

## Rapid Response Fund (RRF)

<b>Section 1: Overview of response</b>	
Zambia	Emergency response to storm and flood affected populations in Zambia
<b>Summary</b>	<b>ACT Requesting Member 1</b>
Implementation period	01 April, 2018 30 June, 2018 3 months
Geographical area	Chama and Petauke districts
Sectors of response	<div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;"> <input checked="" type="checkbox"/> Shelter / NFIs         </div> <div style="text-align: center;"> <input checked="" type="checkbox"/> Protection/ psychosocial Food Security         </div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div style="text-align: center;"> <input checked="" type="checkbox"/> WASH         </div> <div style="text-align: center;"> <input checked="" type="checkbox"/> </div> </div>
Targeted beneficiaries (per sector)	<p>Households with homes damaged by floods 2, 140 flood affected households with an average of 6 persons per household will be provided with food rations and emergency non-food items (NFIs):</p> <p><b>Provision of Shelter/ NFI and Food security</b></p> <ul style="list-style-type: none"> <li>• 884 Households in Chama district (broken down as):             <ol style="list-style-type: none"> <li>i. 201 Households in Katangalikala</li> <li>ii. 192 Households in Kapala Konje</li> <li>iii. 491 Households in Camp 1</li> </ol> </li> <li>• 1,256 Households in Petauke district (broken down as):             <ol style="list-style-type: none"> <li>i. 847 Households in Sandwe</li> <li>ii. 409 Households in Chibale</li> </ol> </li> </ul> <p><b>WASH</b></p> <ul style="list-style-type: none"> <li>• 500 affected households will be provided with ITNs</li> <li>• 300 solar lamps will be provided to each HH</li> </ul> <p><b>Psychosocial Support (PSS) and Protection</b></p> <ul style="list-style-type: none"> <li>• 377 community members were evacuated in Chama district (of this number 198 are children below the age of 16yrs), and require PSS.</li> <li>• 300 require blankets</li> <li>• 300 mattresses (150 for Chama and 150 for Petauke)</li> <li>• 10 Bales of clothes ( 4 for Chama and 6 for Petauke)</li> </ul> <p><b>Selection Criteria</b></p> <ul style="list-style-type: none"> <li>• Households of single parents, pregnant and lactating women, and people living with disabilities, elderly persons and Child headed – households.</li> <li>• Households which are not receiving from support from other organisations included in the RRF.</li> </ul>
Requested budget (USD)	59,875 USD
Is there an updated ACT Forum EPRP?	No

## Section 2: Narrative Summary

### Background

Early this year, Zambia experienced constant heavy rains which have resulted into floods, causing significant damages and losses. On Wednesday, 21<sup>st</sup> February, 2018 both districts of Petauke and Chama were reported to be flooded. These floods washed away a bridge connecting between Lundazi and Chama districts delaying traffic along the main road, caused destruction of houses thereby leading to the displacement of community members.

There are presently 2,140 Households affected in two districts with 377 community members evacuated and over 198 children requiring psychosocial support. 500 affected households require ITNs and lighting, blankets and clothing. According to reports from the Disaster Management Mitigation Unit (DMMU), the government of the republic of Zambia has provided tents for the families in Chama only. All the affected households are either staying at a School or Church. The government of Zambia has since provided some ITNs and clothing to 1,601 affected households, therefore, ACT Zambia forum shall assist with the difference.

These Households are in dire need of shelters, food, psycho social support, warmth and protection. The number of affected households shall continue to increase with the continuing rainfall. This means that when the rains continue there shall be an increase in the number of houses collapsing as these houses were constructed using muddy. The floods shall continue is likely to continue since Chama district is within a valley.

### Humanitarian Needs

The Government of the Republic of Zambia (GRZ), through the office of the Vice President under the DMMU, is calling on other stakeholder like the church and others to compliment government's efforts in humanitarian assistance by providing the following services to the affected populations:

- Psycho social Support/ protection
- WASH
- Food items
- Non-Food items

The floods have destroyed over 2, 140 houses and a school building. The affected communities have no means to restore their damaged homes. They are in dire need of food and non-food items to help restore their normal livelihood activities.

### Capacity

The ACT Zambia Forum have adequate capacity to manage this response as together in 2017, the forum without an Alert managed to respond to the humanitarian emergency response in Nchelenge district of Zambia assisting Congolese refugees.

