

Rapid Response Fund (RRF)

Section 1: Overview of response													
Liberia	Assistance to Ivorian Refugees in Liberia.												
	<table border="1"> <thead> <tr> <th>Summary</th> <th>Lutheran Development Service</th> </tr> </thead> <tbody> <tr> <td>Implementation period</td> <td>1 February 2021 to 30 April 2021</td> </tr> <tr> <td>Geographical area</td> <td>Nimba County</td> </tr> <tr> <td>Sectors of response</td> <td> <input checked="" type="checkbox"/> Shelter / NFIs <input checked="" type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Health <input checked="" type="checkbox"/> WASH <input checked="" type="checkbox"/> Food Security </td> </tr> <tr> <td>Targeted beneficiaries</td> <td>660 households with the average size of 6 persons per house.</td> </tr> <tr> <td>Requested budget (USD)</td> <td>59,977 (USD)</td> </tr> </tbody> </table>	Summary	Lutheran Development Service	Implementation period	1 February 2021 to 30 April 2021	Geographical area	Nimba County	Sectors of response	<input checked="" type="checkbox"/> Shelter / NFIs <input checked="" type="checkbox"/> Protection/ psychosocial <input checked="" type="checkbox"/> Health <input checked="" type="checkbox"/> WASH <input checked="" type="checkbox"/> Food Security	Targeted beneficiaries	660 households with the average size of 6 persons per house.	Requested budget (USD)	59,977 (USD)
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Is there an updated ACT Forum EPRP?	No												
Section 2: Narrative Summary													
<p>Background</p> <p>In November 2020, following presidential elections in Ivory Coast, the Northern and southern parts of Liberia received thousands of Ivorians refugees fleeing clashes between opposition and pro-government supporters in Ivory Coast. To date approximately 20,651 Ivorians have found refuge in Liberia according to reports from UNHCR and Liberia Refugees Repatriation and Resettlement Commission.</p> <p>The majority (64%) of the refugees settling in Nimba County are females and unaccompanied children. In addition, older persons and pregnant women have newly arrived in Liberia, many of them coming with few belongings, little or no food/money. Ivorian leaders from both asylum-seekers and host communities in Nimba County have requested support for local integration, and the host communities have offered land to new arrivals for settlement and cultivation.</p>													
<p>Humanitarian Needs</p> <p>The refugees have found themselves in a desperate situation with many unmet vital humanitarian needs such as:</p> <ol style="list-style-type: none"> Safe drinking water Health services Agriculture Food and non-food items WASH <p>The refugees are collecting their water for household use from open water sources, posing a risk of the outbreak of waterborne diseases and thus a need to support both refugee and host communities with safe water. The requesting member proposes to rehabilitate hand pumps, build latrines and support hygiene and sanitation activities to prevent communicable diseases including COVID-19. The refugees have poor access to health services within host communities and the need to improve the existing health facilities to meet their health needs is a priority. There is a need to support agriculture activities to substitute humanitarian support.</p>													
<p>Capacity</p> <p>The Liberia ACT Forum over the years has been responding to emergencies in collaboration with Government agencies and partners. From 2011 - 2012, the Lutheran Development Service in Liberia (LDS-Liberia) provided emergency assistance funded by ACT appeals to Ivorian Refugees in Nimba County amounting to US\$460,000.</p>													

In 2014, during the outbreak of Ebola Virus in Liberia, LDS-Liberia in coordination with ACT Liberia ACT Forum members worked with Liberian Ministry of Health to combat Ebola. The ACT Appeal covered several sectors, supported by more than US\$ 1,200,000.00 and coordinated by LDS- Liberia.

Proposed response

The objectives of the emergency response are:

1. To provide safe drinking water and improve sanitary conditions among refugee and host communities as a measure to prevent an outbreak of waterborne diseases.
2. To provide food and Non-food items to selected refugees in Nimba County.
3. To construct one hand pump and rehabilitate two existing water pumps in the land allocated for the settling of refugees.
4. To improve access to adequate health facilities.
5. To provide seeds and tools to help improve their livelihoods.

