

Concept Note

Section 1: Overview of response									
Project Title	Emergency Response to Fuego Volcano Eruption in Guatemala – GTM181								
Location	Guatemala Chimaltenango, Escuintla and Sacatepequez								
Project initial date	June 5, 2018								
Duration of project	12 (months)								
Budget (USD)	\$ 278,071.39 (USD)								
Sector(s)	<div style="display: flex; flex-wrap: wrap; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Health / Nutrition <input checked="" type="checkbox"/> WASH <input type="checkbox"/> Early recovery / Livelihoods <input type="checkbox"/> Other </div> <div style="width: 45%;"> <input type="checkbox"/> Food Security <input checked="" type="checkbox"/> Psychosocial <input checked="" type="checkbox"/> Education <input checked="" type="checkbox"/> Unconditional Cash </div> </div>								
Forum	ACT Alliance Guatemala Forum								
Requesting members	Centro Evangélico de Estudios Pastorales en Centro América(CEDEPCA)								
Local partners									
Impact (overall objective)	Contribute to the recovery of households directly affected by the volcanic eruption in 4 communities from 3 departments of Guatemala.								
Target beneficiaries	<p><i>2160 households with a total population of 10,800 individuals RESPONSE TO FUEGO VOLCANO ERUPTION IN GUATEMALA, 4 TOWNS, 3 DEPARTMENTS</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">SECTORS/THEMATIC AREAS</th> <th style="text-align: center;">HOUSEHOLDS</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><i>A. UNCONDITIONAL CASH TRANSFERS</i></td> <td style="text-align: center;"><i>600</i></td> </tr> <tr> <td style="text-align: center;"><i>B. WASH</i></td> <td style="text-align: center;"><i>2160</i></td> </tr> <tr> <td style="text-align: center;"><i>C. PROTECTION AND PSYCHOSOCIAL SUPPORT</i></td> <td style="text-align: center;"><i>2160</i></td> </tr> </tbody> </table> <p><i>Note: The target group is 2160 households, from which 600 hundred households will receive unconditional cash.</i></p>	SECTORS/THEMATIC AREAS	HOUSEHOLDS	<i>A. UNCONDITIONAL CASH TRANSFERS</i>	<i>600</i>	<i>B. WASH</i>	<i>2160</i>	<i>C. PROTECTION AND PSYCHOSOCIAL SUPPORT</i>	<i>2160</i>
SECTORS/THEMATIC AREAS	HOUSEHOLDS								
<i>A. UNCONDITIONAL CASH TRANSFERS</i>	<i>600</i>								
<i>B. WASH</i>	<i>2160</i>								
<i>C. PROTECTION AND PSYCHOSOCIAL SUPPORT</i>	<i>2160</i>								
Expected outcomes	A. Households receive unconditional cash B. households receive hygiene products and have increased awareness about good hygiene practices. C. Households receive community based psychosocial support D. Enhanced disaster preparedness and mitigation capacity.								
Expected outputs	A. 600 households meet a range of basic needs for two months period. B. 2160 households have improved access to hygiene products and improve their knowledge of hygiene practices allowing to keep friendly spaces. +10,800 persons receive hygiene care kits.								

	<p>C. 2160 households have support to rebuild their social networks and increasing their coping mechanism in a participatory way and in process that improve the psychosocial wellbeing of the community.</p> <p>D. Communities are better prepared for disasters.</p>
Main activities	<p>A.1 Kickoff of the project A.2 Meeting with local authorities and local leadership A.3 selection of target group. A.4 Meetings with bank entities and establish agreements for cash transfers. A.5 Train technical personnel and community leaders in the cash transfers methodology. A.6. Delivery of unconditional cash A.7 Monitoring</p> <p>B.1. Quotations of products. B.2 purchase and distribution of hygiene kits B.3 Participatory promotion of WASH activities in hygiene, solid waste management, vector control B.4 monitoring</p> <p>C.1 Capacity building in CBPS and self-care and staff care to CEDEPCA staff. C.2 Psychosocial assessment in communities C.3. Community Based Psychosocial Support (CBPS) capacity building C.4 Monitoring and evaluation of the psychosocial intervention</p> <p>D1. Training program D2. Participants selection D3. Training</p>

