

Rapid Response Fund (RRF)

Section 1: Overview of response	
CUBA	Floods in Cuba
Summary	ACT Requesting Member Cuban Council of Churches (CIC)
Implementation period	14 June 2018 to 14 September 2018 3 (months)
Geographical area	Province Sancti Spíritus Municipalities: Trinidad and Taguasco Communities: Crucero del Central FENTA, Casilda, Zaza del Medio, Tuinucú
Sectors of response	<input type="checkbox"/> Shelter / NFIs <input type="checkbox"/> psychosocial <input type="checkbox"/> Health <input type="checkbox"/> WASH <input checked="" type="checkbox"/> Food Security
Targeted beneficiaries (per sector)	To provide 650 households in 4 communities with emergency assistance through the distribution of food kits; vulnerable groups such as households with disabled members, single mothers, pregnant women, children and elderly population will be prioritized.
Requested budget (USD)	30,000 (USD)
Is there an updated ACT Forum EPRP?	No
Section 2: Narrative Summary	
Background	
<p>As of 25 May 2018, sub-tropical storm Alberto, with maximum sustained winds of 65 km/hour, passed over Cuba and brought torrential rainfalls (4 inches of water in 24 hours) causing overflowing of rivers and streams. According to the Ministry of Interior, flood waters swept away a bridge and damaged roads and other infrastructure, leaving many communities cut off and nearly 60,000 people without electricity. More than 52,000 Cubans have been evacuated in the affected area. 11 people reported were dead, and 2 disappeared respectively across the affected territories. Approximately 1,384 homes were affected, with 174 totally collapsed.</p> <p>An oil spill – which is now under control – was caused by heavy flooding at one of the nation's main oil refineries in Cienfuegos. It has been controlled by local authorities. There has also been substantial damage in the agricultural sector, with crops such as rice, beans, tobacco and bananas particularly affected. Concerns have also been raised about possible waterborne disease outbreaks.</p>	
Humanitarian Needs	
<p>According to need assessments carried out by Cuban Council of Churches (CIC) in coordination with the local government in the affected municipalities, the floods critically damaged main livelihoods and food stocks, forcing many of the affected families to adjust their diets and resort to survival strategies. Due to the impact on grey water and faecal matter disposal systems, families are at high risk of contamination, which would cause the propagation of waterborne diseases, the proliferation of vectors, and acute respiratory infections (ARIs). Water distribution systems are affected and water is not safe for drinking. There is urgent need for food, shelter, psychosocial support, water and sanitation support and livelihood restoration. CIC is planning to provide support in food security.</p>	
Capacity	
<p>The Cuban Council of Churches (CIC) have responded to emergencies since 2001 and has made significant progress in this domain, especially since creating the ACT Cuban Forum in March 2013. CIC has implemented 7 ACT Appeals since 2004, and has relevant experience training communities in community-based psychosocial support, climate change adaptation and disaster risk management. It is noteworthy to mention that there is a good coordination between CIC and the Cuban Civil Protection System. The implementation of the project will be closely coordinated with the Cuban Civil Protection System.</p>	