Problems	Thousands of Ivoirians fled to Liberia due to fear of electoral violence between opposition and pro-government supporters in Côte d'Ivoire's Central and West-Central regions after disputed Côte d'Ivoire general and presidential elections were held in October 2020. Refugees are in need of food and non-food items, health services and WASH services.
Target beneficiaries	A total of 660 HH (3,960 persons) will be targeted as direct beneficiaries. The targeted households will be from Buutuo (250), Loguatua (216), Kenlay (31) and Buehlay (55), Kanwea (50), Bluntuo (58). Targeted Households will benefit from food and non-food items. Safe drinking water and latrines facilities.
Main activities	The main activities of the project will include: <ol style="list-style-type: none"> 1. Hiring of project staff 2. Purchase and distribution of non-food items (Clothes, blankets, kitchen utensils). 3. Purchase and distribution of food item (rice, beans, canned fish, and oil). 4. Planning meetings with community members, local leaders, stakeholders, and heads of refugees in host communities (selection of beneficiaries). 5. Purchase and construction of 1 hand pump and rehabilitation of 2 hand pumps 6. Hiring of contractors 7. Purchase and distribution of a variety of seeds for agriculture
Specific objective(s)/ Outputs	<ol style="list-style-type: none"> 1. 660 Ivorian refugees' households can meet their basic food needs daily. 2. 660 Ivorian refugees' households will receive assorted clothing. 3. 2000 refugees in host communities will have safe drinking water. 4. Refugees will be provided seeds and tools for agriculture purposes. 5. Health services will be provided for the Ivorian Refugees in host communities.
Overall objective / Outcome(s)	<ol style="list-style-type: none"> 1. Food and non-food items are procured and distributed to targeted refugees. 2. Personal protective equipment is provided to refugee to curb the spread of infectious disease. 3. Used clothes, buckets, kitchen items are provided to the targeted refugee Households. 4. Refugees receive safe drinking water from rehabilitated hand pumps and have access to improved sanitation from latrines.

	5. Agriculture tools and seeds are provided to help improve their livelihoods.
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Reporting Schedule

Type of Report	Due date
Situation report	15 March 2021
Final narrative and financial report (60 days after the ending date)	31 May 2021
Audit report (90 days after the ending date)	30 June 2021

Monitoring and evaluation

The Monitoring and Evaluation Officer (M & E Officer) will be responsible for monitoring the progress of the implementation of the activities of the project. The M & E Officer will report to the Emergency Coordinator. Monitoring reports which is normally called “Situation reports” will be submitted by the Emergency Coordinator to the Executive Director monthly. Monitoring and evaluation consist of field visits to the target communities with relevant staff and ACT Forum members and observers. The monitoring will take place monthly. Final monitoring and evaluation report will be submitted to ACT Regional Office in Nairobi.

Section 3: ACT Alliance coordination

Coordination

Lutheran Development Service (LDS) will serve as the overall coordinator of this response and will coordinate with other ACT Forum members. LDS-Liberia will work with local authorities, national and international organizations to ensure effective planning, implementation and monitoring of the response.

LDS will work closely with the other four ACT Liberia Forum members including Lutheran Development Service in Liberia (LDS), Lutheran Church in Liberia (LCL), Young Women Christian Association of Liberia (YWCA), Christian Health Association of Liberia (CHAL) and the Liberia Council of Churches (LCC). Over the years, LDS – Liberia has been the lead on emergency response among ACT Liberia members.

Implementation arrangements

The Lutheran Development Service in Liberia is responsible for the implementation of the response. The emergency Program Unit through LDS Emergency Coordinator will ensure the proper planning, implementation, monitoring and evaluation of the activities of this response. Volunteers and local community authorities will be involved in the planning, implementation, and evaluation of the response. Other members of ACT Liberia Forum will participate in monitoring activities during the project period. In addition, local leaders from both host community and refugees will be involved in monitoring visits. LDS- Liberia will also be responsible to provide SITREPS and final reports to various stakeholders including ACT regional office in Nairobi, Kenya.

Human resources and administration of funds

The funds will be administered in a very transparent and accountable manner. Presentation of financial information will be done in a way that will be accessible and easy to understand. All funds will be managed by the Lutheran Development Service in Liberia (LDS- Liberia).

The Finance Department of LDS will ensure funds are effectively used to benefit the Refugees. LDS-Liberia Executive Director, the Emergency Coordinator, the Program Officer, Finance Officer, and the M & E Officer will work together to make sure all funds are used to implement planned activities of the project. The local authorities will also be involved in the transparent use of materials (food and non-food items, etc). At the end of the project, the accounts of the project will be audited.

