

## Rapid Response Fund (RRF)

<b>Section 1: Overview of response</b>									
<b>India</b>	Emergency Response to Monsoon Floods in Assam – RRF10/2019								
<b>Summary</b>									
<b>Church's Auxiliary For Social Action (CASA)</b>									
<b>Implementation period</b>	01 August 2019 to 30 September 2019 (2 months)								
<b>Geographical area</b>	Assam State, Barpeta District <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Development Block</th> <th style="width: 50%;">Village</th> </tr> </thead> <tbody> <tr> <td>Mandia</td> <td>Sonpura Kadong Suthirpathar</td> </tr> <tr> <td>Rupshi</td> <td>Sowpur Amgui Kalampur Sutir Pathar</td> </tr> <tr> <td>Gumafulbari</td> <td>Guma Kaltali Tarabari Balapara Hepsa Lakhipur Maisakandi</td> </tr> </tbody> </table>	Development Block	Village	Mandia	Sonpura Kadong Suthirpathar	Rupshi	Sowpur Amgui Kalampur Sutir Pathar	Gumafulbari	Guma Kaltali Tarabari Balapara Hepsa Lakhipur Maisakandi
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<b>Sectors of response</b>	<input checked="" type="checkbox"/> Shelter / household items <input type="checkbox"/> Protection/ psychosocial <input type="checkbox"/> Health <input checked="" type="checkbox"/> Food Security <input type="checkbox"/> WASH								
<b>Targeted beneficiaries</b>	<b>3000 Households</b>								
<b>Requested budget (USD)</b>	<b>\$90,009</b>								
Is there an updated ACT Forum EPRP?	Yes. The Forum has an EPRP and will update it this year in the web-based platform								
<b>Section 2: Narrative Summary</b>									
<b>Background</b>									
<p>The floods in Assam turned critical in the first week of July 2019. Incessant rains in the state led to overflow of major rivers and tributaries leading to inundation in the catchment areas of river Brahmaputra. The floods caused massive displacement of people and damaged the crops, livestock and properties. This also led to destruction of critical infrastructure and hampering essential services. The current flood scenario has affected 4.3 million populations in 4157 villages under 113 Revenue Circles. Out of the total 33 districts in Assam 30 districts have been badly affected. The total death has risen to 71 in the current flood. The flood hit districts are Dhemaji, Lakhimpur, Biswanath, Sonitpur, Darrang, Udalguri, Baksa, Barpeta, Nalbari, Chirang, Bongaigaon, Kokrajhar, Dhubri, South Salmara, Goalpara, Kamrup Metro, Morigaon, Hojai, Nagaon, Golaghat, Majuli, Jorhat, Sivasagar, Dibrugarh, Tinsukia, Cachar, Karbi Anglong, Hailakandi and Karimganj.</p> <p>As per the latest data, 183 relief camps are operational providing relief to the affected people. In these relief camps a total of 83,180 flood affected people are taking shelter. In addition, 311 relief distribution centres have been set up by the district administration. As per government data, Barpeta</p>									

district has been the worst flood hit area affecting 996,190 people. There were also 937,268 people affected in Dhubri and 563,049 in Morigaon.

### Capacity

Church's Auxiliary for Social Action (CASA) is the social action arm of the 24 Protestant and Orthodox churches in India. CASA is mandated to work for the poor and the marginalized, irrespective of any political, religion and caste consideration. CASA today is operational in 22 states, including five states in North-east India, in approximately 5,000 villages. In addition CASA supports and accompanies around 400 NGOs working on different issues throughout the country. CASA continues to respond to 60-70 small and medium disasters annually and also responds comprehensively to major emergencies with an enhanced perspective in its strategies of integrating a long-term understanding of the causes and consequences.

CASA's strengths and added capacity emerge from its direct relationship with the vulnerable communities especially the dalits, tribals, women and others, the village/cluster level Disaster Mitigation Task forces built up over a period of time in vulnerable regions of the country and also with its accompaniment of a large number of NGOs and their forums and networks operational throughout the country. The Northeast India Programme of CASA has an Office in Guwahati and they will be implementing the programme. The coordination office for the NEI programme in Guwahati has 6 staff. Further the NEI programme also has local partners associated in their regular programme.

