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## Rapid Response Fund

### ACT Secretariat Approval

**Project Code** 11/2022  
**Project Name** Emergency Response to Hunger Crisis in Karamoja

The ACT Secretariat has approved the use of **USD100,000** from its Global Rapid Response Fund (GRRF22) and would be grateful to receive contributions to wholly or partially replenish this payment.

**For further information please contact:**

National Forum Convenor

ACT Regional Representative

ACT Humanitarian Programme Officer

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**Cyra Michelle Bullecer**

Global Humanitarian Operations Manager

ACT Alliance Secretariat

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## Rapid Response Fund

### Project Proposal

Emergency Prepared and Response Plan	
EPRP last updated	Mar-22
Do you have a Contingency Plan for this response?	No
EPRP link on the online platform (or attach hard copy with proposal)	

Please submit this form to the Regional Humanitarian Programmed Officer in your region with a copy to the Regional Representative

Date submitted to ACT Secretariat

5th August 2022

## Section 1 Project Data

### Project Information

Project Name	Emergency Response to Hunger Crisis in Karamoja
Project Code	11/2022
Country Forum	Uganda
ACT Requesting Member	Church of Uganda
Name of person leading the project	Rev Canon William Ongeng
Job Title	Provincial Secretary
Email	<a href="mailto:pschurchofuganda@gmail.com">pschurchofuganda@gmail.com</a>
Tel no./WhatsApp/Skype	+45256772351056
Location(s) of project (city / province)	Kotido and Kaboong Districts of Karamoja -Uganda
Project start date (dd/mm/yyyy)	26th August 2022
Project end date (dd/mm/yyyy)	26th November 2022

Which sectors your response activities most relate to  
(please indicate number of planned beneficiaries per organization in each sector where you plan to give assistance)

Sectors	Church of Uganda	
	Male	Female
Cash/ Vouchers		
Camp Management		
Education		
Food/Nutrition	4900	5100
Health		
Household items		
Livelihood		
Community awareness		
Shelter		
Wash		

## Section 2 Project Description

### 2.1 Context

1. CHS Commitment 1. Summarize the crisis event and how it is likely to develop over the duration of the project (maximum 5 bullet points)

Karamoja region has experienced prolonged drought since 2020. There have been plagues of locusts and army worms which has affected crop production in the region. Elephants from Kidepo national game park have destroyed farms from the neighboring villages. there has been heightened insecurity in the region because of cattle raiding by armed cattle raiders. In addition, community members fear to go to farm fields as this increases the chances of attack by armed warriors. As a result, there has been a hunger crisis mostly affecting children, the elderly, single mothers, pregnant and lactating mothers and people with special needs.

According to the District Disaster Management Committee in Koboong District in a report released on June 30<sup>th</sup> 2022 at least 10,162 Households out of the 19,714 food insecure households require food urgently and at the time of the assessment, the government had given some food but it was not enough to cover what is needed. As of July, the district recorded 692 deaths for Koboong and 65 in Kotido. This does not include the deaths in other 7 districts that covers Karamoja region. Its evident that if immediate response to feed the hungry households is not done, the death toll will rise. This is just for 2 districts out of the 9 districts that form the region.

We anticipate that during the next season possibly the famine will have reduced but the effects of the drought will not immediately be lifted as it will take time for the next harvest, which may also be below expected as farmers are not planting as they should because of insecurity.

**2. CHS Commitment 1,2,3,4. Explain the impact of the crisis specific to the people you want to help**  
*(maximum 5 bullet points)*

**Children:** The Children as the most vulnerable category have been greatly affected . Reports show that children headed households, children below 5 years and orphans and children living with HIV/AIDS are all affected. This has led to an increase in the cases of child labour, and child abuse as they search for food and child trafficking cases. The malnutrition rate is at 19.7% according to the assessment study conducted by Church of Uganda above the emergency threshold of 15%.

Findings equally indicate that schools registered an increment in the school enrollment but this is mainly because children are targeting meals provided by schools. The schools are equally challenged to feed children as school going children come to school with the hungry younger siblings causing overcrowding and disrupting the learning process. In the assessment report by Church of Uganda, it was mentioned that the quality and quantity of food served in the schools is poor and even when the children feed, they are not satisfied.

**Women** especially the lactating mothers, pregnant women, widows are equally those among the vulnerable group affected. With women being bread winners in the Karamojong culture setting, it means they are carrying the burden for the families. In such times of famine, majority of the men have run away from homes, some married second wives to take care of them as men and some women are beaten for not being able to provide for the family increasing domestic violence. Findings also indicated that pregnant women have experienced premature births and more are yet to loose their pregnancies if they don't feed well. Breastfeeding children are also not receiving sufficient milk.

