

## Rapid Response Fund (RRF)

<b>Section 1: Overview of response</b>													
Bolivia	Emergency Response to Fires in the Bolivian Amazon												
<table border="1"> <thead> <tr> <th>Summary</th> <th>Iglesia Evangélica Metodista en Bolivia (IEMB)</th> </tr> </thead> <tbody> <tr> <td>Implementation period</td> <td>30 September 2019 30 December 2019 3(months)</td> </tr> <tr> <td>Geographical area</td> <td>6 Municipalities in Santa Cruz</td> </tr> <tr> <td>Sectors of response</td> <td> <input checked="" type="checkbox"/> Shelter / NFIs  <input type="checkbox"/> Health  <input type="checkbox"/> WASH  <input type="checkbox"/> Protection/ psychosocial  <input checked="" type="checkbox"/> Food Security         </td> </tr> <tr> <td>Targeted beneficiaries</td> <td>500 Households</td> </tr> <tr> <td>Requested budget (USD)</td> <td>\$ 47,995 USD</td> </tr> </tbody> </table>	Summary	Iglesia Evangélica Metodista en Bolivia (IEMB)	Implementation period	30 September 2019 30 December 2019 3(months)	Geographical area	6 Municipalities in Santa Cruz	Sectors of response	<input checked="" type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Health <input type="checkbox"/> WASH <input type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Food Security	Targeted beneficiaries	500 Households	Requested budget (USD)	\$ 47,995 USD	
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Is there an updated ACT Forum EPRP?	No												
<b>Section 2: Narrative Summary</b>													
<p><b>Background</b></p> <p>In early August, a forest fire started in the department of Santa Cruz in Bolivia, which has increased the sources of accelerated burning. According to the most recent OCHA report (2 September 2019) on the fires, a total of 1,917 families in 18 municipalities in Santa Cruz department have been affected and 521,000 hectares of forest and 726,000 hectares of grassland have been damaged. On 17 August, the Santa Cruz departmental government issued a decree to mobilize human, technical and logistical resources to address the forest fire.</p> <p>As the Government of Bolivia has requested assistance in fighting the fires, which is the current priority for the State, an emergency declaration was not issued. In this area, many of the low-land indigenous populations maintain autonomous and communally owned indigenous lands (known as Native Community Lands. Reactivation of hot spots in some municipalities, particularly those in rural areas, has hindered the ability to control and curb the extension of the fires. In this context, the population faces challenges to engage in their habitual daily actions, cope with the emergency and protect their homes, crops, livestock while aiming to prevent the advance of the fire.</p>													
<p><b>Humanitarian Needs</b></p> <p>The Government of Bolivia has identified needs in food security, shelter since the fires have destroyed homes and those that continue to rage, place others at risk. health, water, sanitation and hygiene promotion, environment, agriculture and livelihoods recovery. The forest fires have affected a diverse population, which includes several indigenous groups as well as settlers from other parts of the country, in an area that maintains different frameworks for territorial management.</p>													
<p><b>Capacity</b></p> <p>The IEMB through its Rural Development Department has the capacity to respond in the affected area due to the understanding of the context and the operational presence in the affected area. The RRF will contribute to assist the needs of native indigenous households affected by the fire.</p>													

**Proposed response**

Does the proposed response honour ACT's commitment to Child Safeguarding?  Yes  No

Problems	The forest fires have slowly developed and have caused progressive negative impacts to the population in the affected areas. Facing an acceleration of negative consequences for people such as lost or damage of their livelihoods, lack of food, respiratory problems due to the smoke. The affected households are facing significant barriers in order to meet their basic needs such as access to food.
Target beneficiaries	500 indigenous households affected by the fires.
Main activities	In coordination with the Secretary of Services of the concerned districts, the local authorities, local leadership and authorities of other instances, the following activities will be carried out: <ol style="list-style-type: none"> <li>1. Beneficiaries selection</li> <li>2. Planning and Coordination of the acquisition and distribution of food in the concerned communities</li> <li>3. Purchase and distribution of food</li> <li>4. Monitoring and evaluation</li> <li>5. final report on the implementation of humanitarian aid.</li> </ol>
Specific objective(s)/ Outputs	<ol style="list-style-type: none"> <li>1. 500 affected households meet their basic food needs over a month period.</li> <li>2. 200 individuals have access to a bed.</li> </ol>
Overall objective / Outcome(s)	Addressing the emergency needs of households affected by the fire in Santa Cruz Bolivia.

**Reporting Schedule**

Type of Report	Due date
Situation report	30 October 2019
Final narrative and financial report (60 days after the ending date)	30 November 2019
Audit report (90 days after the ending date)	30 December 2019

**Monitoring and evaluation**

The Evangelical Methodist Church in Bolivia (IEMB), through its Rural Development Department, will be responsible for the execution and general implementation of the RRF, in close coordination with the local authorities and leadership respectively. Monitoring and evaluation will include on-site accompaniment visits to achieve the results. To subsequently prepare a report of the situation. Feedback from beneficiaries and other stakeholders will be collected throughout the implementation of the project.

