

Rapid Response Fund (RRF)

Section 1: Overview of response	
Pakistan	Emergency Response to people affected by the earthquake in Kashmir
Summary	Community World Service Asia
Implementation period	3 October 2019 2 December 2019 2 (months)
Geographical area	District Mirpur Azad, Kashmir
Sectors of response	<input checked="" type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Protection/ psychosocial <input type="checkbox"/> Health <input type="checkbox"/> WASH <input type="checkbox"/> Food Security
Targeted beneficiaries	240 households
Requested budget (USD)	59,604 (USD)
Is there an updated ACT Forum EPRP?	No
Section 2: Narrative Summary	
<p>Background</p> <p>An earthquake of 5.8 magnitude hit the country on September 24, 2019. Mirpur and Bimber districts of Azad Jammu and Kashmir were severely affected with 39 people dead and more than 1,600 injured. The Deputy Commissioner office reported, further confirmed by NDC, the earthquake affected a total of 10,500 families in Mirpur and Bimber alone. In addition to the loss of livelihoods opportunities, the earthquake damaged infrastructure (roads, water supply schemes, power supply etc.), houses and animal shelters especially in the rural areas of these hard-hit districts.</p> <p>Given their pre-existing vulnerabilities, some groups are more affected including women, children, elderly and persons with disabilities. They not only suffer disproportionately during the disaster but in post-disaster often hardly visible and left out from assistance.</p> <p>The initial assessments highlight that lack of appropriate shelter for the families whose houses are damaged, unavailability of safe drinking water and essential FI/NFIs, environmental health, and protection of women/girls are among the top needs in the areas. However, given the urgency and resource constraints, CWSA prioritises the provision of tents to the most vulnerable families.</p>	
<p>Humanitarian Needs</p> <p>In total around 1,619 households are fully damaged and the families are forced to take refuge either with their relatives, friends and neighbours or a major portion is living under open sky as they have no other source. NDMA has provided 500 tents and ACTED, Muslim Aid and Islamic Relief have also provided around 500 tents which means there is still gap of 619 tents. Some of the other commitments are also there however there are 7,500 households which are partially damaged and most of these houses are also uninhabitable. The residents are not living in these houses due to the fear of further damage particularly in of aftershocks. These families also require immediate shelter support.</p> <p>In addition to the shelter, drinking water is another priority need of the affected population. Due to the earthquake, the aquifer has been affected and the available water is not drinkable and thus require proper filtration. Though water trucking and bottled water distribution is going on by some local organizations but given the amount of needs, there is a need to do more. Provision of food and health services has also been highlighted as other priority needs by the commissioner office Mirpur.</p>	

Capacity

CWSA has been responding to different disasters across Pakistan including Azad Kashmir. The organization currently implements drought response in Sindh under the thematic areas of WASH, Health, livelihood, food security and DRR. CWSA has responded to the flood of 2014 in AJK with winterization support, CASH grants, food packages and livelihood support. It has well established linkages with the district government and SDMA. CWSA has sectoral experts who support the teams in their respective sectors. Based on past learning of implementing emergency programs, CWSA has established effective processes and procedures which is one of the strong area.

Proposed response

The project will target a total of 240 the most vulnerable earthquake affected families in Mirpur district of Azad Kashmir. Priority will be given to the women headed households, widows, children, elderly and differently abled people.

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

Problems	No proper shelter has exposed the most vulnerable groups to different types of protection and health issues.
Target beneficiaries	The action will target 240 most vulnerable earthquake affected families in district Mirpur. As per CWSA project participant selection criteria, focus will be on the most vulnerable such as widows, women headed household, persons with disabilities, elderly and households with orphans.
Main activities	<ul style="list-style-type: none"> • Project staffing and orientation • Consultation with key stakeholders on areas identification and discussions on beneficiary selection criteria • Identification and verification of target villages and beneficiaries • Procurement and warehousing of the items • Distribution of items; tokens printing, distribution, selection of distribution points and actual distribution • Post-distribution monitoring (PDM) • regular coordination, monitoring and reporting
Specific objective(s)/ Outputs	240 most vulnerable earthquake-affected families in district Mirpur have received non-winterized tents.
Overall objective / Outcome(s)	To provide immediate assistance to the most vulnerable families among the earthquake affected population in Mirpur for their enhanced safety and protection.

Reporting Schedule

Type of Report	Due date
Final narrative and financial report (60 days after the ending date)	3 February 2020
Audit report (90 days after the ending date)	3 March 2020

Monitoring and evaluation

CWSA's MEAL unit will conduct regular monitoring to collect relevant data that allows to keep the progress on track and ensure quality. MEAL unit along with the program coordinator for emergencies and Communication teams will pay visits to the project target areas. Specific attention will be paid to Do-No-Harm principles while designing the monitoring tools. CRM will be established to receive beneficiaries' feedback and complaints.

The Project staff will ensure documentation such as progress reports, photographs, case studies and video clips to capture the overall progress as well as process. Post-distribution monitoring (PDM) will be conducted to gauge effectiveness of the response.

Section 3: ACT Alliance coordination

Coordination

Coordination is a regular feature and even as of today, the team is in contact with the State Disaster Management Authority (SDMA), Deputy Commissioner, Social welfare office, Government relief operations focal person and other humanitarian organizations working in the areas. The team is also in close coordination with members of START Network. Given the scale, the cluster systems is not activated and may not be the case but District information cell has been formed in district Mirpur where regular meetings of the relief organizations are organized. CWSA shares the updates on 4w matrix to avoid duplication of efforts/resources.

