

Concept Note

Section 1: Overview of response															
Project Title	Emergency Response to Floods in El Salvador and Honduras – CAM181														
Location	El Salvador, Departments: La Paz, San Miguel, Morazán y la Unión Honduras, Departments: Choluteca y Valle														
Project initial date	November 15, 2018														
Duration of project	3 (months)														
Budget (USD)	\$ 295,587.07 (USD)														
Sector(s)	<div style="display: flex; flex-wrap: wrap; justify-content: space-between;"> <div style="width: 45%;"><input type="checkbox"/> Shelter / NFIs</div> <div style="width: 45%;"><input checked="" type="checkbox"/> Food Security</div> <div style="width: 45%;"><input type="checkbox"/> Health / Nutrition</div> <div style="width: 45%;"><input type="checkbox"/> Protection/Psychosocial</div> <div style="width: 45%;"><input checked="" type="checkbox"/> WASH</div> <div style="width: 45%;"><input type="checkbox"/> Education</div> <div style="width: 45%;"><input type="checkbox"/> Early recovery / Livelihoods</div> <div style="width: 45%;"><input checked="" type="checkbox"/> Unconditional Cash</div> </div> <p>Other</p>														
Forum	El Salvador and Honduras Forum														
Requesting members	Lutheran World Federation (LWF)														
Local partners	<p>El Salvador: Sínoo Luterano Salvadoreño (SLS) Asociación Cristiana de Educación y Desarrollo (ALFALIT) ISD (Iniciativa Social para la Democracia ISD)/Christian Aid local Partner</p> <p>Honduras: CASM/ASONOG ADEPES/HEKS Local Partner CDH/Christian Aid local partner Vecinos Honduras/HEKS Local Partner</p>														
Impact (overall objective)	To contribute to the recovery of households affected by floods in 13 municipalities of 6 departments in Honduras and El Salvador.														
Target beneficiaries	Total population: 1746 Households: El Salvador 701; Honduras 1045 El Salvador <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th style="width: 60%;">SECTORS/THEMATIC AREAS</th> <th style="width: 40%;">BENEFICIARIES</th> </tr> <tr> <td></td> <th>HOUSEHOLDS</th> </tr> </thead> <tbody> <tr> <td>Unconditional Cash</td> <td style="text-align: center;">701</td> </tr> </tbody> </table> Honduras <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th style="width: 60%;">SECTORS/THEMATIC AREAS</th> <th style="width: 40%;">BENEFICIARIES</th> </tr> <tr> <td></td> <th>TOTAL PERSONS</th> </tr> </thead> <tbody> <tr> <td>A. FOOD SECURITY</td> <td style="text-align: center;">1045</td> </tr> <tr> <td>B. WASH</td> <td style="text-align: center;">872</td> </tr> </tbody> </table> 872 Households are included in both Food Security and WASH	SECTORS/THEMATIC AREAS	BENEFICIARIES		HOUSEHOLDS	Unconditional Cash	701	SECTORS/THEMATIC AREAS	BENEFICIARIES		TOTAL PERSONS	A. FOOD SECURITY	1045	B. WASH	872
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Expected outcomes	A. Vulnerable households are able to cover their most pressing needs B. Improve households’ access to reach their basic food needs during the crisis.														

	<p>C. Households receive hygiene products and have increased awareness about good hygiene practices.</p> <p>D. Households have improved access to water.</p>
Expected outputs	<p>A. 701 households have food to cover their basic needs for a period of three months.</p> <p>B. Households meet a range of basic needs for one month.</p> <p>C. 872 households have improved access to hygiene.</p> <p>D. 365 households benefit to improvements and water system repair for household use.</p>
Main activities	<p>A.1 MoU with bank entity for cash transfers in El Salvador</p> <p>A.2. Training on cash transfers for staff and community leaders.</p> <p>A.3. Local market assessment of food availability.</p> <p>A.4. Delivery of cash to selected households.</p> <p>A.5 Monitoring and evaluation</p> <p>B.1. Purchase and distribution of food kits in Honduras</p> <p>C.1 Acquisition and distribution of hygiene kits</p> <p>C.2 Monitoring</p> <p>D.1 Quotation and purchase of building materials</p> <p>D.2 Distribution of Materials.</p> <p>D.4 Monitoring of repairment</p>

Section 2: Narrative Summary

Background

Two low pressure systems, one in the Atlantic and the other in the Pacific, caused intense rainfall conditions, flash floods in several communities in Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua from 5 October 2018. In El Salvador, Civil Protection reported 15 people injured, six dead, one missing and 768 people in shelters. In addition, 1541 flooded houses and eight houses were destroyed, 120 wells contaminated, and several schools and roads damaged.