The key stakeholders working on this situation in Chama and Petauke are the following: United Church of Zambia (UCZ), Reformed Church in Zambia (RCZ), Church of Central Africa Presbyterian (CCAP), Caritas Zambia, Swedish Diakonia, Dan Church Aid (DCA), Norwegian Church Aid (NCA), Christian Aid (CA) Czechoslovakia Diakonia (CzD) [the four acting as Joint Country Program].

The ACT Zambia forum through its local member (UCZ) is planning on submitting a funding proposal to respond to safe shelter, hygiene and sanitation, WASH, food and livelihoods to ensure that the basic needs are met.

### Proposed response

#### OVERALL GOAL

The overall goal is to address the effects of floods on the affected population of Zambia.

**OBJECTIVE(S) OF THE EMERGENCY RESPONSE**

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The specific objectives of the emergency response are:

1. To provide non-food items (NFIs) to flood affected community members in Chama and Petauke districts. Building materials consisting of 8 roofing sheets, 1 pack of nails and assorted used clothes to include quilts, children and women clothes. The building materials will be used to repair damages houses.
2. To provide food assistance (2 x 25kg rice) / mealie meal and 20 kgs of lentils/ dry beans per household per month) to each household flood affected community members in Chama and Petauke districts in order to meet their dietary needs for a period of two months.
3. To provide Psycho social support to 198 children who were evacuated to safe grounds during the floods.

Does the proposed response honour ACT's commitment to Child Safeguarding?

Yes

No

Problems	The floods have destroyed houses and left residents homeless and in need of food, non-food items, WASH and Psycho social Support
Target beneficiaries	Households with homes damaged by floods 2, 140 flood affected households with an average of 6 persons per household will be provided with food rations and emergency non-food items (NFIs): <b>Provision of Shelter/ NFI and Food security</b> <ul style="list-style-type: none"> <li>• 884 Households in Chama district (broken down as):           <ul style="list-style-type: none"> <li>iv. 201 Households in Katangalikala</li> <li>v. 192 Households in Kapala Konje</li> <li>vi. 491 Households in Camp 1</li> </ul> </li> <li>• 1,256 Households in Petauke district (broken down as):           <ul style="list-style-type: none"> <li>iii. 847 Households in Sandwe</li> <li>iv. 409 Households in Chibale</li> </ul> </li> </ul> <p><b>WASH</b></p> <ul style="list-style-type: none"> <li>• 500 affected households will be provided with ITNs</li> <li>• 300 solar lamps will be provided to the 300 per Hhs</li> </ul> <p><b>Psychosocial Support (PSS) and Protection</b></p> <ul style="list-style-type: none"> <li>• 377 community members were evacuated in Chama district (of this number 198 are children below the age of 16yrs), and require PSS.</li> <li>• 300 require blankets</li> <li>• 300 mattresses (150 for Chama and 150 for Petauke)</li> <li>• 10 Bales of clothes ( 4 for Chama and 6 for Petauke)</li> </ul> <p>A total of 2, 140 households will be reached out by the proposed interventions.</p>
Main activities	1. Conduct Planning meeting with the District Commissioner, the target beneficiaries

	<ol style="list-style-type: none"> <li>2. Procure and distribute 300 mattresses</li> <li>3. Procure and distribute 10 Bales of clothes</li> <li>4. Procure and distribute 300 blankets</li> <li>5. Procure and distribute 300 ITNs</li> <li>6. Procure and distribute 300 solar lamps</li> <li>7. Procure and distribute mealie meal/ Rice and Beans</li> <li>8. Engage and conduct workshop on provision of Psycho social support</li> </ol>
Specific objective(s)/ Outputs	<ol style="list-style-type: none"> <li>1. 1 (one) Planning meeting with the District Commissioner, the target beneficiaries held/conducted</li> <li>2. 300 mattresses procured and distributed</li> <li>3. 10 Bales of clothes Procured and distributed</li> <li>4. 300 blankets procured and distributed</li> <li>5. 300 ITNs procured and distributed</li> <li>6. 300 solar lamps procured and distributed to each HH</li> <li>7. Mealie meal/ Rice and Beans procured and distributed</li> <li>8. Number of trained children in Psycho social support</li> <li>9. %age of children making assertive decisions able to live their own life</li> </ol>
Overall objective / Outcome(s)	To restore the full life and dignity of the flood affected households.

