

Rapid Response Fund (RRF)

Section 1: Overview of response	
Bangladesh	Emergency Response to Monsoon Floods in Bangladesh – RRF 09/2019
Summary	
	Christian Commission for Development in Bangladesh (CCDB)
Implementation period	30 July 2019 30 September 2019 2 months
Geographical area	North and Southeast of Bangladesh
Sectors of response	<input type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Health <input type="checkbox"/> WASH <input type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Food Security
Targeted beneficiaries (per sector)	4000 households
Requested budget (USD)	60,045 (USD)
Is there an updated ACT Forum EPRP?	Forum EPRP has not been updated but workshop has been scheduled for October 2019
Section 2: Narrative Summary	
Background	
<p>About 5.3 million people affected with more than 200,000 people displaced and living in temporary shelters. The government has reported that 60 people have died. Livelihood is severely affected as 100,900 hectares of crop has been inundated by the floods. Flooding has cause river erosion, breached dams, unpassable roads and broken rail links. It has also forced to close schools. It has been 12 days that the affected areas have been submerged in water. Flood waters are flowing downstream and new areas in central part of country are being affected. Flood affected people have taken shelter on the embankments in the higher places including flood shelter centres with livestock and other belongings. Bangladesh Government has allocated 24,350 MT rice, 102000 packets of dry food, 8000 pcs of plastic tent, 2300 bundle of CI sheet, 38.9 million cash to the affected districts. Affected communities are also involved in repairing breached embankments and rescue operations.</p>	
Humanitarian Needs	
<p>Flood affected communities are finding it difficult to access food. Their homes have also been destroyed as most of the affected communities live in bamboo or mud houses with straw and corrugated iron sheet roofs that have been washed away or destroyed. Access to drinking water and clean toilets has also become difficult as water systems have been damaged. Also, there is not enough toilets in shelter centers. This situation becomes more difficult for people with different needs especially pregnant and breastfeeding women, children, older people, and people with disabilities.</p> <p>Families have also taken shelters in highways, roadsides, embankments, and schools. Local markets are finding it difficult to get supplies and not fully functional while livelihood has been disrupted especially for daily wage earners. Government needs support to provide immediate assistance for the affected communities.</p>	
Capacity	
<p>ACT Bangladesh Forum members have been responding to emergency relief and rehabilitation since 1973 as this country is frequently affected by different types of natural disasters. Standing on the</p>	

legacy of disaster management featured with humanitarian programs, CCDB has traversed a long way to have been confronted with challenges of disaster risk management, climate change and other emergency situations. CCDB has two rooted historic disasters experiences; super cyclone of 1971 and the war of liberation in 1971. CCDB has an ongoing response in partnership with other ACT members for the Rohingya Refugees. CCDB staff have the training and capacity to implement humanitarian responses.

Proposed response

Provide food aid support to 4000 households' survival for a period of 5 days. This support contributes to the government's assistance.

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

Problems	People affected by severe flooding find it difficult does not have enough food supply.
Target beneficiaries	4,000 households targeting the most vulnerable households.
Main activities	Distribute food packs to 4000 affected households for five days. (i) Selecting and assigning staff members to operate this emergency response; (ii) Procure and package food items for distribution; (iii) Select most vulnerable and flood affected households in cooperation with local Government; (iv) Distribute the family packages; (v) Set up proper financial and accounting system to ensure good governance and accountability of resources (human, finance, materials procured and distributed, documentation);
Specific objective(s)/ Outputs	4000 flood affected households will have enough food supply for five days.
Overall objective / Outcome(s)	Nutritional requirements of the disaster affected people are met even while food access is limited.

Reporting Schedule

Type of Report	Due date
Situation report	31 August 2019
Final narrative and financial report (60 days after the ending date)	30 November 2019
Audit report (90 days after the ending date)	6 January 2020

Monitoring and evaluation

CCDB Head Office, Area Offices along with partners organizations will be responsible for monitoring this emergency response. The team leader will be responsible for this response from procurement to distribution period in implementation locations. CCDB will comply with Sphere standards on food security.

Section 3: ACT Alliance coordination

Coordination

CCDB will coordinate with Bangladesh ACT Forum members (present and past) in finalizing project implementation locations, to cover different districts through this RRF.

CCDB will coordinate with GOs and NGOs in the affected areas, for ensuring proper communication, cooperation and information sharing. CCDB will also attend coordination meetings especially at the district and local levels.

Initial family selections will be done with help of local Union Council Chairman, Ward Commissioners and Union Disaster Management Committees. Then this will be finalized by Staff Team Members and endorsed by Union Council Chairman prior to distribution.