Section 2: Narrative Summary

Background

The Fuego Volcano, located 27 miles southwest of Guatemala City, erupted around noon on Sunday, June 3, 2018. According to CONRED, Guatemala’s national civil protection authority, the death toll has reached 109. The agency says that in addition, 58 people were injured, 197 people are missing, the number of people in shelters are 4137, 12,407 people have been evacuated from the affected zone. Authorities expect the death toll to rise as more bodies are discovered. As many as 1,713,566 million people may be affected mainly through ash intoxication and acid rain. Volcanic activity has increased after the first eruption on 3 June. Explosions have ranged between moderate and strong, throwing ash some 5,000m into the air. On 5 June, authorities issued evacuation alerts that triggered mass panic in the surrounding population, leading to a massive population movement that caused the collapse of critical roads. On 6 June, the National Institute for Seismology, Volcanology, Meteorology and Hydrology (INSIVUMEH) reported that the accumulation of volcanic material resulted in lahar flows down the Seca and Mineral ravines, both of which are tributaries of the Pantaleon river. These lahar flows measure 30-40m in width and 4-5m in height, descending with heat and giving off steam and carrying material similar to a cement mix with rocks that are 2-3m in diameter, putting communities near the ravines and Pantaleon bridge at high risk. New lahar flows are possible if current rainfall continues. A red alert remains in place for the Escuintla, Sacatepéquez and Chimaltenango departments, as well as in the municipalities of Escuintla.

Emergency response teams from the Guatemala Red Cross are giving medical and psychosocial support to villages on the slopes of the volcano, which were buried in volcanic ash, mud and rocks as the volcano erupted for 16 ½ hours. Disaster response personnel and the military are conducting search and rescue operations. On Monday 4 June, a declaration of State of Calamity was made for the departments of

Chimaltenango, Escuintla and Sacatepéquez in the central part of Guatemala, as well as three days of national mourning. Wounded and traumatized survivors are being rushed to hospitals by the Red Cross, as urgent work continues to evacuate communities from the danger zone.

Humanitarian Needs	Capacity to Respond
<p>According to OCHA the main needs are the following:</p> <ul style="list-style-type: none"> - Psychosocial Support for adults, children and shelter management staff - Not all shelters have kitchen sets. - Feeding programs are not distinguishing between adults, children and vulnerable groups. - Family hygiene kits - Reinforce communications on health and hygiene risks to the affected population, including - protective measures against falling ash, hand washing, food handling and waste management. - Essential hygiene supplies - Sanitation services - Essential daily hygiene supplies for households - Proper spaces for safe water storage - Guidance for proper feeding of small children, including breastfeeding - Safe spaces for breastfeeding - Micronutrients for children and women 	<p>The requesting member CEDEPCA, has worked in the affected departments and have ongoing programs in long-term development work. CEDEPCA has responded to previous emergencies such as drought, Tropical storm, earthquakes and landslides. CEDEPCA has skills, experience and existing relationships with the communities. It is important to mention that the Guatemala Forum has conducted an initial assessment of the situation and is coordinating with other humanitarian actors in preparing for response.</p>

Proposed response

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

The proposed interventions aim to provide humanitarian assistance to households affected by the volcanic eruption through provision of unconditional cash grants to enable the affected households to meet a multiplicity of life-saving needs. In addition, it aims to address unmet needs on psychosocial support, psychological support will be provided, CEDEPCA has expertise in this area, and is part of the Community of Practice on Psychosocial Support in ACT Alliance. In summary, the proposed response covers psychosocial support based in the community, delivery of unconditional cash transfers and provision hygiene care kits. Capacity building in DRR will be included as well in order to contribute to build resilience. The proposed intervention also aims to build the resilience of communities against future risks. This shall be done through awareness raising activities.

Coordination

CEDEPCA will be responsible for the overall implementation of the response, in close coordination with other ACT Forum members, local and national authorities, humanitarian country team and local leadership.

CEDEPCA plan to respond in close coordination with the Guatemala forum members. Coordination will be established with local leadership from the community level, the local government bodies, the Ministry of Health, with shelters, among others.