### Proposed response

CASA Staff will work within the government mechanism to provide the 3000 dry food packs and shelter items to the affected individuals. The target areas are 14 villages in Barpeta District of Assam:

1. Mandia Development Blocks – 3 villages
2. Rupshi Development Blocks – 4 villages
3. Gumafulbari Development Blocks - 7 villages

Problem	There is a dire need of food to sustain affected households who have been displaced and suffered loss of household income and resources, including damaged houses.
Target beneficiaries	<ul style="list-style-type: none"> <li>• Households most affected by floods</li> <li>• Affected individuals who may find it difficult to access food including people who may not have the resources to buy them</li> <li>• Affected individuals who are among the poorest or most vulnerable and marginalized groups with little or no resources to support themselves.</li> <li>• Older people, women, children, and people with disabilities</li> </ul>
Main activities	<ul style="list-style-type: none"> <li>• Meeting with local administration for emergency response programme.</li> <li>• Identification of beneficiaries with the involvement of local partner agency in the district and the affected communities.</li> <li>• Distribution of coupons to beneficiaries.</li> <li>• Identifying the potential suppliers and procurement of food materials.</li> <li>• Identification of volunteers for the distribution of food items</li> <li>• Transportation of the food items to distribution sites.</li> <li>• Complaints received and addressed.</li> <li>• Documentation with photography and maintenance of muster roll for beneficiaries.</li> <li>• Monitoring and evaluating the emergency response.</li> <li>• Sharing information with ACT Alliance and members through reports.</li> <li>• Distribution of 3000 Dry Food Packs that will supply the family's basic food for 15 days with the following items:</li> </ul>

	<table border="1"> <tr> <td>Rice</td> <td>15 kgs</td> </tr> <tr> <td>Lentil</td> <td>1.5 kgs</td> </tr> <tr> <td>Soya Beans</td> <td>1 kg</td> </tr> <tr> <td>Mustard Oil</td> <td>1 liter</td> </tr> <tr> <td>Turmeric Powder</td> <td>200 grams</td> </tr> <tr> <td>Chili Powder</td> <td>250 grams</td> </tr> <tr> <td>Salt</td> <td>1 kg</td> </tr> </table> <ul style="list-style-type: none"> <li>Distribution of 3000 shelter materials of tarpaulin and ground sheet for each household</li> </ul>	Rice	15 kgs	Lentil	1.5 kgs	Soya Beans	1 kg	Mustard Oil	1 liter	Turmeric Powder	200 grams	Chili Powder	250 grams	Salt	1 kg
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Output	3000 flood affected households will have access to food & shelter materials in 14 villages under 3 Development Blocks of Barpeta District in Assam.														
Outcome	3000 flood affected households are able to cope with the crisis and initiate the process of recovery and are getting back into their normal life.														

### Reporting Schedule

Type of Report	Due date
Situation Report	1 September 2019
Final narrative and financial report (60 days after the ending date)	30 November 2019
Audit report (90 days after the ending date)	6 January 2020

### Monitoring and evaluation

The Chief Zonal Officer, Additional Emergency Officer, and Senior Coordinator with the consultation of the Director will regularly monitor the implementation process of the relief programmes. The State Coordinator Assam, and Programme Associates of CASA NEI will be closely involved in implementation and monitoring the program in regular consultation with the Sr. Coordinator. The Sr. Coordinator and State Coordinator, CASA NEI will have regular visit to the relief distribution site and participate in the relief distribution programme and will also be engaged in orienting the team on beneficiary identification and implementation. The local partner NGO and local government officials will also take part in the distribution programme and the local communities will be involved to ensure quality food materials are distributed to the flood affected beneficiaries. The field level staff will involve in assessment and for distribution. The procurement committee will procure the food materials following due process. The final report will be prepared and shared as per the requirement of ACT Alliance Secretariat.

### **Section 3: ACT Alliance coordination**

#### **Coordination**

CASA will be coordinating with the local and state government and other coordinating groups that they are already involved primarily the Inter-Agency Group (IAG) Assam at the State level and Sphere India, a coalition of Humanitarian agencies, at the national level. CASA contributes to Sphere India's humanitarian needs assessments.

#### **Implementation arrangements**

CASA will place 4 Field Staff and 10 Volunteers for this response. The staff will be deployed from the CASA's NEI programme based in Guwahati. Our field team will engage with the affected communities to find out who will need the assistance the most. The final list of village names and beneficiaries needing assistance are sent to the Zonal Office and Head Office. A Complaints Handling Mechanism will be setup during this response.

#### **Human resources and administration of funds**

CASA's finance policy also governs procurement norms under which three quotations are called for from local suppliers and these quotations are then analyzed by the procurement committee at the project office. After taking into consideration several factors, one or more suppliers are selected to supply the materials based on the demand.

The overall financial management and control will be with the CASA Headquarters. At the field level it will rest with CASA North East India team based in Guwahati. At the implementing level the field Officers will be responsible for financial monitoring and control. The accounts will be maintained by qualified accountants and programme accounts will be consolidated at CASA NEI Office and forwarded to CASA Delhi Head Quarters. Preparation of financial reports and the final audit will be done at CASA NEI office and sent to CASA headquarters in Delhi. The CASA Delhi headquarters will coordinate the overall operation which includes expertise in disaster response, logistics and emergency communications.