Purchasing of items under the project will be done on a competitive basis. This means that we will buy the cheapest items but of good quality. To do this, we will obtain three quotations and buy the one with the lowest price to give maximum use of available funds to benefit the Ivorian Refugees. Funds will be administered in accordance with internationally accepted standards.

Communications

LDS has a communication person who has been reporting on the project activities of the Lutheran Development since 2011

The LDS communication focal point will report on project activities according to templates provided. He will work with local radio stations in Liberia to ensure that activities of the response is shared with various communities for a transparency/visibility of activities of the project which will also be publicised in the local newspapers.

Section 4: Budget Summary

ACT RRF BUDGET TEMPLATE					
EXCHANGE RATE: local currency to 1 USD					
Requesting ACT member:		Lutheran Development Service in Liberia			
RRF Number:		RRF No.1			
RRF Title:		Assistance to Ivorian Refugees in Liberia			
Implementing Period:		February 1, 2021 to April 30, 2021			
		Type of Unit	No. of Units	Unit Cost USD	RRF Budget USD
DIRECT COSTS					
1 PROGRAM STAFF					
1.1.	Emergency Coordinator (1)	Month	3	375	1,125
1.2.	Volunteers/Casuals for distributions (25)	Month	3	375	1,125
1.3.	Assistant Emergency Coordinator	Month	3	350	1,050
1.4.	Social Security Contributions	Month	3	131	392
TOTAL PROGRAM STAFF					3,692
2 PROGRAM ACTIVITIES					
2.1.	Shelter and settlement / Non-food items				19,520
2.1.1.	Bales of used clothes	Bale	50	200	10,000
2.1.2.	Rubber buckets	pcs	680	6	4,080
2.1.3.	Dish pans/mini-tub	pcs	680	8	5,440
2.2.	Food security				20,850
2.2.1.	Purchase of bags of rice	bag	900	15	13,500
2.2.2.	Purchase of gallons of oil	gallons	690	8	5,520
2.2.3.	Purchase of Beans	bag	10	120	1,200
2.2.4.	Assorted seeds and tools for agriculture	Bulk	1	630	630
2.3.	Water, sanitation & hygiene (WASH)				6,400
2.3.1.	Construction of hand pump	comm	1	5,000	5,000
2.3.2.	Rehabilitate of two hand pumps	comm	2	700	1,400
2.4.	Health / Nutrition				1,250
2.4.1.	Materials for COVID-19 Prevention	Bulk	50	25	1,250
TOTAL PROGRAM ACTIVITIES					48,020
3 PROGRAM IMPLEMENTATION					
3.2.	Communication / visibility		1	500	500
3.4.	Monitoring & evaluation		3	360	1,080
3.5.	Audit		1	1,500	1,500
TOTAL PROGRAM IMPLEMENTATION					3,080
4 PROGRAM LOGISTICS					
Transport (of relief materials)					
4.1.	Hire/ Rental of Vehicles	Month	2	1,050	2,100
4.2.	Fuel	Month	3	210	630
Warehousing					
4.3.	Rental of warehouse	Month	3	50	150
Handling					
4.4.	Salaries / wages for Drivers	Month	3	100	300
TOTAL PROGRAM LOGISTICS					3,180
TOTAL DIRECT COST					57,972
INDIRECT COSTS: PERSONNEL, ADMINISTRATION & SUPPORT					
e.g.	<u>Staff salaries</u>				
	Salaries e. g % for Programme Director)	Month	3	100	300
	Salaries e. g % for Finance Director)	Month	3	175	525
	Salaries for accountant and other admin or secretarial staff)	Month	3	350	1,050
<u>Office Operations</u>					
	Office Utilities				0
<u>Communications</u>					
	Telephone and fax	Month	3	50	150
TOTAL INDIRECT COST: PERSONNEL, ADMIN. & SUPPORT					2,025
					3%
TOTAL EXPENDITURE					59,997

ACTION

The ACT Secretariat has approved the use of US\$ 59,997 towards the budget from its Rapid Response Fund and would be grateful to receive contributions to wholly or partially replenish this payment. Should there be an appeal for this emergency, the RRF payment will be considered as an advance.

For further information please contact:

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