

Rapid Response Fund (RRF)

Section 1: Overview of response													
Zambia	Response to drought-affected communities in Sinazongwe District												
	<table border="1"> <thead> <tr> <th>Summary</th> <th>The United Church of Zambia (UCZ)</th> </tr> </thead> <tbody> <tr> <td>Implementation period</td> <td>11 November 2019 11 February 2020 3 (months)</td> </tr> <tr> <td>Geographical area</td> <td>Sinazongwe district of Southern Zambia</td> </tr> <tr> <td>Sectors of response</td> <td> <input type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Health <input checked="" type="checkbox"/> WASH <input type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Food Security </td> </tr> <tr> <td>Beneficiaries (per sector)</td> <td>650 Households (Women headed households, especially the elderly)</td> </tr> <tr> <td>Requested budget (USD)</td> <td>60,000 (USD) Approved amount: \$40,000</td> </tr> </tbody> </table>	Summary	The United Church of Zambia (UCZ)	Implementation period	11 November 2019 11 February 2020 3 (months)	Geographical area	Sinazongwe district of Southern Zambia	Sectors of response	<input type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Health <input checked="" type="checkbox"/> WASH <input type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Food Security	Beneficiaries (per sector)	650 Households (Women headed households, especially the elderly)	Requested budget (USD)	60,000 (USD) Approved amount: \$40,000
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Is there an updated ACT Forum EPRP?	No												
Section 2: Narrative Summary													
<p>Background</p> <p>According to the Zambia Vulnerability Assessment (ZVAC, 2019) by the Disaster Management and Mitigation Unit (DMMU) under the office of the Vice President, at least 2,330,182 persons are facing the effects of a drought emergency during the lean season between October 2019 and March 2020). The drought is a result of erratic rains, false/late start of rains followed by prolonged dry spells which have affected Southern, Western, Eastern and Central provinces of Zambia. At national level, maize production has reported a 16% decline in production (yearly) and 24% decrease compared to a five-year average. As a result, several districts from the affected areas have registered huge declines in maize production signifying a depressed supply in the coming months.</p> <p>The current Zambia Vulnerability Assessment (ZVAC, 2019) has revealed an increase in severe acute malnutrition levels; now at 5.9% across the 9 most affected provinces in Zambia. At least 24 out of 87 recently assessed districts have indicated a prevalence of wasting above the national prevalence of 4% (ZVAC, 2019).</p> <p>Sinazongwe district in Southern Zambia (which borders Zimbabwe's Matebeleland) is the most affected drought affected with 21% (13,000 people) of the district's population faced with food insecurity as projected by the Assessment Capacities Project (ACAPS, July 2019). Even though the Government of Republic of Zambia (GRZ) has not yet declared the affected districts as a disaster, ACT Zambia forum is concerned about the drought situation and has requested the office of the vice President through the DMMU to release the latest findings from a recent assessment conducted and to declare the drought in Zambia as a disaster.</p> <p>Coping Mechanisms:</p> <p>Affected communities are coping by reducing of quantity and frequency of meals, selling household assets, charcoal burning and engaging in casual labour in exchange for money or food. Children are likely to be withdrawn from school due to lack of food and funds to sustain them in school as a coping mechanism. Affected households that have traditionally relied upon crop based paid labour activities to address their food deficit in the lean months of November to April have had their source of income</p>													

severely compromised as a result of crop failure across the district and are at their most vulnerable as their own crops have also failed.

Sinazongwe district is one out of the 12 districts having poor to borderline Food Consumption Score (FCS) compared to the average of the analysed by the Regional Vulnerability Assessment and Analysis (RVAA) of Southern African Development Coordinating Committee (SADC RVAA Synthesis Report, 2019). The food security situation has been deteriorating from IPC Phase 2 (Integrated Food Security Phase Classification) to IPC Crisis Phase 3. The same report indicates that more than 610,067 people are soon to be classified under IPC Phase 3 in the coming months.

Markets continue to have unusually high maize prices: according to the WFP Alert for Price Spikes (ALPS). Maize prices in April 2019 were either in the “Stress,” “Alert,” or “Crisis” phase, thus impacting communities in Sinanzongwe District. Other reports indicate that a 50kg bag of Maize price has more than doubled (from K110 -price set by the government to K250) to province. In addition, the northern and eastern parts of the country have experienced flash floods, water logging and leaching.