Implementation arrangements

- CCDB will prepare Project Proposal for NGO Affairs Bureau in their format (FD-7), for availing approval and receiving external funds for this Emergency Response.
- MoU will be signed with other members (if needed).
- Beneficiaries and non-beneficiaries will be informed of the Selection Criteria
- Quantity of goods being given will be displayed, so beneficiaries and non-beneficiaries are both aware of the contents of the food packs.
- A banner will be hung at each distribution site, for visibility. Both print and electronic media representatives will be invited, so that they communicate and cover this in their news and reports.
- Local Government Officials and elected local representatives will be invited for distributions.
- Coupon will be given to each selected household and master rolls prepared for distributions.
- Place and time of distribution will be informed to the selected households, so that they do not have to wait in long queue.
- Distribution master roll will be counter signed by the local elected leaders and certificate of completion report will be taken from the local Government Officers, for submission to the NGO Affairs Bureau.

Human resources and administration of funds

- CCDB will assign two regular and trained staff members to operate the Emergency Response. One as team leader and one for finance and administration. CCDB main office will have the oversight of the project implementation.
- Procurements of food items will be done locally or from the nearest district or sub-district, to reduce the logistic and transportation costs following CCDB's Procurement Policy
- Payments of purchases are done by cheque

Communications

CCDB will take a lead role of behalf of Bangladesh ACT Forum for communicating with ACT Alliance Secretariat. In addition, maintain relations with National Government Officials, to communicate progress of emergency response and ensure ACT Alliance visibility along with implementing partners.

Section 4: Budget Summary

CCDB Budget for RRF Monsoon Floods						
	Type of	No. of	Unit Cost	Appeal Budget	Appeal Budget	
	Unit	Units	local currency	local currency	USD	
DIRECT COSTS						
1 PROGRAM STAFF						
	TOTAL PROGRAM STAFF			0	0	
2 PROGRAM ACTIVITIES						
2.2.	Food security			4,080,000	48,280.00	
2.2.1.	Rice	Kg	40,000	57	2,280,000	26,980.00
2.2.2.	Lentiles	Kg	8,000	125	1,000,000	11,833.33
2.2.3.	Cooking oil (Soyabin)	Liter	4,000	110	440,000	5,206.67
2.2.4.	Salt	Kg	4,000	40	160,000	1,893.33
2.2.5.	ORS	Sachet	40,000	5	200,000	2,366.67
	TOTAL PROGRAM ACTIVITIES			4,080,000	48,280	
3 PROGRAM IMPLEMENTATION						
3.1.	Needs Assessment				0	0.00
3.2.	Comunication / visibility	Location	4	11,800	47,200	558.53
3.3.	Complaint mechanisms				0	0.00
3.4.	Monitoring & evaluation	Location	4	28,000	112,000	1,325.33
3.5.	Audit	lumpsum	1	35,000	35,000	414.17
	TOTAL PROGRAM IMPLEMENTATION				194,200	2,298
4 PROGRAM LOGISTICS						
Transport (of relief materials)						
4.1.	Hire/ Rental of Vehicles	Truck/location	4	40,000	160,000	1,893.33
4.2.	Fuel				0	0.00
Warehousing						
4.3.	Rental of warehouse				0	0.00
4.4.	Wages for Security/ Guards				0	0.00
Handling						
4.5.	Allowances for volunteers and staff on location	Person unit	40	5,300	212,000	2,508.67
4.6.	Food Packs packaging	unit	4,000	77	308,000	3,644.67
4.4.	Salaries / wages for Drivers				0	0.00
4.8.	travel	Location	4	30,000.0	120,000	1,420.00
4.9.	accomodation				0	0.00
	TOTAL PROGRAM LOGISTICS				800,000	9,467
	TOTAL DIRECT COST				5,074,200	60,045
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
e.g.	Staff salaries					
	Salaries e. g % for Programme Director)				0	0.00
	Salaries e. g % for Finance Director)				0	0.00
	Salaries for accountant and other admin or secretarial staff)				0	0.00
	Office Operations					
	Office rent				0	0.00
	Office Utilities				0	0.00
	Office stationery				0	0.00
	Communications					
	Telephone and fax				0	0.00
	Other					
	Insurance				0	0.00
	TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT				0	0
					0%	0%
	TOTAL EXPENDITURE				5,074,200	60,045

ACTION

The ACT Secretariat has approved the use of US\$60,045 from the Global Rapid Response Fund (GRRF19) and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

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