

Rapid Response Fund (RRF)

| Section 1: Overview of response | | | |
|--|--|--|--|
| Country: Brazil | | Environmental and Floods Disaster in São Paulo, Brazil | |
| Summary | ACT Requesting Member 1 | | ACT Requesting Member 2 |
| Implementation period | 15 January 2021 <i>Start date</i> 15 July 2020 <i>End date</i> 6 months (months) | | Click here to enter a date. <i>Start date</i> Click here to enter a date. <i>End date</i> Click here to enter text. (months) |
| Geographical area | São Paulo Metropolitan Area, Baixada Santista and Vale do Ribeira - São Paulo, Brazil | | Click here to enter text. |
| Sectors of response | <input checked="" type="checkbox"/> Shelter / NFIs <input checked="" type="checkbox"/> Protection/ psychosocial <input type="checkbox"/> Health <input checked="" type="checkbox"/> WASH <input checked="" type="checkbox"/> Food Security | | <input type="checkbox"/> Shelter / NFIs <input type="checkbox"/> Protection/ psychosocial <input type="checkbox"/> Health <input type="checkbox"/> WASH <input type="checkbox"/> Food Security |
| Targeted beneficiaries (per sector) | 55.000 families (275.000 people, 48% men, 52% women, 100.000 children, 175.000 adults) | | Click here to enter text. |
| Requested budget (USD) | 119.196,00 USD | | Click here to enter text. (USD) |
| Is there an updated ACT Forum EPRP? | | Yes | |
| Section 2: Narrative Summary | | | |
| <p>Background</p> <p>The São Paulo State is home 45 million people ranging from very vulnerable communities to well structure urban and rural areas. From the beginning of the pandemic, it is the epicentre of the COVID-19 in Brazil, with around 1.5 million cases and 47,768 deaths until this day. By December 2020, the summer storms season started, bringing great damage to the poorest areas of São Paulo. From 2016 to 2020, more than 75 people died from floods, 35 only in 2020.</p> <p>In the São Paulo Municipality, the most affected districts are in the East, the Northwest and the South. The Jacuí and Jardim Santa Helena neighbourhoods are in an area that follows the river course of the Rio Tietê. The Grajaú district has many poor communities living in the shore of the city's larger reservoir in informal settlements.</p> <p>Outside of the metropolitan area, in the coastal area known as Baixada Santista, there are urgent situations in the municipality of Cubatão, by the Pilões River. In this year, an area greatly damaged by the floods is the Vale do Ribeira the poorest region in the state, home of large quilombolas and indigenous communities, and many conservation units (protection areas).</p> <p>Humanitarian Needs</p> <p>The floods affected communities living in the shores and alongside rivers courses and reservoirs, as well as urban areas. Adding to the intense storms and rains, the opening and closing of dams lead to floods in the communities causing damages in family and public facilities - as schools, hospitals, and streets.</p> | | | |

¹ Traditional black rural communities organized since the freedom from slavery times, and currently recognized by legislations as collective owners of the land where they live.

As immediate response there is a need of personal hygiene and cleaning items, to assure minimal living conditions. To provide education continuity for already vulnerable children in the affected areas - due to Covid19 – school kits for children’s activities are also needed. As most of the floodwater is polluted or contaminated, there is also a high risk of food insecurity, leading to the need of food baskets. Psychosocial attention is also a humanitarian need to reorganize the communities after the tragedy, especially for children and considering, again the Covid19 context.

The vulnerability of these communities also needs attention as the possibility of continuous rains might cause more damage. The process of strengthening community based organization and create connections to face emergencies need to be in place, leading to advocacy initiatives to raise awareness about the negative effects of the dams and its operations to the communities around it and to pressure the government officials for improvements in these areas (like a participatory DRR system.).

Capacity

KOINONIA has been a member of ACT Alliance since 2010 and has worked in other emergencies in Alagoas, in the highlands of the state of Rio de Janeiro and recently in floods and landslides in Brumadinho and in the Metropolitan Area of São Paulo. Three RRF’s and one Appeal, mainly in the Southeast Region of Brazil where is KOINONIA’s intervention areas leading the activities on behalf of ACT Alliance Brazil Ecumenical Forum attending a total of 3.000 families. According to FEACT’s EPRP, the Southeast Region of Brazil is an area of activity coordinated by KOINONIA.

Proposed response

FEACT Brazil will respond to the emergency at family and public facilities level to reduce the impact in the living conditions and health of the communities. The goal is to contribute the sustainable community action.