In Honduras, the rains caused flooding and landslides across the country. Most damage has been reported in Francisco Morazán, Valle, and Choluteca departments, where a red alert was issued by the government. 12,076 people were affected by the floods. 963 homes were damaged, including 169 flooded, and 9 completely destroyed. 7,234 people were evacuated, and 6,789 moved to 78 temporary shelters. According to the National Emergency Operations Center (COEN) of COPECO, heavy rainfall left about 25,558 people affected and 9 dead. The number of people in shelters reached 9,097. 11,552 people were evacuated, and some 170 schools are damaged. Further, 63 roads and 7 water systems were damaged. A total of 1,143 houses were either damaged or destroyed in the municipalities of Francisco Morazán, Choluteca and Valle.

Humanitarian Needs	Capacity to Respond
<p>According to needs assessment carried by member organizations of ACT Alliance Forums in El Salvador and Honduras, priority needs are the following:</p> <ul style="list-style-type: none"> - Access to sufficient food - Non-food items - Access to safe water <p>The conditions for the affected population remain critical, and alerts are maintained.</p>	<p>The ACT Alliance Forums in Central America, have a long term experience in emergency response and have responded to several emergencies since 1998. The organizations involved have long term development programs in the affected geographical areas. It is important to mention that there have been previous joint appeals in Central America, with satisfactory results. The spaces built by the Forums and their</p>

<p>Flooding is still at high levels in some areas, and if these conditions are persistent in the region, the needs will become more demanding for the population at risk.</p>	<p>local relations in each country allow the establishment of alliances at the local, national and regional levels, to ensure effective communication and coordination for humanitarian response.</p>
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Proposed response

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

The proposed interventions aim to provide humanitarian assistance to households affected meet their basic needs for food, access to water, and hygiene kits. In summary, the support will be to carry out activities such as delivery of cash transfers, delivery of food kits, hygiene kits, and repair and maintenance of a water distribution system for domestic use.

In El Salvador, The Salvadorian Lutheran Synod (SLS) and ALFALIT are going to provide unconditional cash to 701 households affected by floods in order to cover their most pressing needs. There is an MoU signed between the forum and a Government bank, through which the cash will be directed to the beneficiaries. In Honduras, there are 5 implementing organizations aiming to support 1045 households with food and hygiene kits delivery, and the rehabilitation of a water distribution system.

Coordination

Lutheran World Federation will be responsible for the coordination, monitoring and administration of the response, in close coordination with the implementing organizations in Honduras and El Salvador respectively. Coordination will be essential to ensure that there is no duplication of efforts, a collaborative approach. Implementation, monitoring and reporting will be coordinated between organizations involved in the response with the Guatemala forum members. All the participating organizations are responsible for coordination with local leadership at the community level, local government bodies, and the humanitarian country team.

Basic implementation plan

ACTIVITIES	1	2	3
A.1. Meetings with bank entities and establish agreements for cash transfers.			
A.2. Train technical personnel and community leaders about cash transfers.			
A.3. Explore local market to verify if there is enough food availability.			
A.4. Deliver the funds, purchases the products and grocery items.			
A.5. Monitoring			
B.1 Formation of evaluation and purchasing committee			
B.2 Product quote.			
B.3 Acquisition and distribution of food kits and hygiene kits.			
B.4 Monitoring			
C.1 Evaluator committee formation and purchases of materials for repair of water systems			
C.2 Quotation and purchase of materials			
C.3 Distribution of Materials.			
C.4 Monitoring of repairs			
CHS Training			
Administrative and Financial Follow-up			
Technical Supervision by project staff			
SITREPS			
Interim and final reports of the project			
Monitoring			
Audit			
Complaint mechanisms / information sharing			

