

Rapid Response Fund (RRF)

Section 1: Overview of response		
Kenya	Floods Emergency in Kenya	
Summary	ACT Requesting Member 1	ACT Requesting Member 2
Implementation period	14 May 2018 13 July 2018 Two (2) months	14 May 2018 13 July 2018 Two (2) months
Geographical area	Magarini Ward in Kilifi County	North Karachuonyo sub-county in Homa Bay County and Nyando sub-county in Kisumu county.
Sectors of response	<input checked="" type="checkbox"/> Shelter / NFIs <input checked="" type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Health <input type="checkbox"/> WASH <input type="checkbox"/> Food Security	<input type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Health <input checked="" type="checkbox"/> WASH <input type="checkbox"/> Food Security
Targeted beneficiaries (per sector)	Adult men and women, youth and children will be targeted for all sectors.	500 families (adult men and women, girls and children) will be targeted in Shelter/NFIs, Food Security and Protection/Psychosocial Support sectors.
Requested budget (USD)	30,000 (USD)	30,000 (USD)
Is there an updated ACT Forum EPRP?		No
Section 2: Narrative Summary		
<p>Background</p> <p>Heavy rain from 2nd March 2018 in several parts of the country have led to floods. According to OCHA Flash Update #2 on the floods in Kenya dated 3rd May 2018, the floods have now displaced at least 244,407 people (45,219 households) across Kenya with the death toll rising to 80 people and 33 persons injured. The update cites that the highest displaced populations are reported in Tana River, Turkana, Mandera and Kilifi counties.</p> <p>The floods have led to the displacement of people (over 3,000 households in Garashi ward in Kilifi county and over 3,000 families in Nyando and Muhoroni sub-counties in Kisumu county and North Karachuonyo sub-county in Homa Bay county). Moreover, these displaced families have lost their shelter, livestock and crops on the farms as well as farmlands. In the camps where the displaced households have sought shelter, they are in dire need of food, non-food items, WASH services, healthcare and psychosocial support. Their displacement and loss of assets have led to erosion of their livelihoods.</p> <p>In the Weather Review for April and the Outlook for May 2018, the Kenya Meteorological Department forecasts that several parts of Western and Central Kenya are likely to experience generally enhanced rainfall and states that may lead to localized flooding and associated impacts especially in parts of Western Kenya.</p>		
<p>Humanitarian Needs</p> <p>In Garashi ward, Kilifi county, 2,000 of the over 3,000 households who lost their shelter have received tarpaulins. The remaining households in this area and those in Nyanza (Kisumu and Homa Bay counties) are in dire need of emergency shelter.</p>		

In the camps, the displaced population are in dire need of potable water, a situation complicated with them not having water storage facilities. The population is also at a risk of contracting water- and vector-borne diseases because of limited sanitation facilities, congestion and unhygienic practices.

The displaced population lost their food stocks and other household assets. The interventions by actors are limited leaving the displaced population in need of food and non-food items such as warm clothing and kitchen sets.

Other reported needs include protection of women and girls against gender-based violence, and trauma over losses borne and life in the deplorable conditions in the camp.

Meeting these needs will save lives, ensure dignity and promote early recovery for the displaced persons.

Capacity

NCCK has experience in mounting responses to such emergencies as drought and conflict. In late 2017, NCCK through an ACT Alliance appeal, assisted the population displaced by the security operation in Lamu county with both food and non-food items.

The Anglican Church of Kenya, through ADS Pwani, has 11 years' experience in responding to emergencies such as floods and prolonged drought. In the most recent response, ADS Pwani through her partners distributed food items to drought-affected population. Other responses include that in Lamu where ADS Pwani facilitated settlement of people displaced by the security operation in Lamu, provided basic items and water storage tanks and distributed potable water.

At the field level, the ADS Pwani has done independent assessment and compared notes with other partners on the ground. As of now, ADS Pwani has adopted the current release of the localised version of the Kenya Interagency Rapid Assessment (KIRA) report. The NCCK Regional office in Kisumu is liaising with church leaders in the affected areas, government departments and other NGOs in monitoring the situation and planning the response.

Both requesting members have technical staff in the field and at Nairobi level experienced in conducting disaster assessment and management of emergency projects.