**People living with HIV/AIDS** including TB patients are affected as they have abandoned their treatments as they need to take their medicines accompanied by proper feeding; The increase in the death rates for HIV and TB patients is likely to increase and the patients are like to abandon their treatments affecting the recovery process and leading to slow onset death.

**3. CHS Commitment 9. Explain the availability of funding each of your organization can access for this crisis. (maximum 3 bullet points)**

The Church of Uganda have issued an urgent call for appeal to all the Churches and Christians to raise funds for Karamoja. Its uncertain on how much this appeal will raise and when the funds will actually be available to rescue the starving households. Considering the urgency of the situation with death reported every day, Church of Uganda on behalf of the ACT Uganda Forum is prioritizing raising funds through partners and that's why an alert was issued to ACT Alliance on the hunger crisis.

**2.2 Activity Summary**

**1. CHS Commitment 1, 2, 4. Explain your proposed project and why you have selected this particular response to the crisis. If multiple members are responding, please explain the role of each member in the coordinated response as indicated in your EPRP Contingency Plan**

The Church of Uganda is proposing to respond by providing food relief items only mainly maize flour(Posho) and beans to 2000 Households in Kotido and Kaboong districts only considering the scale of the emergency and depending on the funds received. Cash or voucher were considered but local vendors will not have enough inventory for what is needed. Instead, food will be purchased from the capital Kampala and has been cautioned by the local government authorities to avoid using the local food. At national level the food through the office of the prime minister will be delivered after the food is verified and assured that it is of the acceptable quality.

In terms of providing cash response, this is not an option as the security in the area will jeopardize the process of cash distribution and beneficiaries who are receiving the cash will be at risk. As per the government recommendation, food is the best option only vouchers and cash can be used when the number of beneficiaries is small and with a small coverage.

Kaboong and Kotido are two districts identified as hotspots for the crisis and are hard-to-reach areas, so many NGOs have been providing food items in the nearby and accessible districts in the region in terms of delivering relief items leaving the two districts that are challenging to access interms of road network at a higher disadvantage in terms of accessibility to relief services. Because of the current dire situation, food is the main need for the people and the insecurity in the region does not favor activities that require frequent visits and monitoring. This food will be purchased and delivered to the communities with the guidance and participation of local community and faith leaders.

Since it is equally challenging to give food to everyone, and a selection criteria will be conducted in consultation with district and faith leadership. The context for Karamoja region in terms of security in the current situation makes it difficult to consider cash programming as cash is an accelerator of insecurity itself. The food will be dispatched in one installments since its not in big quantities and monitoring done; pre and post distribution exercise.

**2. CHS Commitment 2. Explain how you will start your activities promptly.** *Project implementation should start within two weeks. The project should be a maximum of 6 months.*

With the field assessment of the region already conducted and at the receipt of funds, the Church of Uganda on behalf of the ACT Forum will work with the district local governments and Diocese to establish a selection criteria for the beneficiaries but also identify the 3000 vulnerable households in the two districts. The Districts and Diocese leadership will advise on the most vulnerable communities within the Districts selected. The households will be registered prior to the distribution exercise. The food distribution will then be done in a period of 3 months and reporting including reporting. The procurement process for the food items will immediately commence at the receipt of funds, procurement process following Church of Uganda Procurement and Asset disposal procedures to ensure an efficient and effective process.

**3. CHS Commitment 6. How are you coordinating and with whom?** *Coordination ensures complementarity of interventions within forum members and other humanitarian actors to maximize the use of our resources and will address all unmet needs*

Church of Uganda as a national member and on behalf of the forum will lead the implementation of the rapid response through its Diocesan local structures in the Districts of Kaboong and Kotido. The District Local government structures and Diocesan Representatives will be involved in identification of beneficiaries but also during the distribution exercise. Church of Uganda will also work with the office of the Prime minister in Uganda to acquire clearance to distribute food. The ACT Forum Uganda national members will be involved in some activities with the Overall Coordination of the Forum Coordinator. Notably, most ACT forum international members have experience in humanitarian work and will provide insights on possible best practices and solutions in case of challenges. The ACT INGOs also subscribe and participate in humanitarian country coordination meetings convened by the Prime Minister's office and some are UNHCR implementing partners, so we will rely on these members to provide us with information and expertise that would guide the intervention.

**4. CHS Commitment 3, 9. How are you planning to procure your goods or services? (This includes cash transfer methodologies) Please tick boxes that apply.** *Goods and services procured locally supports and revitalizes economic*

Locally or within the affected areas	<input type="checkbox"/>	Nationally	<input type="checkbox"/>	The good will be purchased nationally at a whole sale price market and bulk	Regionally or neighboring countries	<input type="checkbox"/>	Internationally	<input type="checkbox"/>
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Do you have a procurement policy? What factors did you consider when you made this decision?

