practice. Household cards will be distributed to beneficiaries and UELCI address and telephone number will be given for lodging of complaints. A complaints box will also be set up in the distribution areas. These complaints will be handled by a committee at the UELCI secretariat, maintaining confidentiality and ensuring follow up to address the issues.

#### **Human resources and administration of funds**

The Director, Division of Social Action of UELCI with the consultation of the Executive Secretary will organize to implement the relief programs with the Direct support of the Finance Officer as well as appointed 2 field coordinators and 10 field workers as well as 10 volunteers. The staff members are competent and experienced in emergency relief programs and they have enough capacity to handle the emergency situation.

The procurement committee of UELCI often receives three quotations and verifies the price and quality of the materials than recommend the Executive Secretary to issue the relief supply order through the Director, DSA/UELCI and the Finance Officer to a pre-qualified supplier with having good past track record. The Executive Secretary will approve the budget of the relief program according to the plan. The Finance Officer will collect all the original receipts and vouchers related to the relief programs and prepare the financial statement after having consultation with the relief program staff members, Director and Executive Secretary. The overall financial control and management will be with the UELCI Secretariat in Chennai.

#### **Communications**

UELCI has the capacity to address the communication needs related to the proposed programme, and will ensure that all reporting requirements, such as narrative and financial reports will be fulfilled and sent to ACT Secretariat in time.

#### **Section 4: Budget Summary**

Rapid Response Fund/N°17/2017

RRF Number:		To be supplied by ACT Secretariat				RRF Budget	RRF Budget
RRF Title:		Heavy Floods in Chennai & Tamilnadu				INR	USD
Implementing Period:		One month from the date of Grant Credit					
<b>INCOME</b>							
INCOME - Received by Requesting Member via ACT Secretariat, Geneva							
Date					0.00	0.00	
<b>TOTAL INCOME</b>					<b>0.00</b>	<b>0.00</b>	
<b>EXPENDITURE</b>							
	Type of	No. of	Unit Cost	RRF Budget	RRF Budget		
	Unit	Units	INR	INR	USD		
<b>1</b>	<b>DIRECT COST</b>						
	<b>Food security for 1575 House Holds</b>				0	0.00	
	Rice 10 Kg	Ton	16	50,000	787,500	12,304.69	
	Dhall 1 kg	Ton	2	120,000	189,000	2,953.13	
	Oil 1 Kg	Ton	2	85,000	133,875	2,091.80	
	Salt 1 Kg	Ton	2	18,000	28,350	442.97	
	Chilli Powder - 100 Gram	Ton	0	180,000	28,350	442.97	
	Turmeric Powder - 100 Gram	Ton	0	260,000	40,950	639.84	
	<b>sub total</b>				<b>1,208,025</b>	<b>18,875</b>	
	<b>Health</b>				0	0.00	
	<b>sub total</b>				0	0	
	<b>Non-food items</b>				0	0.00	
	Saree - 1	Pieces	1,575	280	409,500	6,398.44	
	Dhoti - 1	Pieces	1,575	170	267,750	4,183.59	
	Bedsheet - 1	Pieces	1,575	300	472,500	7,382.81	
	<b>sub total</b>				<b>1,149,750</b>	<b>17,965</b>	
	<b>Shelter and settlement</b>				0	0.00	
	<b>sub total</b>				0	0	
	<b>Protection</b>				0	0.00	
	<b>sub total</b>				0	0	
	<b>Other Sector Related Direct Costs</b>						
	Salaries & benefits for direct staff (co-ordinator, per diem for volunteers)				0	0.00	
	Field Coordinator- 2	Days	60	250	15,000	234.38	
	Field Workers - 7	Days	210	200	42,000	656.25	
	Volunteers - 7	Days	210	200	42,000	656.25	
	<b>sub total</b>				<b>99,000</b>	<b>1,547</b>	
	Packing bags	Lumpsum			15,000	234.38	
	Communication/visibility cost	Lumpsum			10,000	156.25	
	Beneficiary Selection	Lumpsum			5,000	78.13	
	<b>sub total</b>				<b>30,000</b>	<b>469</b>	
	<b>TRANSPORT, WAREHOUSING &amp; HANDLING</b>						
	<b>Transport (of relief materials)</b>						
	Hire/ Rental of Vehicles	Lumpsum			30,000	468.75	
	Fuel				5,000	78.13	
	<b>Warehousing</b>						
	Rental of warehouse				5,000	78.13	
	<b>Handling</b>						
	Salaries / wages for Drivers				5,000	78.13	
	<b>TOTAL TRANSPORT, WAREHOUSING &amp; HANDLING</b>				<b>45,000</b>	<b>703</b>	
	<b>TOTAL DIRECT COST</b>				<b>2,531,775</b>	<b>39,559</b>	
	<b>INDIRECT COSTS: PERSONNEL, ADMINISTRATION &amp; SUPPORT</b>						
	<b>Office Operations</b>						
	Office Utilities				5,000	78.13	
	<b>Communications</b>						
	Telephone and fax				3,250	50.78	
	<b>Other</b>						
	Insurance				0	0.00	
	<b>TOTAL INDIRECT COST: PERSONNEL, ADMIN. &amp; SUPPORT</b>				<b>8,250</b>	<b>129</b>	
	<b>AUDIT, MONITORING &amp; EVALUATION</b>						
	<b>Audit of ACT RRF</b>						
	Monitoring & Evaluation	Lumpsum			20,000	312.50	
	<b>TOTAL AUDIT, MONITORING &amp; EVALUATION</b>				<b>20,000</b>	<b>313</b>	
	<b>TOTAL EXPENDITURE</b>				<b>2,560,025.00</b>	<b>40,000.39</b>	