Proposed response

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Does the proposed response honour ACT's commitment to Child Safeguarding? ☒ Yes ☐ No

Problems	The population displaced by the floods and living in camps in Garashi ward (Kilifi county), Nyakwere location (Homa Bay county), North East Kano and Ombeyi locations (Kisumu county) have reported food shortages, need of basic non-food items, and trauma.
Target beneficiaries	In Kisumu and Homa Bay counties, the proposed intervention will target 500 HHs (approximately 2,500 persons comprising of 1,225 male and

	<p>1,275 female) and includes adult males and females, girls and children who are currently displaced into camps within the primary schools.</p> <p>In Garashi ward (Kilifi County), the target beneficiaries are 1,000 households (about 7,000 people - 2,100 men and 4,900 women). This is a third of the total affected displaced people. The beneficiaries include adult men and women, youths and children.</p> <p>In the assistance, priority will be given to those with vulnerabilities such as those with chronic illnesses, pregnant and lactating mothers, and persons with disability.</p>
Main activities	<p>a. Identification and registration of beneficiaries.</p> <p>b. Procurement and distribution of non-food items (blankets, kitchen sets and sanitary towels).</p> <p>c. Procurement and distribution of food items.</p> <p>d. Monitoring of the distribution of relief assistance.</p> <p>e. Compilation and submission of narrative and financial reports.</p>
Specific objective(s)/ Outputs	<p>Specific Objectives:</p> <ul style="list-style-type: none"> - To increase access and availability of food to 1,500 households affected by floods in Garashi ward, and Nyakwere, N.E Kano and Ombeyi locations in 1 month time. - To increase access of non-food items to 500 households in Nyakwere, N.E Kano and Ombeyi locations in 1 month time. <p>Outputs:</p> <ul style="list-style-type: none"> - Inventory of 1,500 households done. - 1,000 households affected by floods in Garashi ward receive 2 bales of maize flour and 10kg of beans each. - 500 households affected by floods in Nyakwere, N.E Kano and Ombeyi locations each receive 2kg porridge flour, 8kg maize, 2l cooking oil, 1kg iodized salt, and 6kg beans. - 500 households affected by floods in Nyakwere, N.E Kano and Ombeyi locations each receive 1 piece of blanket, 1 kitchen set, 1 packet of sanitary towels and 1 piece of bar soap. - One narrative report and one financial report compiled and shared.
Overall objective / Outcome(s)	<p>Overall Goal:</p> <p>To contribute towards reducing the immediate effects of floods in Garashi ward and Nyakwere, N.E Kano and Ombeyi locations.</p> <p>Outcome:</p> <ol style="list-style-type: none"> 1. Improved food security of 1,500 households affected by floods. 2. Improved access to quality life-saving assistance through the distribution of emergency NFIs.
Reporting Schedule	

Type of Report	Due date
Situation report	15 June 2018
Final narrative and financial report (60 days after the ending date)	15 August 2018
Audit report (90 days after the ending date)	31 October 2018

Monitoring and evaluation

Data collection will be done by the Special Project Coordinator and Field Officer in ADS Pwani and NCKK respectively with the assistance of Community Managed Disaster Risk Reduction (CMDRR) chairpersons and County Coordinating Committees for ADS Pwani and NCKK respectively. The M&E officer in ADS Pwani will help in data collation and analysis. The respective heads of the field offices will offer strategic support to the field teams and will be responsible for compiling and submission of reports to the respective national offices. The respective national offices will conduct a monitoring visit to the respective project locations.

Section 3: ACT Alliance coordination

Coordination

The two requesting members will coordinate the provision of assistance in the respective sites. In each of the project sites, the requesting members network and collaborate with other stakeholders such as the participating in County Steering Groups meetings and maintaining communication with government and community structures to ensure informed decision making.

At the national level, the two members will report to the Emergency Working Group of the ACT Alliance Kenya Forum and the working group to the larger forum. Efforts such be made to coordinate with other national coordination structures.

Implementation arrangements

The two requesting members will each be responsible for implementing and reporting on their proposed activities.

ADS Kenya will facilitate ADS Pwani with resources to carry out the project activities. ADS Pwani will send the reports to ADS Kenya. Similarly, NCKK Head Office will facilitate NCKK Nyanza Region with resources to carry out the project while the region reports back to the head office. Both ADS Kenya and NCKK will review and submit the narrative and financial report to the ACT Alliance office.