### Communications

CASA will share all information related to the Assam flood response with the resource agencies and the other ACT forum members on a regular basis. An operational strategy will be elaborated to summarize the main landmarks of the communications support and highlight the success stories.

### Section 4: Budget Summary

	Type of	No. of	Unit Cost	RRF	RRF
	Unit	Units	local currency	Budget local currency	Budget USD
<b>DIRECT COSTS</b>					
<b>1 PROGRAM STAFF</b>					
<b>National program staff</b>					
1.1.	Volunteers (10 persons for 45 days @Rs400/day)	day	45	4,000	180,000
1.2.	Per diem - 4 staff for 45 days @Rs400/day	day	45	1,600	72,000
<b>TOTAL PROGRAM STAFF</b>				<b>252,000</b>	<b>3,654</b>
<b>2 PROGRAM ACTIVITIES</b>					
2.1.	Shelter and settlement / Household items				2,850,000
2.1.1.	Tarpaulin (1 lpc per fly for 3000 fly)	pcs	3,000	600	1,800,000
2.1.2.	Ground Sheet (1 lpc per fly for 3000 fly)	pcs	3,000	350	1,050,000
2.2.	Food security				2,596,500
2.2.1.	Rice ( 3000 family @15 kg for 15 days)	Kg	45,000	28	1,260,000
2.2.2.	Lentils ( 3000 family @1.5 kg for 15 days)	Kg	4,500	59	265,500
2.2.3.	Soya beans (3000 family @1 kg for 15 days)	Kg	3,000	60	180,000
2.2.4.	Mustard Oil ( 1 lts per fly for 3000 fly)	lts	3,000	100	300,000
2.2.5.	Turmeric powder ( 200 grams per family for 3000 fly)	kg	600	250	150,000
2.2.6.	Chili Powder ( 250 grams per family for 3000 fly)	Kg	750	300	225,000

2.2.	7.	Salt 1 Kg per fly for 3000 fly)	kg	3,000	22	66,000	957
2.2.	8.	Packing of Food items for labours and packing sacks	pcs	3,000	50	150,000	2,175
<b>TOTAL PROGRAM ACTIVITIES</b>						<b>5,446,500</b>	<b>78,974</b>
<b>3 PROGRAM IMPLEMENTATION</b>							
3.2.		Communication / visibility	lumpsum	1.00	10,000	10,000	145
3.4.		Monitoring & evaluation	lumpsum	1.00	50,000	50,000	725
3.5.		Audit	lumpsum	1.00	35,000	35,000	508
<b>TOTAL PROGRAM IMPLEMENTATION</b>						<b>95,000</b>	<b>1,378</b>
<b>4 PROGRAM LOGISTICS</b>							
Transport (of relief materials)						145,000	2,103
4.1.		Hire/ Rental of Vehicles	tons	50	1,500	75,000	1,088
4.2.		Fuel	lumpsum	1	70,000	70,000	1,015
Warehousing						30,000	435
4.3.		Rental of warehouse	day	3	10,000	30,000	435
Handling						198,000	2,871
4.4.		Salaries / wages for Drivers	per diem	45	400	18,000	261
4.5.		Accommodations for 4 staff	day	45	4000	180,000	2,610
<b>TOTAL PROGRAM LOGISTICS</b>						<b>373,000</b>	<b>5,409</b>
<b>TOTAL DIRECT COST</b>						<b>6,166,500</b>	<b>89,414</b>
<b>INDIRECT COSTS: PERSONNEL, ADMINISTRATION &amp; SUPPORT</b>							
		Office Utilities	days	90	300	27,000	392
		<u>Communications</u>					
		Telephone and fax	days	90	100	9,000	131
		Insurance	lumpsum	1	5,000	5,000	73
<b>TOTAL INDIRECT COST: PERSONNEL, ADMIN. &amp; SUPPORT</b>						<b>41,000</b>	<b>595</b>
						<b>1%</b>	<b>0</b>
<b>TOTAL EXPENDITURE</b>						<b>6,207,500</b>	<b>90,009</b>
<b>BALANCE REQUESTED (minus available income)</b>						<b>6,207,500</b>	<b>90,009</b>
<b>Section 5: Annexes</b>							
<i>Mandatory Annexes have been submitted and reviewed</i>							

**ACTION**

The ACT Alliance Secretariat has approved the use of **US\$ 90,009** from its Global Rapid Response Fund (GRRF19) and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

**For further information please contact:**

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