

Rapid Response Fund (RRF)

Section 1: Overview of response		
Country: India		Cyclone Gaja Emergency Response in Tamil Nadu
Summary	ACT Requesting Member 1 Church's Auxiliary for Social Action	ACT Requesting Member 2 United Evangelical Lutheran Churches in India (UELCI)
Implementation period	1 st December 2018 to 31 th December 2018 (1 month)	1 st December 2018 to 31 th December 2018 (1 month)
Geographical area	Nagapattinam, Thanjavur, Tiruvarur, Pudukottai, Dindigul, Trichy, Karur, Sivagangai, Ramnad, and Karaikal in the union territory of Pondicherry.	Nagapattinam, Thanjavur, Tiruvarur, Pudukottai, Dindigul, Trichy, Karur, Sivagangai, Ramnad in the state of Tamil Nadu
Sectors of response	<input checked="" type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Health <input checked="" type="checkbox"/> WASH <input type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Food Security	<input checked="" type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Health <input type="checkbox"/> WASH <input type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Food Security
Targeted beneficiaries (per sector)	1,150 families	1,325 families
Requested budget (USD)	\$29,998	\$ 29,584
Is there an updated ACT Forum EPRP?		No
Section 2: Narrative Summary		
<p>Background</p> <p>Cyclone Gaja made landfall over Tamil Nadu coast on 16th November 2018 at 1:45 AM, wreaking havoc as it passed the coastal districts of Tamil Nadu. Cyclone Gaja made its landfall with wind speed of 120 – 140 kph, leaving behind a huge trail of destruction in the districts of Nagapattinam, Cuddalore, Thanjavur, Tiruvarur, Pudukottai, Dindigul, Trichy, Karur, Sivagangai, Ramnad, and Karaikal in the Union territory of Pondicherry. According to the Government record, 45 people were killed and around 250,000 people were displaced from their homes on the coasts of Tamil Nadu and Puducherry in the wee hours of Friday. The state government has appointed some government officials in various districts to expedite the rescue process in the affected areas. Schools have been closed in those districts and university exams were postponed.</p> <p>According to government sources, 170,454 coconut and banana trees were uprooted, and about 39,938 electric poles were toppled including a large number of transformers. Power supply was suspended for more than two days. Many houses collapsed, making people homeless. Supply of drinking water was also disrupted. The Government has sanctioned an assistance of Rs.30,000 for cattle and Rs.3,000 for goats to the beneficiaries who have lost cattle and goats in the cyclone. Relief workers are trying hard to reach the remote and inaccessible areas of Nagapattinam, Thiruvarur, Thanjavur, Pudukottai and in some parts of Kodaikanal. The regions in the delta has remained without power supply since Friday (16.11.2018). More than 1,17,000 houses including thatched huts, tiled roof houses have been partially or fully damaged.</p>		

Humanitarian Needs

As per the preliminary report received from the assessment team grounded in the field, there is dire need of food rations to sustain affected families who are displaced and lost everything due to cyclone. Fisher folk communities living in the areas of the coastal belt bore the brunt of the storm. They have been warned not to go out to sea for the next few days; hence their immediate livelihood has been severely affected. They will need food and household needs. People are suffering in lack of food supply, clothes, milk for the children, candles, napkins, medicines and other essential supplies. Gaja Cyclone hits the roof of the thatched hut and tiled roof of the poor and marginalised houses. Hence, we propose to provide food and non-food items to the people of most affected areas.

Action Taken by the Government:

Tamil Nadu cyclone affected areas 3000 people were accommodated in their schools by UELCI member churches TELC and ALC with the support of the Government and provided relief assistance. However, the relief assistance has not reached to the remote villages and the poorer section of the daily wage labourers, agriculture labourer and their families have been suffering and in crisis situation.

Capacity

Church's Auxiliary for Social Action (CASA) is the social action arm of the 24 Protestant and Orthodox churches in India. CASA is mandated to work for the poor and the marginalized, irrespective of any political, religions and caste consideration. CASA today is operational in 22 states, including five states in North-East India, in approximately 5,000 villages. In addition, CASA supports and accompanies around 400 NGOs working on different issues throughout the country. CASA continues to respond to 60-70 small and medium disasters annually and also responds comprehensively to major emergencies with an enhanced perspective in its strategies of integrating a long-term understanding of the causes and consequences. CASA's strengths and added capacity emerge from its direct relationship with the vulnerable communities especially the dalits, tribals, women and others, the village/cluster level Disaster Mitigation Task forces built up over a period of time in vulnerable regions of the country and also with its accompaniment of a large number of NGOs and their forums and networks operational throughout the country.