Human resources and administration of funds

ACK/ADS Pwani

ADS Kenya will transfer the budget amount to a designated bank account for ADS Pwani. ADS Pwani will spend the cash according to the budget. Three competitive suppliers will be identified from the nearest town and invited to submit a quotation. The received quotation are analysed and the tender committee convenes to adjudicate the tender. A Local Purchase Order (LPO) is issued to the selected supplier who in turn supplies the goods against the terms specified in the quotation and LPO. The delivery note and the invoice are forwarded to accounts office for payment.

NCKK

The funds will be received at an account in Head office and transferred to the region against a funds request that is in harmony with a workplan. Funds for the procurement of food/non-food items will be released after the review of the procurement process. In this case, the NCKK procurement policy shall govern. It includes drawing up requirements from the needs

assessment/budget provisions, compilation and sending out of solicitation documents, analysis of quotations and issuance of LPOs and/or contracts. Payment of supplier is against delivery note and invoice. The region submits both narrative and financial reports to the head office for review.

Communications The respective requesting members will file activity reports and situation reports with their respective national offices who will in turn share with the Emergency Working Group (EWG). The EWG and AKF chairperson will be responsible for maintaining communication with other forum members, ACT Alliance secretariat and other external networks. The forum will leverage on the influence of the national members and international members to advocate for the rights of the affected persons.

Section 4: Budget Summary

ACT RRF BUDGET TEMPLATE						
EXCHANGE RATE: local currency to 1 USD						
Budget rate		0.01				
Requesting ACT member:		Anglican Church of Kenya				
RRF Number:		RRF. NO. 5				
RRF Title:		Floods Emergency Kenya.				
Implementing Period:		May-June 2018.				
					RRF Budget	RRF Budget
					<i>local currency</i>	USD
INCOME						
INCOME - Received by Requesting Member via ACT Secretariat, Geneva						
Date	Donor Name	Donor code	Payment advice #			
		D1			0	0.00
TOTAL INCOME					0.00	0.00
EXPENDITURE						
	Type of	No. of	Unit Cost		Appeal Budget	Appeal Budget
	Unit	Units	<i>local currency</i>	<i>local currency</i>		USD
DIRECT COSTS						
1 PROGRAM STAFF						
2 PROGRAM ACTIVITIES						
2.2.	Food security				2,455,000	24,550.00
2.2.1.	Maize Flour	Bales	1,600	1,200	1,920,000	19,200.00
2.2.2.	Beans	sacks	107	5,000	535,000	5,350.00
TOTAL PROGRAM ACTIVITIES					2,455,000	24,550
3 PROGRAM IMPLEMENTATION						
3.4.	Monitoring & evaluation	1 month	200,000.00	1	200,000	2,000.00
3.5.	Audit	1 month	200,000.00	1	200,000	2,000.00
TOTAL PROGRAM IMPLEMENTATION					400,000	4,000
4 PROGRAM LOGISTICS						
Transport (of relief materials)						
4.2.	Fuel	Litres	140	100	14,000	140.00
Warehousing						
Handling						
TOTAL PROGRAM LOGISTICS					14,000	140
TOTAL DIRECT COST					2,869,000	28,690
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
Office Operations						
	Office Utilities	1.00	131,700	1	131,700	1,317.00
Communications						
	Telephone and fax	1.00	5	2,000	10,000	100.00
Other						
	Insurance				0	0.00
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT					141,700	1,417
					5%	5%
TOTAL EXPENDITURE					3,010,700	30,107
PROPOSED DISPOSITION OF CAPITAL ASSETS at Completion date						
ITEM - (List each over US\$500)		Actual cost			Disposition	