In three areas of the State of São Paulo, KOINONIA will work in partnership with a local partner - the Dam Affected Movement (MAB) - in a network of local leaders and neighbourhood associations identifying and registering the most affected families to receive the aid. The actions will attach to all the sanitary protocols as well as learnings from the 2020 RRF. Relief action includes food basket, hygiene kits, children school’s kit, psychosocial support, and the organization of advocacy initiatives.

The outcome expected is strengthen 900 families, organized in 120 family nuclei structures, with humanitarian aid, but also with an articulation of a grassroots community-based organization that will amplify the communication products of the project, as well as build up the advocacy initiatives oriented to the 55,000 families² living in the areas. This psychosocial support methodology was done in previous emergency responses and brings good results in terms of community strengthening that leads to advocacy initiatives to better secure the communities in the summer rain season. (see the psychosocial methodology document attached).

Indicators for this outcome are the number of distributed WASH kits and food baskets, the number of psychosocial sessions done, the number of directly supported families, the number of nuclei structures? organized, and the number of families that received digital information of their rights in the area.

² Please check annex explaining the Psychosocial methodology

To reduce the covid-19 expositions to both the volunteers and the beneficiaries, we will organize the delivery of the kits and the family nuclei meetings in smaller numbers, respecting social distancing. The psychosocial sessions will be done by family. In the same way, the activities will be spaced on the calendar, with volunteers working 8 days in a month and respecting the 14 days quarantine. Based in our previously experience, this is the reason why we need 6 months to realize the RRF.

Does the proposed response honour ACT's commitment to Child Safeguarding?

☒ Yes

☐ No

| | |
|--------------------------------|--|
| Problems | Households and public facilities affected by summer floods impact the living conditions and health of the communities. |
| Target beneficiaries | <p>Baixada Santista Area - directly 200 families (1000 people, 500 women, 500 children), organized in 20 family nuclei;</p> <p>São Paulo Metropolitan Area - directly 500 families (2500 people, 893 women, 893 children), organized in 80 family nuclei;</p> <p>Vale do Ribeira Area - directly 200 families (1000 people, 500 women, 500 children), organized in 20 family nuclei</p> <p>With advocacy at the three areas, the target beneficiaries will be 55.000 families (275.000 people, 48% men, 52% women, 100.000 children, 175.000 adults)</p> <p>Total: 55.000 households, 275.000 people.</p> |
| Main activities | <ul style="list-style-type: none"> • Identification and registration of the most vulnerable families in the three areas coordinated with local leaders, volunteers and the Dam Affected Movement (MAB); • NFI (personal hygiene and cleaning items), food baskets and Children's activities kits distribution for 900 families with the help of volunteers in the three areas. • Psychosocial sessions with each of these families, • Organization of 120 family nuclei, composed with on representative of each family (prioritizing woman participation). • Communication of relevant flood related information to the families • Advocacy initiatives in the affected communities, with the participation of the family nuclei, targeting state and municipal authorities |
| Specific objective(s)/ Outputs | <ul style="list-style-type: none"> • To provide humanitarian relief for six months 900 families (500 in the São Paulo Metropolitan Area, 200 in the Baixada Santista and 200 in the Vale do Ribeira), organized in 120 family nuclei • To follow up on community psychosocial support and advocacy actions aimed at defending the rights of 55,000 families. |

| Overall objective / Outcome(s) | Contribute to face the floods problems in the vulnerable areas in the state of São Paulo, within the context of Covid-19's pandemic situation in Brazil. | | | | | | | | |
|---|--|----------------|----------|------------------|--------------------|--|--------------------------|--|------------------------|
| Reporting Schedule <table> <tr> <th>Type of Report</th><th>Due date</th></tr> <tr> <td>Situation report</td><td>31 May 2021</td></tr> <tr> <td>Final narrative and financial report (60 days after the ending date)</td><td>15 September 2021</td></tr> <tr> <td>Audit report (90 days after the ending date)</td><td>15 October 2021</td></tr> </table> | | Type of Report | Due date | Situation report | 31 May 2021 | Final narrative and financial report (60 days after the ending date) | 15 September 2021 | Audit report (90 days after the ending date) | 15 October 2021 |
| Type of Report | Due date | | | | | | | | |
| Situation report | 31 May 2021 | | | | | | | | |
| Final narrative and financial report (60 days after the ending date) | 15 September 2021 | | | | | | | | |
| Audit report (90 days after the ending date) | 15 October 2021 | | | | | | | | |
| Monitoring and evaluation <p>All emergency activities are evaluated according to the EPRP forecasts and following the Monitoring Core Humanitarian Standard recommendations³. At the forum level, this RRF will be monitored by the FEACTION Brazil coordination monthly and the evaluation will be presented at the annual meeting for the 23 member organizations.</p> <p>In this action, in all areas, families will have access to evaluation boxes and the contact reference person in KOINONIA for complaints. There will be an evaluation survey with the beneficiaries and volunteers. Community monitoring will be done through the family nuclei, with the support from the volunteers and staff.</p> | | | | | | | | | |
| Section 3: ACT Alliance coordination | | | | | | | | | |
| Coordination <p>Following the FEACTION Brasil EPRP mechanisms, KOINONIA was authorized by the forum to serve as the overall coordinator of this response. The coordination of the FEAC Brasil will be informed and will be monitoring the response. Organizations members of the forum, as well as the ACT regional office, will have role in the spread of communication and supporting the advocacy initiatives coming from the action. ACT Alliance visibility will be assured following the alliance guidelines.</p> <p>The response will be coordinated with MAB, a movement with great social capillarity in the state, and with local leaders and neighbourhood organization. Coordination with local authorities, local NGOs and other relevant stakeholders will be done to avoid duplication of efforts. Our current assessment is that there is no response initiative currently in these areas.</p> | | | | | | | | | |
| Implementation arrangements | | | | | | | | | |