### Reporting Schedule

Type of Report	Due date
Situation report	30 April 2018.
Final narrative and financial report (60 days after the ending date)	30 August 2018.
Audit report (90 days after the ending date)	30 September 2018.

### Monitoring and evaluation (M&E)

The Projects Secretary is responsible for ensuring that progress of the implementation of this project to ensure that it is according to the agreed terms and conditions of funding and meeting international standards. Monitoring of implementation in Chama and Petauke districts will be coordinated from the UCZ as secretariat. Monitoring reports shall be submitted to UCZ regional officer for onward transmission to ACT Secretariat by the General Secretary's office (of UCZ) on a monthly basis. The on-spot monitoring shall involve community gate keepers selected by the District Coordinating Committee of Chama and Petauke districts (preferably the District Coordinator, the District Agricultural Coordinating Officer, the District Social Welfare Officer; District Disaster Management Monitoring Unit Officer; Community Development Officer, and ACT Zambia Forum members as observers. Monitoring will be ongoing as the implementation is taking place. However, the final M&E report will be submitted to ACT Alliance Secretariat through UCZ Regional office.

### **Section 3: ACT Alliance coordination**

#### Coordination

The United Church of Zambia (UCZ) is the only local (national) ACT Zambia Forum member in Zambia. The coordination part will be done by the UCZ with support coming from the international forum members and observers. The UCZ will liaise with the government structures to facilitate the implementation. The UCZ shall ensure that there is strong collaboration with all Actors on the ground to

avoid duplication of efforts and over spending.

The UCZ will share timely information about the implementation of this response with other agencies and other like minded organizations, and ensure that there is visibility promotion of the work of ACT Alliance in Zambia. This approach will create a linkage with other humanitarian and development organizations in the country.

#### **Implementation arrangements**

The UCZ is responsible for the project implementation. The staff of UCZ will be very involved, as well as volunteers from affected communities. A participatory approach of implementation will be employed. The UCZ will involve local leadership in the response. The core team from Lusaka shall orient staff in two target districts in conjunction with other ACT Alliance Zambia forum members' staff and local leaders to ensure that there is prudent implementation of humanitarian response.

The Program Secretary through the General Secretary will ensure proper planning, implementation, monitoring and evaluation of project activities. Engagement of local volunteers and community authorities will be done through local community structures.

#### **Human resources and administration of funds**

Funds will be administered in a very transparent and accountable manner. Presentation of finances and reports will be done according to International Accounting Standards making records accessible and easy to understand. All funds will be managed by UCZ in Lusaka, Zambia. The Finance Unit of UCZ will ensure funds are properly utilised to benefit of affected communities. The UCZ General Secretary, Projects Secretary, Program Officers, Finance Secretary/finance team will work together to ensure that project implementation is done according to intended purposes. Local authorities will also be involved as well in the transparent use of funds and reporting. At end of the project, the accounts of the project will be audited.

Purchasing of items under the project will be done on a competitive basis. UCZ will procure items using international standards of purchase and logistics. Funds will be administered in accordance with internationally accepted standards.

#### **Communications**

UCZ communication Unit will report within UCZ and will be responsible to report project activities. UCZ Communication Unit will work with three local radio stations to ensure that response activities are heard among project sites and thus create awareness of this ACT Alliance response.

Project activities will also be publicised in local newspapers and UCZ websites by UCZ Communication Unit. These will be communicated with ACT Alliance regional Office. The UCZ will request the regional office to courier the ACT Alliance logos/ stickers so that all the aid is properly identified with ACT Alliance logo. Photos and life stories will be captured to build a project institutional memory and the impact on the lives of the affected households which will have to be published on social networks and other media.