Implementation arrangements

Led by a Project Manager, CWSA through an already identified staff will self-implement the project whereas the staff in Islamabad will provide the required backstopping and ensure that the activities are well coordinated at Islamabad level. The Field team, employing vulnerability criteria, will identify the most affected/underserved target areas as well as beneficiary families. The identification will be done in close consultation with government authorities and other stakeholders on ground. Door to door verification of the identified households will be conducted to ensure that the most vulnerable/deserving families are selected as per the selection criteria. Procurement will be done and tents to be received at CWSA warehouse in Mirpur. After the project participants are selected, tokens will be distributed to the selected participants and information on distribution points will be shared at the time of token distribution. Details of the distributed items will be shared with all the project participants to ensure they receive the same thing for which they are selected. Tents will be distributed upon collecting the token back from the selected person while verification will be done through Computerized National Identity Card. Feedback mechanism will be displayed and PDM will also be collected.

Human resources and administration of funds

CWSA in Islamabad handles all HR-related matters. For emergency projects, where possible competent and experienced staff will be deployed. Where needed, staff from the affected area are hired. New staff received proper induction on humanitarian standards and practices as well as the project details. The implementation staff will be based in project area whereas the central support will be provided from Islamabad office.

CWSA has a centralized Financial Management and Reporting System. The finance team will collect reports from field team, review the data and forward to the regional office in Karachi for compilation and final reporting. The organization uses a fund accounting method for incorporating the donations received whereby each project is recorded separately allowing the identify the project wise transactions. Financial Statements are prepared in accordance with the requirements of International Accounting Standards as applicable in Pakistan. Funds to the field offices are disbursed based on an approved request. Likewise, CWSA follows a standardized procurement procedure fully aligned with the requirements of International Standard Operations (ISO).

Payments to vendors are transferred after collecting all the original required documents from procurement.

Communications

CWSA's Communication team will work closely with field team to get timely information and human interest stories. That information will be reviewed and edited by Communication office and will be shared with ACT members and partners.

CWSA will feature project information, humanitarian assistance status and success stories related to the project with ACT Alliance logo on the organization's websites/Facebook page and other social

media channels. The banners developed for the distribution activities will highlight the project title and carry CWSA and ACT Alliance's logos. The printed tokens for distribution will also carry both CWSA and ACT Alliance Logos.

Section 4: Budget Summary

	Type of	No. of	Unit Cost	RRF	RRF
	Unit	Units	local currency	Budget	Budget
				local currency	USD
DIRECT COSTS					
1 PROGRAM STAFF					
National program staff				881,554	5,622
1.1.	Program Coordinator	Months	2	95,777	191,554
1.2.	Community Mobilizer (4Nos)	Months	2	180,000	360,000
1.3.	Project Manager	Months	2	165,000	330,000
TOTAL PROGRAM STAFF				881,554	5,622
2 PROGRAM ACTIVITIES					
2.1. Shelter and settlement / Non-food items				7,497,300	47,815
2.1.1.	Winterized Tents (240 Nos)	Tents	240	31,200	7,488,000
2.1.2.	Tokens printing	No.	240	20	4,800
2.1.3.	Banners Printing	No.	3	1,500	4,500
TOTAL PROGRAM ACTIVITIES				7,497,300	47,815
4 PROGRAM LOGISTICS					
Transport (of relief materials)					
4.1.	Vehicle Rental/forfiet (2)	Months	2	200,000	400,000
4.2.	Vehicle Fuel & Maintenance Cost (2)	Months	2	80,000	160,000
4.3.	Material handling cost	Months	1	80,000	80,000
Handling					
4.4.	Driver	Months	2	20,000	40,000
TOTAL PROGRAM LOGISTICS				600,000	3,827
TOTAL DIRECT COST				8,978,854	57,264
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT					
Staff salaries				182,000	1,161
	Finance Manager	Months	2	18,000.00	36,000
	Procurement Manager	Months	2	43,000.00	86,000
	Admin & Finance	Months	2	30,000	60,000
Office Operations				170,000	1,084
	Office rent				0
	Office Supplies & Stationary	Months	2	10,000.00	20,000
	Local Travel	Months	2	10,000.00	20,000
	Office Rent	Months	1	60,000	60,000
	Office Utilities	Months	2	35,000	70,000
	Office stationery				0
Communications				15,000	96
	Internet, Telephone and Courier	Months	2	7,500.00	15,000
Other				0	0
	Insurance				0
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT				367,000	2,341
				3.93%	3.93%
TOTAL EXPENDITURE				9,345,854	59,604

Section 5: Annexes (mandatory)

Mandatory Annexes have been submitted and reviewed

ACTION

The ACT Secretariat has approved the use of US\$59,604 from its Global Rapid Response Fund (GRRF19) and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

ACT Regional Representative – Asia/Pacific, Anoop Sukumaran (anoop.sukumaran@actalliance.org)

ACT Humanitarian Programme Officer – Asia/Pacific, Cyra Bullecer (cyra.bullecer@actalliance.org)

ACT website: <http://www.actalliance.org>

Alwynn Javier

Head of Humanitarian Affairs

ACT Alliance, Geneva