Basic implementation plan

ACTIVITIES	1	2	3	4	5	6	7	8	9	10	11	12
A.1 Kickoff of the project	█											
A.2 Meeting with local authorities and local leadership	█											
A.3 Selection of target group	█											
A.4 Meetings with bank entities and establish agreements for cash transfers.	█	█										
A.5 Training for staff I and community leaders on cash transfer	█	█										
A.6	█	█										
B.2.1. Contact suppliers and quote products.			█									
B.2.2. purchases and distribute 10,800 hygiene care kits.				█								
C.3.1 Assess psychosocial needs in selected communities.	█											
C.3.2 Community psychosocial support activities with vulnerable groups		█	█									
C.3.3 Meetings about caring for the technical support.				█								
C.3.4 Workshops to strengthen the community resilience.								█	█	█	█	
Administrative and Financial Follow-up	█	█	█	█	█	█	█	█	█	█	█	█
Technical Supervision by project staff			█			█			█			█
SITREPS	█	█	█	█	█	█	█	█	█	█	█	█
Interim and final reports of the project						█						█
Monitoring			█			█			█			█
External Assessment												█
Audit												█

Monitoring and evaluation

CEDEPCA will be responsible of executing the project, and a Coordinator of the Project will be hired. There will be regular monitoring processes including: field visits, participation of stakeholders, and meetings with beneficiaries. There will be also Situational Reports provided quarterly, in addition to regular meetings and reports that will be provided to ACT Secretariat and donors. CEDEPCA will coordinate monitoring between local representatives, review and learning processes. These processes will critically analyze the objectives before achievements, key achievements, key learning and areas to improve. The person in charge of finances from CEDEPCA will supervise and control budget implementation. Internal audits will be held at least once a year and there will be an external audit at the end of the project.

Section 3: Budget Overview

Description		Type of	No. of	Unit Cost	Appeal	Appeal
		Unit	Units	local currency	Budget local currency	Budget USD
DIRECT COSTS						
1 PROGRAM STAFF						
National program staff						
1.3.	Personnel				-	-
1.3.1.	Project Coordinator	Month	12	10,000.00	120,000.00	16,666.67
1.3.2.	Psychologists (6)	6 persons/3 month	18	7,000.00	126,000.00	17,500.02
1.3.3.	Facilitators	Courses	20	2,000.00	40,000.00	5,555.56
TOTAL PROGRAM STAFF					286,000.00	39,722.22
2 PROGRAM ACTIVITIES						
2.3.	Water, sanitation & hygiene (WASH)				405,000.00	56,250.00
2.3.1.	Hygiene kits	Kits	1,800	100.00	180,000.00	25,000.00
2.3.2.	Hygiene Kits for school kids	Kits	9,000	25.00	225,000.00	31,250.00
2.5.	Protection / Psychosocial support				108,000.00	15,000.00
2.5.1.	Psychosocial Support activities	Workshops	54	2,000.00	108,000.00	15,000.00
2.8.	Emergency Preparedness / Resilience				44,000.00	6,111.11
2.8.1.	Courses to strengthen community resilience	Workshops	20	2,200.00	44,000.00	6,111.11
2.9.	Unconditional CASH grants				846,600.00	117,583.33
2.9.1.	Cash Transfer 1	Transfer	600	700.00	420,000.00	58,333.33
2.9.2.	Cash Transfer 2	Transfer	600	700.00	420,000.00	58,333.33
2.9.3.	Training for staff and communities on Cash Transfer	training	3	2,200.00	6,600.00	916.67
TOTAL PROGRAM ACTIVITIES					1,359,600.00	188,833.33
3 PROGRAM IMPLEMENTATION						
3.1.	Local Partners				-	-
3.2.	Translation o	month	12	1,000.00	12,000.00	1,666.67
3.3.	Complaint mechanisms / information sharing	Workshop	4	1,500.00	6,000.00	833.33
3.4.	Monitoring & evaluation CEDEPCA	month	12	1,000.00	12,000.00	1,666.67
3.5.	Monitoring of ACT Secretariat	global	1	7,200.00	7,200.00	1,000.00
3.8.	Audit	units	1	12,000.00	12,000.00	1,666.67
TOTAL PROGRAM IMPLEMENTATION					49,200.00	6,833.33
4 PROGRAM LOGISTICS						
Transport (of relief materials)						
4.1.	Vehicle maintenance	Month	12	500.00	6,000.00	833.33
4.2.	Fuel	Month	12	300.00	3,600.00	500.00
Handling						
4.7.	Salaries / wages for Drivers	Month	10	500.00	5,000.00	694.44
4.8.	Travel	Units	10	600.00	6,000.00	833.33