Section 5: Annexes (mandatory)

Rapid Response Fund/N°17/2017

*Provide the following annexes:*

Key information (mandatory):

**Bank Details**

FOR FOREIGN INWARD REMITTANCE, QUOTE

1. Beneficiary Name : UELCI
2. ACCOUNT NO: 44934956-4 with INDIAN BANK, KILPAUK BRANCH, CHENNAI
3. OUR SWIFT CODE : IDIBINBTSY

FOR US DOLLAR

CORRESPONDENT BANK ACCOUNT NO. 3582021188001  
WITH STANDARD CHARTERED BANK, NEW YORK –  
THEIR SWIFT CODE NO. SCBLUS33

FOR GBP –

NATIONAL WESTMINSTER BANK, LONDON  
A/C NO. 440/02/04442903  
THEIR SWIFT CODE : NWBKGB2L

FOR EURO :::

STANDARD CHARTERED BANK, FRANKFURT  
ACCOUNT NO. 018018403 - SWIFT CODE :  
SCBLDEFX

FOR LOCAL REMITTANCE

OUR RTGS CODE: IDIB000K037

MICR CODE: 60019026

Address: Martin Luther Bhavan  
UELCI, 95 Purasawalakam High Road



Rapid Response Fund/N°17/2017

Kellys, CHENNAI- 600 010  
TAMIL NADU, INDIA

Telephone: +91 44 26430008,

Contact Persons:

Rev. Dr. A.G. Augustine Jeyakumar, Executive Secretary, UELCI  
(Mobile) +91 9840135851

E-mail: [augustinejeyakumar@uelci.org](mailto:augustinejeyakumar@uelci.org)

Mr.Kishore Kumar Nag, Director, DSA/UELCI  
(Mobile) +91 8056009337

E-mail: [kishorekumar@uelci.org](mailto:kishorekumar@uelci.org)

Requested amount in USD:50,687

Date: 04.11.2017

FOR FOREIGN INWARD REMITTANCE, QUOTE

4. Beneficiary Name : UELCI
5. ACCOUNT NO: 44934956-4 with INDIAN BANK, KILPAUK BRANCH, CHENNAI
6. OUR SWIFT CODE : IDIBINBBTSY

**FOR US DOLLAR**

CORRESPONDENT BANK ACCOUNT NO. 3582021188001  
WITH STANDARD CHARTERED BANK, NEW YORK –  
THEIR SWIFT CODE NO. SCBLUS33

#### **ACTION**

The ACT Secretariat has approved the use of **US\$ 40,000** towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

#### **For further information please contact:**

ACT Regional Representative – Asia/Pacific, Anoop Sukumaran ([ask@actalliance.org](mailto:ask@actalliance.org))  
Regional Program Officer, James Munpa ([james.munpa@actalliance.org](mailto:james.munpa@actalliance.org))

*Rapid Response Fund/N°17/2017*

ACT website: <http://www.actalliance.org>

**Alwynn Javier**

Global Humanitarian Coordinator

ACT Alliance Secretariat