Humanitarian Needs

The numbers of people facing high food insecurity levels are soaring with increased hindered access to clean water (for both humans and livestock). The drought affected households lack enough food and water due to poor or no harvests and poor/decrease rain and affected animals have also been prone to livestock diseases.

Capacity

The United Church of Zambia (UCZ) has been working in Sinazongwe district since 1965 in the field of advocacy, livelihoods, education and food Security. From 2015 onwards, the UCZ has supported 11,743 drought affected households with food provision for five consecutive months in Mweemba ward, Muuka, Mweenda, Mweenzya, Namazambwe, Nkandabwe and Mabinga. The UCZ has presence in seven out of the fourteen wards of Sinazongwe district. The Council Churches of Zambia is active with its drought response projects countrywide in livelihoods, DRR, health, food security and nutrition program. The UCZ has prior experience of programme implementation i.e. food assistance/ food security project in Mwandi district through ACT appeal mechanism. UCZ has been supported by various donors including World Renew, Global Fund, Church of Scotland, UNICEF, the Methodist Church of Great Britain, Bread for the World (BFTW), Church of Sweden, United Church of Canada (UCC), Council for World Mission (CWM), Catholic Relief Services (CRS) and President's Emergency Plan for AIDS Relief (PEPFAR) are other funding partners to the UCZ on development and advocacy. UCZ adheres to the Core Humanitarian Standard (CHS), hence, participation, accountability and communication with all stakeholders will be promoted.

Proposed response

The planned humanitarian assistance for the drought-affected families is based on their most immediate needs of food security and livelihoods. This proposed action is designed with the initial three (3) months for drought response through the provision of food (maize flour [50kgs/HH]/ dry beans [10Kgs/HH], vegetable oil [2.5Litres/HH], iodised salt [0.5kg/HH]), bathing soap and washing soap.

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

Problems	Affected families have insufficient food and water supply and livestock are in need of medicine.
Target beneficiaries	This response will reach over 650 ¹ most vulnerable non-displaced affected households in Sinazongwe district of Southern Province of Zambia. The focus

¹ A Household (HH) has an average of 8 members each

	of the action will be to support mostly the vulnerable household's elderly, children, women and differently abled.
Main activities	By implementing the proposed activities below, the project will reach out to 650 Households (HH) or 3,900 individuals. The activities are as follows: <ol style="list-style-type: none"> 1. Mobilise the communities in Sinazongwe district and select beneficiaries. 2. Purchase and distribute 650 x 25Kgs of maize meal for 3 months 3. Purchase and distribute 650 x 10Kgs of dry beans for 3 months 4. Purchase and distribute 650 x 2.5litres of vegetable Oil for 3 months 5. Purchase and distribute 650 x 0.5Kgs of iodised salt for 3 months 6. Purchase and distribute 650 bathing and washing soaps <u>To be implemented as part of the staff time:</u> Conduct one sensitisation meeting in each of the 3 wards for 3 months <ol style="list-style-type: none"> 7. Conduct training for 650 representatives of Households (HH) on food security information and early warning systems, 8. Conduct training and assistance for 650 HH on livelihoods improving. 9. Initiate at least 8 community committees led by traditional leadership who shall receive training on structuring of meetings and gender roles.
Specific objective(s)/ Outputs	To support drought affected communities with food and basic hygiene items in Sinazongwe district of Zambia
Overall objective / Outcome(s)	<ol style="list-style-type: none"> 1. To contribute towards the food needs of drought affected households in Zambia. 2. To contribute towards supporting the basic hygiene needs of drought affected households in affected areas in Zambia.