³ Monitoreo Norma Humanitaria Esencial

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Core Humanitarian STANDARD The ACT Alliance Secretariat's continuous improvement in the application of the Core Humanitarian Standard is independently verified by HQAI

KOINONIA is responsible for the project implementation. The staff of the office will be involved, as well as local partners – especially MAB, volunteers, and community leaders - organizing the implementation in the communities, facilitating a participatory approach in the implementation. KOINONIA and its local partners will involve local leadership in the response. There is a team of facilitators, promoters and local leaders who will ensure the proper implementation of the humanitarian response, establishing operational committees for an adequate management of the aid and organizing the family nuclei.

Human resources and administration of funds

KOINONIA has a Manual of Administrative Procedures which guides the financial management at the institutional level, with Internal regulations, and other guidelines on human talent management processes such as personal selection, development and performance appraisal. As an institutional norm audits are carried out every six months (July and December). KOINONIA will assign a Director, a Financial Advisor and accountant and admin staff, which will be the responsible team for the timely execution of the RRF

Communications

Communication will be done to inform about the actions of the project, to communicate with the family nuclei and to support advocacy initiatives. For that, the communication staff will collect photos, videos and stories in the areas. Due to the Covid-19 context, communication and information material will be mainly only to be share in social media. To communicate with the families, specific products will be produce for WhatsApp. At the FEACT Brazil level, the Communication Working Group will participate in the spread of reports and advocacy initiatives.

Section 4: Budget Summary

ACT RRF BUDGET TEMPLATE

EXCHANGE RATE: local currency to 1 USD

Budget rate

0.1902170

<https://www.xe.com/currencytables/?from=BRL&date=2021-01-15>

Requesting ACT member:

To be supplied by ACT Secretariat

RRF Number:

RRF Title:

Implementing Period:

INCOME

**RRF
Budget
BRL**

**RRF
Budget
USD**

INCOME - Received by Requesting Member via ACT Secretariat, Geneva

Date

Donor Name

**Donor
code**

Payment advice #

D1

0

0.00

TOTAL INCOME

0.00

0.00

EXPENDITURE

Type of

No. of

Unit Cost

**Appeal
Budget**

**Appeal
Budget**

| | | Unit | Units | local currency | local currency | USD |
|---------------------------------|---|----------------|---------------|-------------------|--------------------------|--------------------------|
| DIRECT COSTS | | | | | | |
| 1 | PROGRAM STAFF | | | | | |
| 1.1. | Coordinator | per month | 6.0 | 3'000 | 18'000 | 3'423.9 1 |
| 1.2. | Advisor senior | per month | 5.0 | 2'400 | 12'000 | 2'282.6 0 |
| 1.3. | Local advisor 1 | per month | 5.0 | 2'000 | 10'000 | 1'902.1 7 |
| 1.4. | Local advisor 2 | per month | 5.0 | 2'000 | 10'000 | 1'902.1 7 |
| 1.5. | Local advisor 3 | per month | 5.0 | 2'000 | 10'000 | 1'902.1 7 |
| TOTAL PROGRAM STAFF | | | | | 60'000 | 11'413 |
| | | | | | | |
| | Description | Type of | No. of | Unit Cost | Appeal Budget | Appeal Budget |
| | | Unit | Units | local currency | local currency | USD |
| 2 | PROGRAM ACTIVITIES | | | | | |
| 2.1. | Shelter and settlement / Non-food items | | | | 9'000 | 1'711.9 5 |
| 2.1. 1. | Mattresses | | | | 0 | 0.00 |
| 2.1. 2. | Kit for children's activities: 1 school notebook, 2 pencils, 1 eraser, 1 ballpoint pen, 1 colored pencils box, 1 liquid glue, 1 paper pack | kit | 900 | 10 | 9'000 | 1'711.9 5 |
| 2.2. | Food security | | | | 162'000 | 30'815. 15 |
| 2.2. 1. | kit for 3 months per family: maintained 3 kg of beans and 750gr of canned sardines, added 750gr kg of coffee, 15 kg of rice, 6 kg of pasta and flour, 3 liters of soya cooking oil, 900 gr of tomato sauce. | kit | 2'700 | 60.00 | 162'000 | 30'815 17'975. |
| 2.3. | Water, sanitation & hygiene (WASH) | | | | 94'500 | 51 |
| 2.3. 1. | Potable Water, 100 lt per Family | | - | 0.00 | 0 | 0 |
| 2.3. 1. | Hygiene Kits: 3 toilet roll paper pack, 2 tampons pack, 1 toothpaste, 2 bath soaps, 1l washing powder, 1l detergents, 1l disinfectant liquid, 1l sanitary water, 0,5l 70 degree gel alcohol | kit | 2'700 | 35.00 | 94'500 | 17'976 30'678. |
| 2.5. | Protection / Psychosocial support | | | | 161'280 | 20 |
| 2.5. 1. | Psychosocial Support Sessions in Groups (volunteers) | Sessions | 1'152 | 140.00 | 161'280 | 30'678. 20 |
| TOTAL PROGRAM ACTIVITIES | | | | | 486'780 | 81'181 |

| 3 PROGRAM IMPLEMENTATION | | | | | | |
|--|--|-------------------|-----|----------|----------------|----------------|
| 3.2.1 | Communication / visibility Kit (10 Banners, 3000 stickers, 30 T-shirts) | kit | 1 | 3'500.00 | 3'500 | 666 |
| 3.2.2 | Products for advocacy on social media, networks and international communications | consultancy | 3 | 8'000.00 | 24'000 | 4'565 |
| 3.3. | Complaint mechanisms (Boxes-Complaints) | box | 20 | 5.00 | 100 | 19 |
| 3.4. | Monitoring & evaluation (survey in the field) | researchers | 2 | 7'000.00 | 14'000 | 2'663 |
| 3.5. | Audit | audit | 1 | 9'000.00 | 9'000 | 1'712 |
| TOTAL PROGRAM IMPLEMENTATION | | | | | 50'600 | 9'625 |
| 4 PROGRAM LOGISTICS | | | | | | |
| Transport (of relief materials) | | | | | | |
| 4.1. | Hire/ Rental of Vehicles | | | | | |
| 4.1.1 | Cars with Fuel (3 cars 90 days) | car/day | 270 | 215.00 | 58'050 | 11'042 |
| 4.1.2 | Trucks and Buses (Heavy Vehicle 30 days) | heavy vehicle/day | - | 0.00 | 0 | 0 |
| 4.2. | Fuel | liter/month | | 0.00 | 0 | 0 |
| Warehousing | | | | | | |
| 4.3. | Rental of warehouse (2 localities) | warehouse/month | - | 0.00 | 0 | 0 |
| Handling | | | | | | |
| TOTAL PROGRAM LOGISTICS | | | | | 58'050 | 11'042 |
| TOTAL DIRECT COST | | | | | 595'430 | 113'261 |
| INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT | | | | | | |
| e.g. | Staff salaries | | | | | |
| | Salaries e. g 10% for Programme Director | person/month | 6 | 1'000.00 | 6'000 | 1'141 |
| | Salaries e. g 5% for Finance Advisor | person/month | 6 | 750.00 | 4'500 | 856 |
| | Salaries for accountant and admin staff | person/month | 6 | 2'100.00 | 12'600 | 2'397 |
| | Office Operations | | | | | |
| | Office Utilities | per month | 6 | 200.00 | 1'200 | 228 |
| | Communications | | | | | |
| | Telephone and fax | per month | 6 | 600.00 | 3'600 | 685 |
| | Other | | | | | |
| | Insurance | per month | 6 | 550.00 | 3'300 | 628 |
| TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT | | | | | 31'200 | 5'935 |

| | | |
|---------------------------------------|----------------|----------------|
| | 4.98% | 4.98% |
| TOTAL EXPENDITURE | 626'630 | 119'196 |
| Section 5: Annexes (mandatory) | | |
| Provide the following annexes: | | |
| <u>Key information (mandatory):</u> | | |
| I. Annex 1 – Contact and bank details | | |
| II. Annex X – Contract of good faith | | |
| <u>Other (optional):</u> | | |
| III. Psychosocial methodology | | |

ACTION

The ACT Secretariat has approved the use of US\$119,196 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

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