



## Rapid Response Fund

### ACT Secretariat Approval

Project Code

Project Name

The ACT Secretariat has approved the use of **USD50,000** from its Global Rapid Response Fund (GRRF22) and would be grateful to receive contributions to wholly or partially replenish this payment.

**For further information please contact:**

ACT Regional Representative

Elizabeth Zimba (Elizabeth.Zimba@actalliance.org)

ACT Humanitarian Programme Officer

Caroline Njogu (Caroline.Njogu@actalliance.org)

A handwritten signature in black ink, appearing to read "Cyra".

**Cyra Michelle Bullecer**

Global Humanitarian Operations Manager

ACT Alliance Secretariat

## Project Proposal

Emergency Prepared and Response Plan	
EPRP last updated	Apr-22
Do you have a Contingency Plan for this response?	No
EPRP link on the online platform (or attach hard copy with proposal)	<a href="http://www.actalliancehm.org/inc">http://www.actalliancehm.org/inc</a>

Please submit this form to the Regional Humanitarian Programme Officer in your region with a copy to the Regional Representative	Date submitted to ACT Secretariat
	22-Apr-22

### Section 1 Project Data

Project Information	
Project Name	Emergency response to people affected by South Africa floods
Project Code	07/2022
Country Forum	South Africa
ACT Requesting Member	ELCSA Development Service
Name of person leading the project	Ashmeer JOSEPH
Job Title	Director
Email	<a href="mailto:director@elcsads.org.za">director@elcsads.org.za</a>
Tel no./WhatsApp/Skype	+27828722023
Location(s) of project (city / province)	Durban, KwaZulu Natal Province
Project start date (dd/mm/yyyy)	01-May-22
Project end date (dd/mm/yyyy)	31-Jul-22

Which sectors your response activities most relate to		
Sectors	Member <i>ELCSA Development Service</i>	
	Male	Female
Cash/ Vouchers	2340	5460
Camp Management		
Education		
Food/Nutrition		
Health		
Household items		
Livelihood		
Psychosocial	234	532
Shelter		
Wash		

### Section 2 Project Description

2.1 Context
1. CHS Commitment 1. Summarize the crisis event and how it is likely to develop over the duration of the project

1. Due to constant rains over the period from the 9th of April to the 13th of April 2022, with the heaviest rain falling in the 24-hour period from the 11 and 12 April. Many homes were washed away and damaged by the overflowing rivers and mudslides.
2. Approximately 8 000 homes were damaged or destroyed which has left over 40 000 people homeless. The electricity and water networks have been destroyed. It will take up to 1 month before water can be supplied to all communities.
3. The number of people who have lost their lives is current 435, this number is likely to increase as the clean operations have started.
4. Crucial infrastructure namely water and sanitation and electricity has been destroyed. the authorities are working on restoring these networks. Most communities have been without water or electricity or both for over a week.
5. People whose homes were damaged were housed in community halls and churches with several organisation is providing hot meals to them. It is expected that they will remain in this temporary shelter for at least 1 month.

**2. CHS Commitment 1,2,3,4. Explain the impact of the crisis specific to the people you want to help (maximum 5 bullet points)**

- \* People homes have been destroyed and they have lost all belongs, including food, clothes, identity documents and furniture. many have been left traumatised and need counselling.
- \* Some school children have lost their schoolbooks and school uniform. People have sought shelter in Church and community halls.
- \* Families have been separated in some instances as men and women are housed in different places, this adds to the stressed and husbands are worried about the safety of the families. Children are missing their parents. People are also in mourning for loved ones or are desperately searching for missing loved ones.

**3. CHS Commitment 9. Explain the availability of funding of your organisation can access for this crisis. (maximum 3 bullet points)**

We do not have access to other funding sources. Some of our Dioceses have lost between 60% to 80% of their monthly income and are using their savings for overhead costs.