Yes, the Church of Uganda has a procurement policy and a procurement committee of eight members representing each Directorate that handles matters of procurement exceeding Ugx 5m. The Procurement considers only prequalified service providers, capacity of the service provider to deliver and on time, previous experience in the same service and costing in regards to budget.

## 2.3 Description of Target Population

**1. CHS Commitment 1, 9. How do you calculate the beneficiary numbers for this project?** *For example, food and hygiene kits given to 2500 families, and 1 family = x beneficiaries.*

Food will be distributed to 2000 households, with an average of 5 members or about 10,000 beneficiaries. Traditionally in Karimajong culture practices homesteads where the lowest number would be about 20 people or about 4 households. Each household will receive 25kgs of posho and 6 kgs of beans. Households with malnourished children will also be added 5kgs of silver fish each. Please note the exact number of beneficiaries for the food items will be determined at registration and identification exercise. Consideration may be made for nutritional supply such as silver fish for severely malnourished children in the event such cases are found during distribution time. The food ratio is determined by the context of the region and the recommendation as indicated in the assessment report, posho is a multipurpose food that can be used for drinking as porridge and eating as well. This supplies an average household for about a week. The food basket composition was derived from our interaction with government officials and internal discussions, learnings and observations from what the government gave in the last month.

**2. CHS Commitment 1, 2, 3, 4. Which vulnerable groups are you specifically targeting? What makes them vulnerable?** *Please explain.*

As mentioned earlier, the program will target children, women and persons living with HIV/AIDS and tuberculosis as described below. child- headed households, children below 5 years and orphans will be targeted to protect them from increased child labor and abuse as they search for food. This also includes children who are malnourished.

The next category will be women especially the lactating mothers, pregnant women, and elderly. The pregnant women are vulnerable with high chances of giving birth to premature babies if they don't feed well and so are the breast feeding women exposing the infants to high chances of malnutrition. The elderly women particularly those who have been abandoned in the homesteads.

Finally, people living with HIV/AIDS and TB patients will be considered because many have abandoned their medication which can only be taken after a proper meal; The increase in the death rates for HIV and TB patients is likely to increase, with poor or no feeding. And if the people abandon their treatments, this leads to slow recovery process and slow onset death.

**3. CHS Commitment 4. Explain how the target population has been/is involved in the design of the proposed intervention** *(maximum 5 bullet points)*

The Church of Uganda conducted a rapid assessment and the target population advised on the categories of the most affected population. The leadership of the communities also indicated that their immediate need was food rations and consideration be made for severely malnourished children by including silver fish. The Community advised against cash programming as its a threat to their lives and didn't want much of the food vouchers rather food delivered on sight to avoid any further delays, movements and length processes to acquire life saving food. The Local community leaders together with Diocesan leadership will be involved at inception, distribution process for ownership and accountability.

## 2.4 Expected Results

**1. What will this project's success look like based on your time frame?** *Please write your activities milestones including dates.*

2000 households supplied with life saving food items (25kgs of posho and 6kgs of beans) and death rate of people dying lowered within 2 months as government introduces a comprehensive plan for the region. Reducing the malnutrition death related cases in young children in 3 months.

**2. Describe the risks to a successful project and how you are managing them.**

Currently, the insecurity in Karamoja region that is caused by the heavy cattle raiders is the main risk identified. The involvement of the District leaders and faith leaders including security team in the assessment exercise was a start to ensure risks are well managed in the future. A rapport was already established and the District leaders have committed to support the process by issuing standard guidelines on movement and distribution hours in certain locations and restricted zones. These updates are released on daily basis. The district leaders especially the security personnel will support the Church of Uganda during distribution of food in the respective districts.

## 2.5 Monitoring, Accountability & Learning

### 1. CHS Commitment 7. Describe how you will monitor the project. What monitoring tools and process will you use? How will you gather lessons from the project?

The Church of Uganda provincial secretariat under the monitoring and evaluation unit in collaboration with the existing structures in Church will conduct monitoring of activities. The national forum members will work with the ACT Forum Uganda Coordinator to provide oversight and ensure timely and effective response is executed. The M&E office will develop relevant tools for all the activities to ensure the right data is captured alongside implementation. The Forum Coordinator will be involved to guide and oversee the overall process on behalf of the ACT Forum and inform the Forum

### 2. CHS Commitment 8. Does your organization have a Code of Conduct? Have all staff and volunteers signed the Code of Conduct? *We may ask you to submit copies of the signed Code of Conduct. You can use ACT Alliance's Code of Conduct if your organization does not have one.*

The Church of Uganda is currently in the process of developing a code of conduct for its staff and volunteers, for now the Church of Uganda human resource policy guides the staff, volunteers and interns on code of conduct while executing duties on behalf of the Church of Uganda. However, Church of Uganda will use the ACT code of conduct and have all staff of the national forum members who will be involved in the project to sign the Code of Conduct.

