

Rapid Response Fund (RRF)

Section 1: Overview of response													
Pakistan	Emergency Cash assistance to the vulnerable flood affected families in Sindh												
<table border="1"> <thead> <tr> <th>Summary</th> <th>CWSA</th> </tr> </thead> <tbody> <tr> <td>Implementation period</td> <td>15 November 2020 <i>Start date</i> 15 January 2021 <i>End date</i> 2 (months)</td> </tr> <tr> <td>Geographical area</td> <td>District Mirpurkhas, Sindh, Pakistan</td> </tr> <tr> <td>Sectors of response</td> <td> <input checked="" type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Protection/ psychosocial <input type="checkbox"/> Health <input type="checkbox"/> WASH <input checked="" type="checkbox"/> Food Security </td> </tr> <tr> <td>Targeted beneficiaries (per sector)</td> <td>620 most vulnerable flood affected families</td> </tr> <tr> <td>Requested budget (USD)</td> <td>60,000 (USD)</td> </tr> </tbody> </table>		Summary	CWSA	Implementation period	15 November 2020 <i>Start date</i> 15 January 2021 <i>End date</i> 2 (months)	Geographical area	District Mirpurkhas, Sindh, Pakistan	Sectors of response	<input checked="" type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Protection/ psychosocial <input type="checkbox"/> Health <input type="checkbox"/> WASH <input checked="" type="checkbox"/> Food Security	Targeted beneficiaries (per sector)	620 most vulnerable flood affected families	Requested budget (USD)	60,000 (USD)
Summary	CWSA												
Implementation period	15 November 2020 <i>Start date</i> 15 January 2021 <i>End date</i> 2 (months)												
Geographical area	District Mirpurkhas, Sindh, Pakistan												
Sectors of response	<input checked="" type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Protection/ psychosocial <input type="checkbox"/> Health <input type="checkbox"/> WASH <input checked="" type="checkbox"/> Food Security												
Targeted beneficiaries (per sector)	620 most vulnerable flood affected families												
Requested budget (USD)	60,000 (USD)												
Is there an updated ACT Forum EPRP?	No												
Section 2: Narrative Summary													
<p>Background</p> <p>The monsoon rains started in July were continued with different intervals till mid of September and have resulted in major flooding in Sindh province. Government of Sindh declared rain emergency in 20 districts of the province on August 25, 2020. As per the National Disaster Management Authority recent updates, 136 people have lost their lives and 86 were injured. The floods have caused severe damages to infrastructure including roads, bridges and homes.</p> <p>As per assessment report conducted by the One UN Provincial Program Team Sindh, 2.2 million people have been directly or indirectly affected with 77,337 houses fully damaged and 137,007 partially damaged. An estimate 1.9 million acres of crops have been affected and 45,961 of livestock were lost. Mirpurkhas is among one of the worst affected districts in the province where huge loss to standing crops, property, livestock and infrastructure has been reported. People have taken refuge on the elevated places due to their damaged or flooded houses. They have reportedly lost food stock, savings and other precious household assets. The areas remained under the impact of drought, locust, COVID-19 which has already weaken their economic and livelihood situation while the recent floods will add up to their miseries.</p>													
<p>Capacity</p> <p>CWSA has been responding to different types of small- and large-scale disasters across Pakistan. Its sectoral expertise included humanitarian response, food security, livelihood, quality and accountability, WASH, Health and Education. Currently CWSA is active in the region with humanitarian response for floods, locust, COVID-19, and drought affected families, livelihood and DRR initiatives. The long-term presence and well-established linkages with the key stakeholders in the area has enabled CWSA to carry out projects successfully. Based on past learning of implementing emergency programs, CWSA has established effective processes and procedures which is one of the strong areas and enabling factor of smooth implementation.</p>													
<p>Proposed response</p> <p>The proposed intervention aims to respond to the emergency floods through multi-purpose cash intervention which can be utilized for food and household items of the affected communities. Cash assistance was found to be the best possible way of support which can be done while adopting COVID-19 preventive measures including social distancing and avoiding large gatherings as a new wave of cases are coming up. The action will target 620 extremely</p>													