## 2.2 Activity Summary

**1. CHS Commitment 1, 2, 4. Explain your proposed project and why you have selected this particular response to the crisis.** *If multiple members are responding, please explain the role of each member in the coordinated response as indicated in your EPRP Contingency Plan.*

This response aims to assist at least 1,300 families with electronic vouchers sent through the beneficiary's mobile phone. This can be redeemed in major stores where they pay using the unique voucher number for each beneficiary. A follow up telephone and e-form will be sent to the beneficiaries will be asked to confirm that they have received the voucher and used it. Total purchase amount per voucher is ZAR500, the amount normally provided by the government and religious organisations in South Africa.

About 90% of South Africans use mobile phones which makes it accessible for beneficiaries. The selected supermarkets are accessible and within the vicinity of the beneficiaries. Beneficiaries can decide what they need to buy what they need.

Beneficiaries for the vouchers are those whose homes were damaged or destroyed and those whose are seeking shelter in community and church hall and even those who managed to get accommodation with other family members. The voucher can only be used once and expires after three years (this is the policy of the supermarkets- the supermarket vouchers can be used within three months and requesting the supermarket to make specific vouchers for this response would be an additional expense). It is unique number given to each person. The name and ID and mobile phone number and then on the online system, the amount will be credited. A follow up telephone and e-form will be sent to the beneficiaries will be asked to confirm that they have received the voucher and used it.

ELCSA also plans to conduct psychosocial support to 234 male and 532 females. The basis for the numbers selected for psychosocial support is through collaboration with government authorities and Kwa Zulu council of churches who are the provincial arm of south Africa council of churches. ELCSA pastors will be part of the teams providing counselling to people affected by the floods. This activity is part of the pastoral services of the churches in the affected communities and will not require funds.

Trainings on disaster preparedness and response will be given to the communities which is planned on the last month of this project implementation. South Africa has experienced more frequent and more devastating disasters caused by storms and floods. ELCSA and the communities they serve needs to build their own capacity in disaster preparedness and response. ELCSA has requested ACT Alliance's regional office to support

**2. CHS Commitment 2. Explain how you will start your activities promptly.** *Project implementation should start within two weeks. The project should be a maximum of 6 months.*

Once the project is approved, work will start by collecting list of beneficiaries, telephone numbers and contracts with food stores to honour beneficiary food vouchers. Food vouchers will then be sent to selected beneficiaries. The whole distribution process will take less than 2 weeks and the remaining time will be taken for monitoring and training.

**3. CHS Commitment 6. How are you co-ordinating and with whom?** *Coordination ensures complementarity of interventions within forum members and other humanitarian actors to maximise the use of our resources and will address all unmet needs*

We are working together with the government authorities and KwaZulu Natal Council of Churches who are the Provincial arm of the South Africa Council of Churches and other interfaith bodies in the Province. Our Diakonie Co-ordinator is in constant contact with the local disaster management, who provides constant updates on relief efforts.

**4. CHS Commitment 3, 9. How are you planning to procure your goods or services? (This includes cash transfer methodologies) Please tick boxes that apply.** *Goods and services procured locally supports and revitalises*

Locally or within the affected areas	x	Nationally		Regionally or neighbouring countries		Internationally	
--------------------------------------	---	------------	--	--------------------------------------	--	-----------------	--

Do you have a procurement policy? What factors did you consider when you made this decision?

The procurement policy is in a draft format, When purchasing goods we look at the availability of the products needed and the delivery time. Sometimes the cheapest product may not always be available.

## 2.3 Description of Target Population

**1. CHS Commitment 1, 9. How do you calculate the beneficiary numbers for this project?** *For example, food and hygiene kits given to 2500 families, and 1 family = x beneficiaries.*

we are targeting 1 300 families, the average family size is 6 members.

$1\ 300 \times 6 = 7\ 800$  beneficiaries

A percentage of the beneficiaries will benefit from psychosocial counseling depending on the need.

**2. CHS Commitment 1, 2, 3, 4. Which vulnerable groups are you specifically targeting? What makes them vulnerable?** *Please explain.*

The selected beneficiaries are from low income bracket who lost their homes and livelihood during the floods. Most are informal settlements who are daily wagers or with no regular income. About 10% of the people stay in community and church halls for shelter and counseling.