Reporting Schedule

Type of Report	Due date
Situation report	15 December 2019
Final narrative and financial report (60 days after the ending date)	1 March 2020
Audit report (90 days after the ending date)	1 April 2020

Monitoring and evaluation

A project work plan will be developed to guide the team during the implementation phase of the project. A Monitoring report will be used for documenting challenges and lessons learnt. This would also include aspects of gender, inclusiveness and accountability. Reports will be collated and sent to the ACT Secretariat according to the agreed ACT appeal reporting schedule. Project field staff (Projects Secretary in the UCZ) will conduct monitoring visits to ensure compliance to quality standards and requirements such as gender, age, child protection and disability inclusion, compliance etc. to comply with "Do-No-Harm" principles. Monitoring will also involve reviewing and planning of work on a regular basis, assessing whether the activities are carried out as planned with the Sphere standards and ACT code of conduct in mind.

Section 3: ACT Alliance coordination

Coordination

Establish coordination amongst the ACT Zambia Forum members will be spearheaded by the UCZ than at field level with through the Disaster Management & Mitigation Unit (DMMU) as a way of avoiding duplication. Monthly meetings will be conducted amongst the forum members to share the achievements, challenges and the way forward to avoid duplication. The project activities carried out by each partner would strengthen and support the interventions of the other partner. ACT Forum members they will be part of the UCZ in monitoring of the activities and the mobilisations.

Implementation arrangements

The UCZ will implement the proposed activities keeping in mind the Sphere and WHO standards and Inter Agency Standing Committee (IASC) guidelines to meet the needs of the drought affected people at present and for the extended period. Conventional, non-conventional and traditional approaches with innovative modification will be provided to people in dire need of food security, health, drinking water and sanitation services and livelihood services.

For food assistance, the conventional methods of the communities will be strengthened. Already available resources will be utilized and shall be improved through capacity building approaches. Some gardening around the houses will be promoted through community's own traditional way. Community's agriculture capacity will be strengthened by having sessions on climate smart or sustainable agriculture practices.

The projects aim is to benefit marginalised groups such as women (especially the elderly) as this is crucial to reducing vulnerability. The UCZ is planning to use this approach in programming to embrace the 'leave no one behind' principle explicitly and prioritise implementations to support the worst hit and most marginalised with the aim of ending extreme poverty and reducing inequalities.

Therefore, the 8 selected communities in Sinazongwe traditional leadership and ultimately lead to a healthy life free of poverty. The UCZ shall train the representatives of elected community members in improving the anticipatory, absorptive and adaptive capacities of households and communities to curb future impact shocks as a way to adjust responses to changing internal and external drivers. This is a proposed model to build transformative capacities for systemic change. These community-Based community-led model will draw on local mapping of hazards and vulnerabilities and local mitigation and adaptation capacities. The idea behind this model is to reinforce early warning systems by supplementing traditional knowledge with technology, and to update them into 'early action' systems by developing a tracking system for disasters. This would enable these communities' activation of appropriate responses and timely requests for emergency funds. During the subsequent implementation of this project it is planned that a development project would follow so that the activities to include community mobilisation (participatory consultation, the preparation of community action plans and oversight of their development and the formation of community committees) and training in DRR and natural resource management all will have a nutrition-sensitive lens, adding community based interventions with both promotive and curative aspects. It is anticipated that this will contribute to reductions in malnutrition rates.

Human resources and administration of funds

The UCZ has adequate skilled staff in managing designated funds. The funds will be managed and utilised according to the project outline. This will enable the reporting both narrative and financials to ACT Alliance Secretariat. When the funds are received from Geneva, a receipt will be issued in the name of ACT Alliance.

Then after mobilisations are done, a minimum of three (3) quotations will be collected from vendors, and a management meeting at UCZ will make decisions on which vendors are selected to provide the commodities. Thereafter, the funds will be remitted to the suppliers after checking on the Goods Received and Goods Delivered Notes and invoices.

Communications

The UCZ will ensure that the project interventions will provide appropriate visibility for ACT Alliance. The UCZ and ACT Alliance will feature project information, humanitarian assistance status and success stories related to the project with ACT Alliance logo on the food items which will be provided. The banners developed for this distribution will highlight the project title and carry ACT Alliance's logo. To document successful completion of the proposed interventions of this project, records of beneficiaries' lists, photographs and monitoring reports will be annexed as evidence to the final report.

Then the reports will be submitted 30 days after being on site as per agreement. Since the ACT Forum in Zambia is still in its infancy stage and that there are not so many active members, the communication secretary for UCZ shall disseminate all implemented activities to all stakeholders timely.