vulnerable flood affected families in district Mirpurkhas of Sindh province, Pakistan with a one-time cash disbursement of PKR 12,000 (USD 75) which was the ceiling set by Government of Pakistan under its Ehsaas program of cash assistance for COVID-19 affected families. The respective amount will be disbursed to the communities through mobile cash transfer into mobile accounts of the selected project participants or if mobile accounts are not active, the disbursement to be made to their Computerized National Identity Card (CNIC) number. The project participants for the project will be selected by following the set selection criteria through the village committees that will be established in each of the targeted villages. It will be ensured to prioritize the most vulnerable people that have been affected by the floods, such as households headed by women, the elderly or people with disabilities as well as households with orphans or socially and politically vulnerable people. The finalized list will be shared with the district administration for their record and to avoid duplication if any other organization also want to provide the same assistance in the area.

Does the proposed response honour ACT's commitment to Child Safeguarding? Yes No

Please see the RRF Guidance Note for concrete examples; for additional guidance please refer to <http://actalliance.org/documents/act-alliance-child-safeguarding-guidance-document/>

Problems	The recent floods have severely affected the food security and livelihood situation of the affected communities
Target beneficiaries	CWSA aims to reach 620 most vulnerable flood affected families in district Mirpurkhas who have lost their shelter, property, food stock, livelihood and other precious household items. The focus will be on extremely vulnerable such as households headed by women, differently abled, elderly, households with orphans, socially and politically vulnerable flood affected families.
Main activities	Provision of cash assistance to 620 extremely vulnerable flood affected families through mobile cash transfer
Specific objective(s)/ Outputs	The affected communities will have cash to buy food and other essential household needs
Overall objective / Outcome(s)	Increased access of 620 flood affected vulnerable households to critical food inputs and other household essentials by providing cash assistance for a period of one month

Reporting Schedule

Type of Report	Due date
Situation report	15 December 2020
Final narrative and financial report (60 days after the ending date)	15 March 2021
Audit report (90 days after the ending date)	15 April 2021

Monitoring and evaluation

CWSA's MEAL Unit will conduct regular monitoring to collect relevant data that allows to keep the progress on track and ensure quality. MEAL unit along with the program coordinator for emergencies and Communication teams will pay visits to the project target areas. Specific attention will be paid to Do-No-Harm principles while designing the monitoring tools. CRM will be established to receive beneficiaries' feedback and complaints.

The Project staff will ensure documentation such as progress reports, photographs, case studies and video clips to capture the overall progress as well as process. Post Distribution Monitoring (PDM) will be conducted to gauge effectiveness of the response.

Section 3: ACT Alliance coordination

Coordination

Community World Service Asia is in close coordination with all the active members of dormant ACT forum in Pakistan. Among the forum members only CWSA being a national organization in Pakistan have access to RRF funds. CWSA is in close coordination with National Disaster Management Authority (NDMA), Provincial Disaster Management Authority (PDMA), Pakistan Humanitarian Forum (PHF), National Humanitarian Forum (NHN), Food security and Agriculture working group, local district management as well as the national and international organizations working in the area. CWSA shared regular updates with both PHF and NHN. Other active cluster groups are also being updated through 4w matrix.

Implementation arrangements

The project will be implemented by Community World Service Asia's own hired team. The team will be led by project manager with support from Coordinator for emergencies and senior management. Four community mobilizers 2 male and 2 females will be directly reporting to the project manager and will carry out all the field activities. Village committees will be formed while maintaining social distancing to contain the spread of COVID-19. Close coordination with the district Government will be maintained and the list of the affected villages as well as household if prepared will be collected which will be verified by the team to select only those from the list who will fall on the set selection criteria. A database will be developed of the selected project participants which will also include their mobile contact numbers. Mobile money transfer company will be contracted for the purpose. The mobile contact numbers and Identity card numbers of the selected participants will be shared with the mobile company and they will disburse the amount by doing the biometric verification. Feedback and complaint mechanism will be displayed and PDM will also be collected.

Human resources and administration of funds

A well-resourced department housed in CWSA Islamabad will take care of all HR related matters. For emergency projects, where possible existing staff having the capacity and possibility to be deployed readily, is deployed. Following, any gap in HR, the department advertises the positions through local job portals and head hunting. All new joiners have to go through an orientation process. The implementation staff will be based in project area whereas the central support will be provided from Islamabad office.