Beneficiaries will be assessed and prioritized based on need and on an agreed upon criteria by community members. This criterion will be widely shared to affected population and shared with local stakeholders and not based on religion or ethnicity. Special emphasize will be given to the disabled and women headed households.

**3. CHS Commitment 4. Explain how the target population has been/is involved in the design of the proposed intervention** *(maximum 5 bullet points)*

People affected by the crisis were consulted as to what their immediate and short term needs are.

The immediate need were blankets, toiletries, clothes, food and their short term needs are food when they return to rebuild their homes, stoves, blankets, school book and school uniform and some furniture. For cash transfer, ZAR500 (USD 30) is normally given by all entities in South Africa and accepted by the government and UN authorities.

## 2.4 Expected Results

**1. What will this project's success look like based on your time frame?**

We think it would be 100% successful and the provision of the voucher will be quick. The stores have strict policies when using the vouchers as payment. One is not allowed to buy cigarettes, alcohol (if sold within the supermarket).

People will not need to worry about food for at least 1 month, thus we would have succeeded in providing them with nutrition. Psychosocial support will help to restore their wellbeing as they look to rebuilding the future through home construction and restarting their livelihoods. By giving them food and non food items and restoring their dignity, the affected families will be less vulnerable to food insecurity or adapting negative

**2. Describe the risks to a successful project and how you are managing them.**

The only risk at present if the person mobile phone is not working or has been lost. We will work with the project church members to ensure that the persons targeted are able to safely access the commodities provided.

## 2.5 Monitoring, Accountability & Learning

**1. CHS Commitment 7. Describe how you will monitor the project. What monitoring tools and process will you use? How will you gather lessons from the project?**

The project will be overall monitoring will be done by the Director of ELCSA Development Service. The Bishop of our South Eastern Diocese (the KZN area) is the Chairperson of the KZNCC who will receive reports from the members of the volunteer team. The local Pastors and volunteers will collect, this would be kept on file. A briefing meeting is arranged after the project in order to find out as to how we can improve on our implementation.

Post distribution monitoring will be done by creating a verification exercise for 90% of beneficiaries and have them to sign the electronic voucher. Because if we pick different communities, the local pastors can do that verification by signature. Beneficiaries will be gathered together at the local churches to sign that they have received the vouchers on their phone and then asked to sign. Honored vouchers will be verified through supermarkets and how many vouchers have actually been verified. Which supermarket is in which are- they would like persons to buy in checkers in every suburb. To avoid spending money on transport to get to the supermarket.

**2. CHS Commitment 8. Does your organisation have a Code of Conduct? Have all staff and volunteers signed the Code of Conduct?** *We may ask you to submit copies of the signed Code of Conduct. You can use ACT Alliance's Code of Conduct if your organisation does not have one.*

A code of conduct is in the process of been developed. We will use the ACT Alliance Code of Conduct.

**3. How will you ensure you and all stakeholders will be accountable to the affected population. How will you share information. How will you collect and use feedback and complaints? CHS 4 and 5**

An open meeting will be held with all beneficiaries, the details of the type of assistance and value will be shared with all. We found that this is the most transparent way to do things and avoid any complaints or misinformation, All complaints are welcome as this helps us to improve our systems. the Directors and the Bishop mobile number is share for complaints or queries.

# actalliance

## Rapid Response Fund

### Financial Budget and Report

Project Code  
Project Name

07/2022  
Emergency response to people affected by South Africa floods

Budget Exchange rate (1 USD to local currency)  
Please use exchange rate from this site:

0.06326

[http://www.floatrates.com/historical-exchange-rates.html?currency\\_date=2022-05-01&base\\_currency\\_code=ZAR&format\\_type=html](http://www.floatrates.com/historical-exchange-rates.html?currency_date=2022-05-01&base_currency_code=ZAR&format_type=html)