Section 4: Budget Summary

ACT RRF BUDGET TEMPLATE						
	Budget rate					
					13.00	
Requesting ACT member:		THE UNITED CHURCH OF ZAMBIA				
RRF Number:		RRF No. 15 / 2019				
RRF Title:		Response to Drought in Zambiq				
Implementing Period:		28th October 2019 - 28th January 2020				
INCOME					<i>local currency</i>	USD
		Type of	No. of	Unit Cost	RRF Budget	RRF Budget
				<i>ZMW</i>	<i>ZMW</i>	
DIRECT COSTS						
1 PROGRAM STAFF						
1.1.	Emergency Officer	Months	3	2'000	6'000	461.54
1.2.	Assistant Emergency Officer	Months	3	1'600	4'800	369.23
1.3.	Casual Staff (40 xUS\$15/ Person/month)	Months	3	6'000	18'000	1'384.62
TOTAL PROGRAM STAFF					28'800	2'215
2 PROGRAM ACTIVITIES						
2.2.	Food security				510'000	39'230.77
2.2.1.	FS item 1 Mealie Meal/ Rice	25Kgs	2'000	130	260'000	20'000.00
2.2.2.	FS item 2 Beans	15Kgs	3'200	50	160'000	12'307.69
2.2.3.	FS item 3 Salt	1Kg	3'000	10	30'000	2'307.69
2.2.4.	FS item 4 Cooking Oil	750ml	3'000	20	60'000	4'615.38
2.3.	Water, sanitation & hygiene (WASH)				52'850	4'065.38
2.3.1.	WASH item 1 Purchase of Bathing Soap	20gms	1'510	15	22'650	1'742.31
2.3.2.	WASH item 2 Purchase of Washing Soap	250gms	1'510	20	30'200	2'323.08
TOTAL PROGRAM ACTIVITIES					562'850	43'296
3 PROGRAM IMPLEMENTATION						
3.1.	Needs Assessment	Visits	3	7'500	22'500	1'730.77
3.2.	Communication / visibility	Bulk	1.00	8'000	8'000	615.38
3.3.	Complaint mechanisms	Bulk	1.00	1'200	1'200	92.31
3.4.	Monitoring & evaluation	Visits	1.00	12'000	12'000	923.08
3.5.	Audit	Once	1.00	35'000	35'000	2'692.31
TOTAL PROGRAM IMPLEMENTATION					78'700	6'054
4 PROGRAM LOGISTICS						
Transport (of relief materials)						
4.1.	Hire/ Rental of Vehicles	Monthly	3	15'000	45'000	3'461.54
4.2.	Fuel	Monthly	3	6'000	18'000	1'384.62
Warehousing						
4.3.	Rental of warehouse	Monthly	3	1'050	3'150	242.31
4.40	Security for warehouse (Guarding)	Monthly	3	1'050	3'150	242.31
Handling						
4.4.	Salaries / wages for Drivers	Monthly	6	1200	7'200	553.85
TOTAL PROGRAM LOGISTICS					73'350	5'642
TOTAL DIRECT COST					743'700	57'208
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
e.g.	Staff salaries					
	Salaries e. g % for Project Secretary)	1.00	3	2'000	6'000	461.54
	Salaries e. g % for Finance Director)	1.00	3	1'800	5'400	415.38
	Salaries e.g % for GS+SB	1.00	6	1'400	8'400	646.15
	Salaries e.g % for AS	1.00	3	1'200	3'600	276.92
	Salaries for accountant and other admin or secretarial staff	1.00	10	1'050	10'500	807.69
Office Operations						
	Office Utilities	Single	3	1'000	3'000	230.77
Communications						
	Telephone and fax	Single	3	1'000	3'000	230.77
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT					36'300	2'792
					5%	5%
TOTAL EXPENDITURE					780'000	60'000
PROPOSED DISPOSITION OF CAPITAL ASSETS at Completion date						
	<u>ITEM - (List each over US\$500)</u>			<u>Actual cost</u>		<u>Disposition</u>

ACTION

The ACT Secretariat has approved the use of **US \$40,000** from the Global Rapid Response Fund (GRRF19), and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

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