CWSA has a centralized Financial Management and Reporting System. The finance team will collect reports from field team, review the data and forward to the regional office in Karachi for compilation and final reporting. The organization uses a fund accounting method for incorporating the donations received whereby each project is recorded separately allowing the identify the project wise transactions. Financial Statements are prepared in accordance with the requirements of International Accounting Standards as applicable in Pakistan. Funds to the field offices are disbursed based on an approved request. Likewise, CWSA follows a standardized procurement procedure fully aligned with the requirements of International Standard Operations (ISO).

Payments to the vendors are transferred after collecting all the original required documents from procurement.

Communications

CWSA's Communication team will work closely with field team to get timely information, catchy pictures and human-interest stories. That information will be reviewed and edited by Communication office and will be shared with ACT members and partners.

CWSA will feature project information, humanitarian assistance status and success stories related to the project with ACT Alliance logo on the organization's websites/Facebook page and other social media channels. The radio messages disseminating awareness raising messages will name CWSA and ACT alliance as supporting agency.

Section 4: Budget Summary

	Type of	No. of	Unit Cost	Appeal Budget	Appeal Budget	
	Unit	Units	local currency	local currency	USD	
DIRECT COSTS						
1 PROGRAM STAFF						
1.1.	Program Coordinator (50%)	Months	2	85,745	171,489	1,072
1.2.	Project Manager (100%)	Months	2	120,000	240,000	1,500
1.3.	Community Mobilizers (4)(100%)	Months	2	180,000	360,000	2,250
1.4.	Security Officer (100%)	Months	2	60,000	120,000	750
TOTAL PROGRAM STAFF					891,489	5,572
2 PROGRAM ACTIVITIES						
2.2.	Food security				7,548,500	47,178
2.2.1.	Cash for Food	families	620	12,000	7,440,000	46,500
2.2.2.	Service charges mobile transfer	Number	620	175	108,500	678
TOTAL PROGRAM ACTIVITIES					7,548,500	47,178
3 PROGRAM IMPLEMENTATION						
3.2.	Communication / visibility	Months	2.00	5,000	10,000	63
3.4.	Monitoring & evaluation	Trips	2.00	60,000	120,000	750
3.5.	Audit	Number	1.00	140,000	140,000	875
TOTAL PROGRAM IMPLEMENTATION					270,000	1,688
4 PROGRAM LOGISTICS						
Transport (of relief materials)						
4.1.	Rental/Forfeit of Vehicles	Month	2	150,000	300,000	1,875
4.2.	Fuel & Maintenance	Month	2	110,000	220,000	1,375
Warehousing						
4.3.	Rental of warehouse				0	-
Handling						
4.4.	Salaries / wages for Drivers	Month	2	44,000	88,000	550
TOTAL PROGRAM LOGISTICS					608,000	3,800
TOTAL DIRECT COST					9,317,989	58,237
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT						
e.g. Staff salaries						
	Associate Director	Months	2	75,000	150,000	938
	Finance Manager (20%)	Months	2	36,000	72,000	450
Office Operations						
	Equipment, Building Repair & Maintenance	Month	2	10,000	20,000	125
	Office supplies & stationery	Month	2	10,000	20,000	125
Communications						
	Telephone, Mobile, Internet and fax	Month	2	10,000	20,000	125
Other						
	Insurance				0	-
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT					282,000	1,763
					3%	3%
TOTAL EXPENDITURE					9,599,989	60,000
PROPOSED DISPOSITION OF CAPITAL ASSETS at Completion date						
	ITEM - (List each over US\$500)			Actual cost		Disposition

Section 5: Annexes (mandatory)

<i>All mandatory annexes have been submitted.</i>

ACTION

The ACT Secretariat has approved the use of US\$60,000 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

ACT Regional Representative – Asia/Pacific, Cyra Bullecer (cyra.bullecer@actalliance.org)

ACT website address: <http://www.actalliance.org>

Alwynn Javier

Global Humanitarian Coordinator
ACT Alliance Secretariat