**Section 3: ACT Alliance coordination**

**Coordination**

Coordination will be established with relevant organizations and government entities in order to avoid duplication. There will be coordination meetings with government authorities at all levels, ensuring synergy in the response. At the local level, there will be regular meetings with relevant local authorities and local stakeholders.

### Implementation arrangements

The Department of Rural Development of the Evangelical Methodist Church in Bolivia (IEMB) will be directly responsible for the implementation of the humanitarian response. The support staff during the implementation will be the district authorities, volunteer leaders and local authorities of the affected communities. District and local authorities will strongly support an adequate implementation of humanitarian aid throughout the process.

### Human resources and administration of funds

The IEMB has a manual of administrative procedures that guides financial management at the institutional level, with internal regulations and other guidelines on management processes, such as personnel selection, development and performance evaluation. As an institutional standard, annual audits are carried out. The IEMB will assign a coordinator an accounting staff, technician and other support personnel who will be the team responsible for the timely administration and financial execution of the RRF. The IEMB will create a separate account for the management and administration of humanitarian aid funds.

### Communications

The aid will be properly identified with ACT Alliance logo, photos and life stories will be taken to document the Project and its impact on the lives of participants and will be published in social networks and other media. Regular reporting will be shared within the Alliance, as well as life stories.

## Section 4: Budget Summary

DIRECT COSTS						
1 PROGRAM STAFF						
1.1.	Project coordinator	months	4	6,000	24,000	3,475.39
1.2.	Program technician	months	4	2,750	11,000	1,592.89
<b>TOTAL PROGRAM STAFF</b>					<b>35,000</b>	<b>5,068</b>
Description	Type of	No. of	Unit Cost	Appeal Budget	Appeal Budget	
	Unit	Units	Bs	Bs.	USD	
2 PROGRAM ACTIVITIES						
2.1.	Non-food items			24,000	3,475.39	
2.1.	1. Beds	Units.	200	120	24,000	3,475.39
2.2.	Food security			203,500	29,468.41	
2.2.	1. Food Kits	Packages	500	407	203,500	29,468.41
<b>TOTAL PROGRAM ACTIVITIES</b>					<b>227,500</b>	<b>32,944</b>
3 PROGRAM IMPLEMENTATION						
3.1.	Needs Assessment	Gbl.	1	1,600	1,600	231.69
3.2.	Communication / visibility	months	3.00	3,000	9,000	1,303.27
3.3.	Complaint mechanisms Monitoring & evaluation	global	1.00	4,000	4,000	579.23
3.4.	IEMB	Gbl.	1.00	2,926	2,926	423.71
3.5.	Monitoring ACT Secretariat	global	1.00	11,000	11,000	1,592.89

3.6	CHS Training	global	1.00	5,000	5,000	724.04	
3.7	Translation	global	1.00	4,000	4,000	579.23	
<b>TOTAL PROGRAM IMPLEMENTATION</b>					<b>37,526</b>	<b>5,434</b>	
<b>4</b>	<b>PROGRAM LOGISTICS</b>						
<b>Transport (of relief materials)</b>							
4.1.	Hire/ Rental of Vehicles	Gbl.	1	10,000	10,000	1,448.08	
4.2.	Fuel	months	3	1,800	5,400	781.96	
<b>Warehousing</b>							
4.3.	Rental of warehouse	months	2	1,000	2,000	289.62	
<b>Handling</b>							
<b>TOTAL PROGRAM LOGISTICS</b>					<b>17,400</b>	<b>2,520</b>	
<b>TOTAL DIRECT COST</b>					<b>317,426</b>	<b>45,966</b>	
<b>INDIRECT COSTS: PERSONNEL, ADMINISTRATION &amp; SUPPORT</b>							
<b>e.g. Staff salaries</b>							
	Salaries e. g % for Programme Director)	Months	4	2,600	10,400	1,506.00	
<b>Office Operations</b>							
	Office Utilities	Gbl.	1	1,802	1,802	260.94	
<b>Communications</b>							
	Telephone and fax	Months	3	603	1,809	261.96	
<b>TOTAL INDIRECT COST: PERSONNEL, ADMIN. &amp; SUPPORT</b>					<b>14,011</b>	<b>2,029</b>	
					<b>4%</b>	<b>4%</b>	
<b>TOTAL EXPENDITURE</b>					<b>331,437</b>	<b>47,995</b>	

## ACTION

The ACT Secretariat has approved the use of **US\$ 47,995** from the Global Rapid Response Fund (GRRF19) and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

### For further information please contact:

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