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Core Humanitarian STANDARD The ACT Alliance Secretariat's continuous improvement in the application of the Core Humanitarian Standard is independently verified by HQAI

4.9.	Accommodation	Units			-	-
TOTAL PROGRAM LOGISTICS				20,600.00	2,861.11	
5 PROGRAM ASSETS & EQUIPMENT						
5.1.	Computers and accessories	Units	2	7,500.00	15,000.00	2,083.33
5.2.	Printers	Units	2	1,500.00	3,000.00	416.67
5.3.	Office Furniture	Units	1	2,000.00	2,000.00	277.78
5.4.	Vehicles				-	-
5.5.	Communications equipment e.g. camera, video camera, sound recording, satellite phone...	Units	1	8,000.00	8,000.00	1,111.11
TOTAL PROGRAM ASSETS & EQUIPMENT				28,000.00	3,888.89	
6.2. FORUM COORDINATION						
6.2.1.	Kick-start workshop	meeting	2	1,000.00	2,000.00	277.78
6.2.3.	Communication/Visibility / fundraising/ Materials	units	1	40,000.00	40,000.00	5,555.56
TOTAL FORUM COORDINATION				42,000.00	5,833.33	
6.3. STRENGTHENING CAPACITIES						
6.3.1.	CHS Training	Workshop	1	13,000.00	13,000.00	1,805.56
6.3.2.	Establishment of a Complaint Mechanism for participants	Workshop	1	5,500.00	5,500.00	763.89
6.3.3.	Update of the EPRP	Workshop	1	5,500.00	5,500.00	763.89
TOTAL STRENGTHENING CAPACITIES				24,000.00	3,333.33	
TOTAL DIRECT COST				1,809,400.00	251,305.56	
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
e.g.	<u>Staff salaries</u>					
	Salaries e. g % for Programme Director)	Month	12	2,000.00	24,000.00	3,333.33
	Salaries e. g % for Finance Director)	Month	12	1,500.00	18,000.00	2,500.00
	Salaries for accountant and other admin or secretarial staff)	Month	12	1,000.00	12,000.00	1,666.67
	<u>Office Operations</u>					
	Office rent	Month	12		-	-
	Office Utilities	Month	12	1,000.00	12,000.00	1,666.67
	Office stationery	Month	12	1,000.00	12,000.00	1,666.67
	<u>Communications</u>					
	Telephone and fax	Month	12	2,000.00	24,000.00	3,333.33
	<u>Other</u>					
	Insurance	Month	12	2,700.00	32,400.00	4,500.00
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT					134,400.00	18,666.67
				0.07	0.07	
TOTAL EXPENDITURE exclusive International Coordination Fee				1,943,800.00	269,972.22	
INTERNATIONAL COORDINATION FEE (ICF) - 3%				58,314.00	8,099.17	
TOTAL EXPENDITURE inclusive International Coordination Fee				2,002,114.00	278,071.39	

Please kindly send your contributions to either of the following ACT bank accounts:

US dollar

Account Number - 240-432629.60A
IBAN No: CH46 0024 0240 4326 2960A

Euro

Euro Bank Account Number - 240-432629.50Z
IBAN No: CH84 0024 0240 4326 2950Z

Account Name: ACT Alliance

UBS AG
8, rue du Rhône
P.O. Box 2600
1211 Geneva 4, SWITZERLAND
Swift address: UBSWCHZH80A

For pledges/contributions and transfers, including funds sent directly to the requesting members, please inform the Head of Finance and Administration, Line Hempel (Line.Hempel@actalliance.org) and Senior Finance Officer, Lorenzo Correa (Lorenzo.Correa@actalliance.org) with a copy to the Regional Representative, Carlos Rauda (carlos.rauda@actalliance.org) and Regional Programme Officer, Rosa Maria Matamoros (rosa.matamoros@actalliance.org).

We would appreciate being informed of any intent to submit applications for EU, USAID, UN and/or other back donor funding and the subsequent results. We thank you in advance for your kind cooperation.

For further information please contact:

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