Considering the large geographical area of India, the most important element of CASA's strategy is the decentralisation of certain aspects of disaster preparedness through the identification and training of local institution counterparts equipped to play key roles in our emergency programmes. The nationwide network of Church and secular organizations that partner with CASA in disaster response which enable CASA to reach out to affected communities at even the most remote locations in the shortest time. There are trained staff in 21 CASA offices throughout the country who can play a backstopping/accompaniment role and also respond directly where required. CASA staff from our sectors office, the Zonal Office and Head Office who have wide experience in responding to emergency situations and the requisite sectoral expertise will be responsible for implementation of the programme. This initial response is planned based on the data and information collected from secondary sources, such as government authorities and local partners.

UELCI had been responding with relief and rehabilitation programs to similar type of disaster since inception of ACT International and ACT Alliance. In December 2017 UELCI has implemented the relief programs with the support of ACT Alliance for Heavy Flood in Chennai and Tamil Nadu State. The Executive Secretary of UELCI has more than thirty-six years of experience in handling disaster situation like, flood, earthquake, Tsunami, fire accident and communal violence in India along with the member

churches. The Division of Social Action have competent staff to handle disaster situations. The member churches do have capacity to handle the disaster situation in flood affected districts of Tamil Nadu. The staff members of member churches the emergency response department staff had been involved along with the local people and administration in rapid assessment process.

Proposed response

CASA

CASA has planned to identify the needy and most vulnerable families through our volunteers with the c-operation of government mechanisms and to supply dry ration and non food items.

CASA has planned to mobilize the community to raise their voice for ensuring their guaranteed entitlements like shelter and other livelihood support and their basic needs which they have lost. Creating awareness on different line department and link with them to get their benefits.

The target areas are:

1. Nagapattinam – 6 villages
2. Thanjavur – 5 villages
3. Pudukottai – 4 villages

Overall Goal

To ensure basic food security among the worst affected population during the crisis period

Objective

To reduce the suffering of flood affected 1,150 households in 15 villages under Nagapattinam, Thanjavur & Pudukottai district of Tamil Nadu

Expected results

1150 households of 3 Districts in 15 villages have access to food, shelter and other non-food items, and are able get back to normal life.

<p>Target beneficiaries</p>	<ul style="list-style-type: none"> ● Households worst affected by Cyclone ● Households who lost their food stocks and whose shelters have been damaged/destroyed; ● Households that are among the poorest or most vulnerable groups with little or no resources to fall back on; ● The elderly, women, children, physically disabled and other groups with special needs.
<p>Main activities</p>	<ul style="list-style-type: none"> ● Meeting with local church committee and local administration for emergency response program. ● Selection of right holders (beneficiaries) with the involvement of local church leaders. ● Co-branding through banner and information on the assistance to the right holders as a part of transparency and accountability. ● Distribution of family cards to the right holders. ● Identifying the potential suppliers and procures the materials. ● Transportation of the relief materials to distribution sites. ● Distribution of relief materials. ● Complaints received and addressed.

	<ul style="list-style-type: none"> ● Documentation with photography. ● Monitoring and evaluation of the relief assistance. ● Sharing information with ACT Alliance and members through reports.
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UELCI

The Emergency relief program is proposed to be undertaken among the worst cyclone affected 1325 households in Tamil Nadu.

The following areas will be covered:

1. Nagapattinam (east) & Tiruvaru District – 21 villages
2. Pondy (Union Territory) – 3 villages
3. Thanjavur District – 17 villages
4. Pudukottai District – 7 villages
5. Trichy District – 11 villages
6. Cuddalore District – 2 villages

Overall goal

The relief program improves the living conditions of 1,325 cyclone affected households in Tamil Nadu.

Objective

1,325 cyclone affected households have access to food and non-food (clothes) in the crisis situation.

Expected results

1,325 poor cyclone affected household lives are saved in the crisis situation

Target beneficiaries	<p>1,325 households are the project participants from the villages of Tamil Nadu with the following criteria:</p> <p>Worst cyclone Affected households</p> <ul style="list-style-type: none"> ● Lost their food stocks, cloths, shelter is partially or completely damaged. ● Elderly, women, children, physically disabled, daily wage labourer, landless labourer and people with special needs.
Main activities	<ul style="list-style-type: none"> ● Meeting with the local committee and local administration for emergency relief operation ● Selection of right holders with the involvement of local leaders ● Co-branding through banner and information to the rights holders assistance as a part of transparency and accountability ● Distribution of household cards to right holders ● UELCI procurement committee identifies the supplier and procure the relief materials ● Transportation of relief materials to the distribution sites ● Distribution of relief materials ● Complaint received and addressed ● Documentation with photography ● Monitoring and evaluation of the relief assistance ● Sharing information to ACT Alliance through reports

Following are the contents of the food and non-food items to be distributed by CASA and UELCI:

CASA

Food items

SL.NO	Particulars	Families	Qty
1.	Rice	1,150	10 kgs
2.	Thur Dhal	1,150	1 kg
3.	Tata Salt	1,150	1 kg
4.	Turmeric Powder - Aachi	1,150	200 grams
5.	Chilli Powder - Aachi	1,150	250 grams
6.	Edible Oil	1,150	1 litre

Non Food Items

Sl.No	Particulars	Families	Qty
1.	Mosquito Net – 6’ x4’	1,150	1 pc
2.	Tarpaulin – 15’ x 12’	1,150	1 pc
3.	Plastic Mat – 6’ x 4’	1,150	1 pc
4.	Sanitary Napkin	1,150	1 pc

UELCI

Food Items

Sl.No	Particulars	Families	Qty
1.	Rice	1,325	10 kgs
2.	Thur Dhal	1,325	1 kg
3.	Tata Salt	1,325	1 kg
4.	Turmeric Powder - Aachi	1,325	100 grams
5.	Chilli Powder - Aachi	1,325	100 grams
6.	Edible Oil	1,325	1 litre

Non -food Items

Sl.No	Particulars	Families	Qty
1.	Saree	1,325	1 pc
2.	Dhoti	1,325	1 pc
3.	Blanket/Bed sheet	1,325	1 pc

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

Reporting Schedule

CASA

Type of Report	Due date
Final narrative and financial report (60 days after the ending date)	31 January 2019
Audit report (90 days after the ending date)	28 February 2019

UELCI:

Type of Report	Due date
Final narrative and financial report (60 days after the ending date)	31 January 2019
Audit report (90 days after the ending date)	28 February 2019

Monitoring and evaluation

CASA

The Chief Zonal Officer, Project Officer and Additional Emergency Officer with the consultation of the Director will regularly monitor the implementation process of the relief programme. The Project Officer and Additional Emergency Officer will have regular visit to the relief distribution site. The local government officials also take part in the distribution programme and the local communities are involved to make sure of quality of relief materials and to reach the right affected beneficiaries. The field level staff will be involved in assessment and distribution. The procurement committee will procure the relief materials. The final report will be prepared and shared as per the requirement of Act Secretariat.

UELCI

The Director & Project Officer, DSA/UELCI with the Consultation of the Executive Secretary will regularly monitor the implementation process of the relief programme. The Director & Project Officer, DSA/UELCI will have regular visit to the relief distribution sites. The local committee are involved too to make sure quality relief materials reach the affected people. The UELCI Secretariat especially the Director & Project Officer, DSA/UELCI and the Finance Officer in the consultation with the Executive Secretary will prepare and share the reports as per ACT Alliance requirements. After completion of the relief assistance program and having consultation with Executive Secretary, UELCI the Director& Project Officer, DSA/UELCI and 1 field coordinator and 10 volunteers review the relief assistance process and programs with the right holders and communities as a part of internal evaluation and learning.

Section 3: ACT Alliance coordination

CASA

The programmes of CASA are undertaken with the close cooperation of the Government at various levels. Particularly in disaster situations, it is ensured that areas of operations are decided in consultation with the Government in order to avoid duplication of relief efforts. Such coordination ensures that various efforts complement each other. CASA is also a member of Sphere India which is a coalition of Humanitarian agencies working towards adherence to the Sphere standards and better coordination and networking during response. CASA is also members of Inter-Agency Group promoted by Sphere India which is responsible for coordination efforts at the State and District level in 12 vulnerable States of India. The ACT India forum is also of strategic value in the coordination of the relief work of its implementing partners.

CASA's Headquarters is in touch with resource partners. Contacts with the local groups and CBOs in the proposed areas are already strong. CASA will involve the regional/local NGOs in co-coordinating the relief intervention. The purpose would be to maintain transparencies and harmony in the process of selection, implementation and accounting to avoid any possible duplication. This programme will be conducted with the approval and co-operation of the state authorities and district officials.

UELCI

UELCI, will share information with other actors in the field. UELCI has a strong presence in the respective intervention areas through member churches in Tamil Nadu area and having good rapport with the local agencies and government mechanisms. UELCI will be involved in local coordination meetings in person and with other ACT India Forum members through e-mail and over phone, and will collaborate with field staff of local bodies and district administration to ensure that the intervention reaches the neediest people. There will be frequent information sharing with other organizations and ACT members to avoid overlapping of emergency relief assistance programs.

Implementation arrangementsCASA

This programme will be implemented by CASA staff in collaboration with the local partner organisations present in the affected areas. CASA and its partner organisations have the requisite staff and other infrastructure facilities to carry out this relief operation in consultation with the local government authorities and other NGOs. CASA's staff will be monitoring the programme.