### ***Section 4: Budget Summary***

EXPENDITURE						
		Type of	No. of	Unit Cost	Appeal Budget	Appeal Budget
		Unit	Units	local currency	local currency	USD
DIRECT COSTS				ZMW	ZMW	
<b>1</b>	<b>PROGRAM STAFF</b>					
1.1.	Project Secretary	Months	3	2'200	6'600	660
1.2.	Assistant Emergency Project Officer	Months	3	1'800	5'400	540
1.3.	Casual Staff (40 xUS\$15/Person/month)	Months	3	6'000	18'000	1'800
	<b>TOTAL PROGRAM STAFF</b>				<b>30'000</b>	<b>3'000</b>
<b>2</b>	<b>PROGRAM ACTIVITIES</b>					
2.1.	Shelter and settlement / Non-food items				247'000	24'700
2.1.1	Shelter/NFIs item 1 Purchase of Solar	Single	350	50	17'500	1'750
2.1.2	Shelter/NFIs item 2 Purchase of	Single	350	450	157'500	15'750
2.1.3	Shelter/NFIs item 3 Bales of clothes	Single	10	1'200	12'000	1'200
2.1.4	Shelter/NFIs item 4 Blankets/ Duvets	Bales	500	60	30'000	3'000
2.1.5	Shelter/NFIs item 5 ITNs	Single	500	60	30'000	3'000
2.2.	Food security				178'500	17'850
2.2.1	FSitem 1 Mealie Meal/ Rice	75Kgs	350	100	35'000	3'500
2.2.2	FSitem 2 Beans	25Kgs	350	400	140'000	14'000
2.2.3	FSitem 3 Salt	1Kg	350	10	3'500	350
2.3.	Water, sanitation & hygiene (WASH)				63'750	6'375
2.3.1	WASH item 1 Purchase of Bathing Soap	Single	350	15	5'250	525
2.3.2	WASH item 2 Purchase of Washing Soap	Single	350	30	10'500	1'050
2.3.4	WASH item 4 Construction of Bathing	Single	8	6'000	48'000	4'800
	<b>TOTAL PROGRAM ACTIVITIES</b>				<b>489'250</b>	<b>48'925</b>
<b>3</b>	<b>PROGRAM IMPLEMENTATION</b>					
3.1.	Needs Assessment	Visits	1	7'000	7'000	700
3.2.	Communication /visibility	Bulk	1	4'000	4'000	400
3.3.	Complaint mechanisms	Bulk	1	1'000	1'000	100
3.4.	Monitoring & evaluation	Visits	1	6'500	6'500	650
3.5.	Audit	Once	1	12'000	12'000	1'200
	<b>TOTAL PROGRAM IMPLEMENTATION</b>				<b>30'500</b>	<b>3'050</b>
<b>4</b>	<b>PROGRAM LOGISTICS</b>					
<b>Transport (of relief materials)</b>						
4.1.	Hire/ Rental of Vehicles	Monthly	2	10'000	20'000	2'000
4.2.	Fuel	Monthly	2	5'000	10'000	1'000
<b>Warehousing</b>						
4.3.	Rental of warehouse	Monthly	2	2'000	4'000	400
4	Security for warehouse (Guarding)	Monthly	2	1'000	2'000	2'000
<b>Handling</b>						
4.4.	Salaries / wages for Drivers	Monthly	3	1'000	3'000	300
	<b>TOTAL PROGRAM LOGISTICS</b>				<b>37'000</b>	<b>3'700</b>
	<b>TOTAL DIRECT COST</b>				<b>586'750</b>	<b>58'675</b>
<b>INDIRECT COSTS: PERSONNEL, ADMINISTRATION &amp; SUPPORT</b>						
<b>e.g. Staff salaries</b>						
	Salaries e. g % for SB + GS)	2	2	1'400	2'800	280
	Salaries e. g % for Finance Director)	1	2	900	1'800	180
	Salaries e. g % for Admin. Secretary	1	2	900	1'800	180
	Salaries for accountant and other admin or secretarial staff .....	1	2	1'800	3'600	360
<b>Office Operations</b>						
	Office Utilities	Single	2	500	1'000	100
<b>Communications</b>						
	Telephone and fax	Single	2	500	1'000	100
<b>Other</b>						
	<b>TOTAL INDIRECT COST: PERSONNEL, ADMIN. &amp; SUPPORT</b>				12'000	1'200
	<b>TOTAL EXPENDITURE</b>				<b>598'750</b>	<b>59'875</b>
<b>PROPOSED DISPOSITION OF CAPITAL ASSETS at Completion date</b>						
	ITEM - (List each over US\$500)			Actual cost	Disposition	

**ACTION**

The ACT Secretariat has approved the use of USD 59,875 towards supporting this emergency from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

**For further information please contact:**

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