Proposed response									
Does the proposed response honors ACT's commitment to Child Safeguarding?									
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No									
Problems	Households have lost their household items and livelihoods are damaged, and are facing significant barriers in order to meet their basic needs such as access to food.								
Target beneficiaries	650 households directly affected by the floods								
Activities	The following activities will be carried out: <ol style="list-style-type: none"> 1. Coordination meeting with authorities and beneficiaries 2. Establishment of and agreed complaint mechanism with beneficiaries 3. Purchase and distribution of food packages (each package will be composed of 6 packages of Pasta, 1 can of tomato paste, 2 cans of meet, 1 bottle of cooking oil. 4. Monitoring visits 								
Specific objective/Outputs	650 affected households meet their basic food needs over a period of 1 month								
Overall objective	Addressing the emergency needs of households affected by floods in the municipalities of Trinidad, Taguasco and Sancti Spirit, Province of Sancti Spirits								
Reporting Schedule									
<table border="1"> <thead> <tr> <th>Type of Report</th> <th>Due date</th> </tr> </thead> <tbody> <tr> <td>Situation report</td> <td>14 July</td> </tr> <tr> <td>Final narrative and financial report (60 days after the ending date)</td> <td>14 November 2018</td> </tr> <tr> <td>Audit report (90 days after the ending date)</td> <td>NA</td> </tr> </tbody> </table>		Type of Report	Due date	Situation report	14 July	Final narrative and financial report (60 days after the ending date)	14 November 2018	Audit report (90 days after the ending date)	NA
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Situation report	14 July								
Final narrative and financial report (60 days after the ending date)	14 November 2018								
Audit report (90 days after the ending date)	NA								
Monitoring and evaluation									
<p>The project implementation and progress will be monitored by the Department of Institutional Strengthening, in coordination with the local emergency committees. Visits to the field will be made. Performance of project progress will be tracked by situational reports and field visits. Feedback or opinion from beneficiaries and other stakeholders will be collected throughout the implementation of the project. ACT PME guidelines, principles and standard will be followed along with respective organization policy for project monitoring and M&E plan design. The Provincial Emergency Committees will be responsible for information collection and will share with the CIC Communications Office. CIC will systematize the process and identify good practices.</p>									
Section 3: ACT Alliance coordination									
Coordination									
<p>At the national level, there is coordination with relevant organizations, such as UN agencies, to avoid duplication. There will be constant communication as well as coordination meetings with government authorities at all levels, ensuring synergy in the response. At the local level, there will be regular meetings with relevant local authorities and local stakeholders.</p>									
Implementation arrangements									
<p>The implementation has been organized within the CIC organizational structure including national and local level, in order to make use of the national and local networks (volunteers, staff, as well as local churches). The design of the project takes into consideration the learned lessons from previous responses to emergencies such as Hurricane Irma and Hurricane Matthew, specifically, the best practices in the organization of local Emergency Committees.</p>									
Human resources and administration of funds									

CIC has a Manual of Administrative Procedures which guides the financial management at the institutional level, with Internal regulations. As an institutional norm, a yearly audit is carried. CIC will assign a Coordinator which will be the responsible team for the timely execution of the RRF. An internal committee will be established in order to apply the procurement procedures, such as selection of providers and product acquisition.

Communications

The aid will be properly identified with ACT Alliance logo, and photos and life stories will be taken to document the Project and its impact on the lives of participants, and will be published in social networks and other media. Regular reporting will be shared within the Alliance, as well as life stories.

Section 4: Budget Summary

PROGRAM ACTIVITIES	Type of Unit	Number of Units	Unit Cost	RRF Budget local currency	RRF Budget USD
Food security				25,025	25,025.00
Pasta	Packages	3,900	\$2.0	7,800	7,800.00
Tomato Paste	Cans	650	\$6.5	4,225	4,225.00
Meet	Cans	1,300	\$9.0	11,700	11,700.00
Cooking oil	Bottle	650	\$2.0	1,300	1,300.00
TOTAL PROGRAM ACTIVITIES				25,025	25,025
PROGRAM IMPLEMENTATION					
Needs Assessment	Unit	1	200	200	200.00
Communication / visibility	Unit	1	700	700	700.00
Complaint mechanisms	Unit	1	145	145	145.00
Monitoring & evaluation	Unit	1	930	930	930.00
TOTAL PROGRAM IMPLEMENTATION				1,975	1,975
PROGRAM LOGISTICS					
Hire/ Rental of Vehicles	Trip	2	500	1,000	1,000.00
Fuel	Liters	450	1	450	450.00
TOTAL PROGRAM LOGISTICS				1,500	1,500
TOTAL DIRECT COST				28,500	28,500
<u>Staff salaries</u>					
Salaries e. g % for Programme Director)	Month	3	50	150	150.00
Salaries e. g % for Finance Director)				0	0.00
Salaries for accountant and other admin or secretarial staff)	Month	3	50	150	150.00
<u>Office Operations</u>					
Office Utilities	Month	3	145	435	435.00
<u>Communications</u>					
Telephone and fax	Month	3	255	765	765.00
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT				1,500	1,500
				5%	5%
TOTAL EXPENDITURE				30,000	30,000

ACTION

The ACT Secretariat has approved the use of US\$ 30,000 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

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ACT Alliance Secretariat