UELCI

UELCI will form a local relief committee in the respective cyclone affected areas. The field staff with the guidance of UELCI will extend support as per this plan. UELCI will prepare specific work plans and monitor the activities. The field coordinator (1) and volunteers (10) from the locality will be appointed by UELCI for one-month implementation period. 1 field coordinator and 10 volunteers along with Director & Project Officer of DSA/UELCI are responsible for the relief with food and Non-food items assistance implementation by the advice of Executive Secretary,

The UELCI Secretariat will purchase the relief goods from nearby towns to limit transportation costs. When goods are not available in the immediate vicinity, the procurement committee will designate the finance officer to procure the materials in collaboration with local committee representatives from a nearby area. The local committee and their leaders will be involved during identification of the beneficiaries and distribution of the relief items. The local government authorities will also be invited to the distribution of the relief materials to witness the transparency and accountability of the relief assistance in the proposed areas and to avoid duplication. The field staff will coordinate with the local relief committee and communities and will distribute food and non-food items among 1325 cyclone affected households. In this whole process the field staff members along with the UELCI Secretariat is accountable to the right holders, local relief committee and local government authorities in the operational areas. A complaint response mechanism will be set up and put into practice. The beneficiaries will be sensitized to the complaints response mechanism. Household cards will be distributed to beneficiaries and there UELCI address and telephone numbers will be given for lodging of complaints. A complaints box will also be set up in the relief distribution areas. These complaints will be handled by a committee at the UELCI Secretariat, maintaining confidentiality and ensuring follow up to address the issues.

Human resources and administration of fundsCASA

The existing staff of CASA and its partner organizations will be used for organizing the various activities. CASA staff from the South Zone office in Chennai, partner organizations in Tamil Nadu and the Head Office in New Delhi will be responsible for implementation of the programme. For the relief intervention 2 field officers, 4 volunteers and 2 hired taxi will be engaged to implement the programme.

CASA's finance policy also governs procurement norms under which three quotations are called for from local suppliers and these quotations are then analyzed by the procurement committee at the project office. After taking into consideration several factors, one or more suppliers are selected to supply the materials based on the demand.

The overall financial management and control will be with the CASA Headquarters. At the field level it will rest with the South Zone team of CASA. At the implementing level the field Officers will be responsible for financial monitoring and control. The accounts will be maintained by qualified accountants and the entire program accounts will be consolidated at HQ. Preparation of financial reports and the final audit

will be done at the headquarters level. The CASA Delhi headquarter will coordinate the overall operation which includes expertise in disaster response, logistics and emergency communications.

UELCI

The Director & Project Officer, Division of Social Action of UELCI with the consultation of Executive Secretary, UELCI will organize to implement the relief programs with the Direct support of Finance Officer at UELCI secretariat as well as appointed 1 field coordinator and 10 volunteers. The staff members are competent and experienced in emergency relief programs and they have enough capacity to handle the emergency situation.

The procurement committee of UELCI often receives three quotations and verify the price and quality of the materials than recommend the Executive Secretary to issue the relief supply order through the UELCI Finance Officer to a pre-qualified supplier with having good past track record. The Executive Secretary, UELCI will approve the budget of the relief program according to the plan. The UELCI Finance Officer will collect all the original receipts and vouchers related to the relief programs and prepare the financial statement after having consultation with the relief program staff members, Director& Project Officer, DSA/UELCI and Executive Secretary, UELCI. The overall financial control and management will rest with the UELCI Secretariat in Chennai.

Communications

CASA

CASA will share all information related to the cyclone with the resource agencies and the other ACT forum members on a regular basis. An operational strategy will be elaborated to summarize the main landmarks of the communications support and highlight the success stories.

UELCI

UELCI have the capacity to address the communication needs related to the proposed programme. UELCI will ensure that all reporting requirements, such as narrative and financial reports will be fulfilled and sent to ACT Secretariat on time.

Conso:

Section 4: Consolidated Budget

EXPENDITURE	INP	USD
DIRECT COST		
Food security	1,924,900	26,735
Non-food items	1,324,250	18,392
Shelter and settlement	327,750	4,552
<u>Other Sector Related Direct Costs</u>	316,000	4,389
TOTAL DIRECT ASSISTANCE	3,892,900	54,068
TRANSPORT, WAREHOUSING & HANDLING	315,000	4,375
TOTAL DIRECT COST	4,207,900	58,443
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT	52,023	723
TOTAL AUDIT, MONITORING & EVALUATION	30,000	417
TOTAL EXPENDITURE	4,289,923	59,582

ACTION

The ACT Secretariat has approved the use of **US\$ 59,582** from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

ACT Regional Representative – Asia/Pacific, Anoop Sukumaran (ask@actalliance.org)

ACT Regional Programme Officer – Asia Pacific, James Munpa (james.munpa@actalliance.org)

ACT website: <http://www.actalliance.org>

Alwynn Javier

Global Humanitarian Coordinator

ACT Alliance Secretariat