ACT RRF BUDGET TEMPLATE						
EXCHANGE RATE: local currency to 1 USD						
Budget rate		0.01				
Requesting ACT member:		National Council of Churches of Kenya				
RRF Number:		RRF No. 5				
RRF Title:		Flood Emergency in Kenya				
Implementing Period:		May - June, 2018				
					RRF Budget	RRF Budget
					KES	USD
INCOME						
INCOME - Received by Requesting Member via ACT Secretariat, Geneva						
Date	Donor Name	Donor code	Payment advice #			
		D1			0	0.00
TOTAL INCOME					0.00	0.00
EXPENDITURE						
		Type of	No. of	Unit Cost	Appeal Budget	Appeal Budget
		Unit	Units	KES	KES	USD
DIRECT COSTS						
1 PROGRAM STAFF						
National program staff						
1.1.	Regional Coordinator (20%)	Months	2	20,000	40,000	400.00
1.2.	Field Officer (50%)	Months	2	25,000	50,000	500.00
1.3.	Driver (30%)	Months	2	20,000	40,000	400.00
1.4.	Administrative Secretary (30%)	Months	2	15,000	30,000	300.00
1.5.	Programme Officer (30%)	Months	2	30,000	60,000	600.00
TOTAL PROGRAM STAFF					220,000	2,200
2 PROGRAM ACTIVITIES						
2.1.	Shelter and settlement / Non-food items				1,300,000	13,000.00
2.1.1.	Blankets	Pcs	500	400	200,000	2,000.00
2.1.2.	Kitchen set	Set	500	1,950	975,000	9,750.00
2.1.3.	Sanitary Towels	Pkts	500	150	75,000	750.00
2.1.4.	Bar Soap	800g bar	500	100	50,000	500.00
2.2.	Food security				980,000	9,800.00
2.2.1.	Porridge Flour	Kg	1,000	100	100,000	1,000.00
2.2.4.	Maize	Kg	4,000	100	400,000	4,000.00
2.2.5.	Cooking Oil	2l j/can	500	300	150,000	1,500.00
2.2.6.	Salt	1kg Pkt	500	60	30,000	300.00
2.2.7.	Beans	2kg pkt	3,000	100	300,000	3,000.00
TOTAL PROGRAM ACTIVITIES					2,280,000	22,800
3 PROGRAM IMPLEMENTATION						
3.1.	Needs Assessment	Lumpsum	1	20,000	20,000	200.00
3.2.	Communication / visibility	Lumpsum	1.00	40,000	40,000	400.00
3.3.	Complaint mechanisms	Lumpsum	1.00		0	0.00
3.4.	Monitoring & evaluation	Lumpsum	1.00	80,000	80,000	800.00
3.5.	Audit	Lumpsum	1.00	50,000	50,000	500.00
TOTAL PROGRAM IMPLEMENTATION					190,000	1,900
4 PROGRAM LOGISTICS						
Transport (of relief materials)						
4.1.	Hire/ Rental of Vehicles for transport of relief items	Trips	3	15,000	45,000	450.00
4.2.	Fuel (Mileage for regional vehicle)	Km	1,100	100	110,000	1,100.00
4.4.	Salaries / wages for Loaders and Security	Lumpsum	1	15000	15,000	150.00
TOTAL PROGRAM LOGISTICS					170,000	1,700
TOTAL DIRECT COST					2,860,000	28,600
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
e.g. Staff salaries						
	Salaries - 20% for Accountant	Months	2	20,000	40,000	400.00
	Salaries - 15% Programme Officer- Regional Administration	Months	2	15,000	30,000	300.00
	Office Operations					
	Office Stationery and Supplies	Lumpsum	1	40,000	40,000	400.00
	Communications					
	Telephone and Internet	Lumpsum	1	30,000	30,000	300.00
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT					140,000	1,400
TOTAL EXPENDITURE					5%	5%
					3,000,000	30,000
PROPOSED DISPOSITION OF CAPITAL ASSETS at Completion date						
ITEM - (List each over US\$500)		Actual cost			Disposition	

SECRETARIAT: 150, route de Ferney, P.O. Box 2100, 1211 Geneva 2, Switz. TEL.: +4122 791 6434 – FAX: +4122 791 6506 – www.actalliance.org

Core Humanitarian STANDARD The ACT Alliance Secretariat's continuous improvement in the application of the Core Humanitarian Standard is independently verified by HQAI

ACTION

The ACT Secretariat has approved the use of USD 60,000 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

ACT Regional Representative – Africa, Gezahegn K. Gebrehana (gkg@actalliance.org)

ACT website address: <http://www.actalliance.org>

Alwynn Javier

Global Humanitarian Coordinator

ACT Alliance Secretariat