Description	Type of Unit	No. of Units	Unit Cost	Budget		
			ZAR	ZAR	USD	
<b>DIRECT COSTS</b>						
<b>1 PROJECT STAFF</b>						
1.2.1. Diakonia Coordinator	per month	1	1,000	1,000	63	
<b>TOTAL PROJECT STAFF</b>				1,000	63	
<b>2 PROJECT ACTIVITIES</b>						
<b>2.1. Cash/Vouchers</b>				650,000	41,119	
2.1.1. Store Vouchers	per voucher	1,300	500	650,000	41,119	
2.1.2.				-	-	
2.1.3.				-	-	
2.1.4.				-	-	
2.1.5.				-	-	
<b>2.8. Psychosocial</b>				-	-	
2.8.1.				-	-	
2.8.2.				-	-	
2.8.3.				-	-	
2.8.4.				-	-	
2.8.5.				-	-	
<b>TOTAL PROJECT ACTIVITIES</b>				650,000	41,119	
<b>3 PROJECT IMPLEMENTATION</b>						
<b>3.1 Forum Coordination</b>				8,000	506	
3.1.1. Coordination meetings (including inception, etc)				-	-	
3.1.2. Travel and Accommodation	per km	2,000	4	8,000	506	
3.1.3. External coordination				-	-	
<b>3.2 Capacity Development</b>				50,000	3,163	
3.2.1. Trainings	In person in Durban (2 days 1 night)	2,000	25	50,000	3,163	
3.2.2. Local partners/national members				-	-	
3.2.3. Target beneficiaries				-	-	
3.2.4. Faith communities				-	-	
<b>TOTAL PROJECT IMPLEMENTATION</b>				58,000	3,669	

Description	Type of Unit	No. of Units	Unit Cost		Budget	
			ZAR	ZAR	ZAR	USD
<b>4 QUALITY AND ACCOUNTABILITY</b>						
4.1	Assessments				-	-
4.2	Complaints and Response Mechanisms				-	-
4.3	Safeguarding				-	-
4.4	Communication and visibility				-	-
4.5	Monitoring & evaluation	per km	1,500	4	6,000	380
4.6	Audit	lumpsum	20,000	1	20,000	1,265
<b>TOTAL QUALITY AND ACCOUNTABILITY</b>					<b>26,000</b>	<b>1,645</b>
<b>5 LOGISTICS</b>						
5.1.2	Vehicle Rental	per vehicle	1	10,000	10,000	633
5.1.3	Fuel	per km	200	200	40,000	2,530
5.2.1	Warehouse rental				-	-
5.2.2	Wages for Security/ Guards				-	-
5.3.1	Salaries for Logistician/Procurement Officer				-	-
5.3.2	Salaries / wages for labourers				-	-
5.3.3	Salaries / wages for drivers				-	-
<b>TOTAL LOGISTICS</b>					<b>50,000</b>	<b>3,163</b>
<b>6 PROJECT ASSETS &amp; EQUIPMENT</b>						
5.1.	Computers and accessories				-	-
5.2.	Printers				-	-
5.3.	Office Furniture				-	-
5.4.	Communications equipment e.g. camera, sat phone, etc				-	-
<b>TOTAL PROJECT ASSETS &amp; EQUIPMENT</b>					<b>-</b>	<b>-</b>
<b>TOTAL DIRECT COST</b>					<b>785,000</b>	<b>49,659</b>
<b>INDIRECT COSTS: PERSONNEL, ADMINISTRATION &amp; SUPPORT</b>						
	Salaries (Director)	per month	1	5,000	5,000	316
	Salaries (please indicate job title)				-	-
	Salaries (please indicate job title)				-	-
	Staff Insurance				-	-
	<b>Staff salaries - Cost shared</b>				<b>5,000</b>	<b>316</b>
	Office rent				-	-
	Office Utilities				-	-
	Office stationery	per month	1	600	600	38
	Office Insurance				-	-
	Phone and internet charges	per person	2	1,300	2,600	164
	<b>Office Operations</b>				<b>3,200</b>	<b>202</b>
<b>TOTAL INDIRECT COST: PERSONNEL, ADMIN. &amp; SUPPORT</b>					<b>8,200</b>	<b>519</b>
Percentage of Indirect Costs against Total Budget					1%	1%
<b>Total Budget</b>					<b>793,200</b>	<b>50,178</b>