Monitoring and evaluation

LWF will be responsible for the overall coordination of the response, and a coordinator of the Project will be hired. There will be regular monitoring processes including: field visits, coordination meeting with stakeholders and beneficiaries. There will also be Situational Reports to share the progress of the response to be provided to ACT Secretariat and donors. LWF will carry out a monitoring activity in order to review and systematize learning process. At the end of the project an external audit will be carried out.

Section 3: Budget Summary

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DIRECT COSTS	
1 PROGRAM STAFF	
1.1 Total national program staff	12,600.00
1.2 Project Coordinator	4,623
TOTAL PROGRAM STAFF	17,223
2 PROGRAM ACTIVITIES	
2.1 Food security	183,525.00
2.2 Water, sanitation & hygiene (WASH)	46,160.00
TOTAL PROGRAM ACTIVITIES	229,685.00
3 PROGRAM IMPLEMENTATION	
3.1 Communication	500
3.2 Monitoring & evaluation	1,800.00
3.3 Audit	4,014.75
3.4 Visibility	3,100.00
TOTAL PROGRAM IMPLEMENTATION	9,414.75
4 PROGRAM LOGISTICS	
4.1. Meals and accommodation	1,800
4.2. Fuel	7,800
4.3. Rental of Vehicles	8,700
4.4. Monitoring Visits	5,040
TOTAL PROGRAM LOGISTICS	23,340.00
6 OTHER PROGRAM COSTS	
6.1 FORUM COORDINATION	
6.1.1 coordination meetings	600
TOTAL FORUM COORDINATION	600
6.2 STRENGTHENING CAPACITIES	
6.2.1. CHS Training	1,000
TOTAL STRENGTHENING CAPACITIES	1,000
TOTAL DIRECT COST	281,262.76
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT	
e.g. <u>Staff salaries</u>	
Salaries for accountant and other admin staff	1,500
Salaries for accountant	750
<u>Office Operations</u>	-
Office Utilities	1,365
Office utilities - Administration	300
<u>Communications</u>	
Telephone and fax	1,500
Telephone and fax (prepaid phone) - Administration	300
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT	5,715
	2%
TOTAL EXPENDITURE exclusive International Coordination Fee	286,977.732
INTERNATIONAL COORDINATION FEE (ICF) - 3%	8,609.33
TOTAL EXPENDITURE inclusive International Coordination Fee	295,587.07
BALANCE REQUESTED (minus available income)	295,587.07

Please kindly send your contributions to either of the following ACT bank accounts:

US dollar

Account Number - 240-432629.60A
IBAN No: CH46 0024 0240 4326 2960A

Euro

Euro Bank Account Number - 240-432629.50Z
IBAN No: CH84 0024 0240 4326 2950Z

Account Name: ACT Alliance

UBS AG
8, rue du Rhône
P.O. Box 2600
1211 Geneva 4, SWITZERLAND
Swift address: UBSWCHZH80A

For pledges/contributions and transfers, including funds sent directly to the requesting members, please inform the Head of Finance and Administration, Line Hempel (Line.Hempel@actalliance.org) and Senior Finance Officer, Lorenzo Correa (Lorenzo.Correa@actalliance.org) with a copy to the Regional Representative, Carlos Rauda (carlos.rauda@actalliance.org) and Regional Programme Officer, Rosa Maria Matamoros (rosa.matamoros@actalliance.org).

We would appreciate being informed of any intent to submit applications for EU, USAID, UN and/or other back donor funding and the subsequent results. We thank you in advance for your kind cooperation.

For further information please contact:

ACT Regional Representative, **Carlos Rauda** (cra@actalliance.org)
Regional Programme Officer, **Rosa Maria Matamoros** (rosa.matamoros@actalliance.org)

ACT Website: <http://www.actalliance.org>

Alwynn Javier

Global Humanitarian Coordinator
ACT Alliance Secretariat