### 3. How will you ensure you and all stakeholders will be accountable to the affected population. How will you share information. How will you collect and use feedback and complaints? CHS 4 and 5

There shall be an inception meeting involving key stakeholders at the start of the project. The involvement of District local governments, faith leaders, ACT National members and Prime ministers is the first step for accountability. Reports will be shared with the all the relevant stakeholders. We shall use social media, twitter and Church of Uganda communication channels to update the progress of activities and share the success registered. Information will be shared through field reports, progress reports, pictures and short videos. The ACT communications will support with documentation of processes and achievements in line with ACT communication guidelines. In terms of feedback, we will ask the beneficiaries after the distribution exercise what they think about the process, items and targeted people if it met their expectations and upheld the principle of fairness and equity. Feedback forms will also be shared with the district leadership to advise church of Uganda accordingly. Complaint boxes will be set up at districts and church offices in the different location where the distribution will take place. These will be picked during monitoring and assessed during monitoring.

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## Rapid Response Fund

### Financial Budget and Report

Project Code 11/2022  
Project Name Emergency Response to Hunger crisis in Karamoja region Uganda

Budget Exchange rate (1 USD to local currency) 3,830.78

Please use exchange rate from this site:

[http://www.floatrates.com/historical-exchange-rates.html?currency\\_date=2022-08-19&base\\_curr](http://www.floatrates.com/historical-exchange-rates.html?currency_date=2022-08-19&base_curr)

Description	Type of Unit	No. of Units	Unit Cost		Budget	
			local currency	UGX	USD	
<b>DIRECT COSTS</b>						
<b>1 PROJECT STAFF</b>						
1.2.1. Program Officer	Months	3	2,800,000	8,400,000	2,193	
1.2.2. Diocesan HCT Officer	Months	3	600,000	1,800,000	470	
<b>TOTAL PROJECT STAFF</b>				10,200,000	2,663	
<b>2 PROJECT ACTIVITIES</b>						
2.1. Food/Nutrition				286,900,000	74,893	
2.1.2. Delivery of 25kgs of maize/posho to 2000 HH	kgs	50,000	3,800	190,000,000	49,598	
2.1.3. Delivery of 6kgs of beans to 2000 HH	kgs	18,000	4,300	77,400,000	20,205	
2.1.4. Delivery of 5kgs of silver fish to 300 malnourished children.	kgs	1,500	10,000	15,000,000	3,916	
2.1.5. Delivery of 1kg of salt to 2000 HH	kgs	3,000	1,500	4,500,000	1,175	
2.2. Community awareness(Mainstreaming Gender & Climate)				-	-	
2.2.1. GBV messaging				-	-	
2.2.2. Climate messaging				-	-	
<b>TOTAL PROJECT ACTIVITIES</b>				286,900,000	74,893	
<b>3 PROJECT IMPLEMENTATION</b>						
3.1. Forum Coordination				15,000,000	3,916	
3.1.1. Coordination meetings (including inception, etc)	persons	1	3,000,000	3,000,000	783	
3.1.2. Contribution to Act Forum joint coordination	Forum	1	4,000,000	4,000,000	1,044	
3.1.3. Travel and Accommodation (field teams)	persons	8	1,000,000	8,000,000	2,088	
3.2. Capacity Development				-	-	
3.2.1. Review of joint forum and members EPRPs	persons			-	-	
<b>TOTAL PROJECT IMPLEMENTATION</b>				15,000,000	3,916	
<b>4 QUALITY AND ACCOUNTABILITY</b>						
4.1. Pre and post Distribution monitoring	persons	10	1,500,000	15,000,000	3,916	
4.2. Communication and visibility	documentation	1	5,000,000	5,000,000	1,305	
4.3. Complaint mechanism	Complaint boxes	6	500,000	3,000,000	783	
4.4. Project audit	fees	1	8,000,000	8,000,000	2,088	
<b>TOTAL QUALITY AND ACCOUNTABILITY</b>				31,000,000	8,092	
<b>5 LOGISTICS</b>						
5.1.1. Vehicle Rental (including trucks)	mileage	2	6,000,000	12,000,000	3,133	
5.1.2. Fuel	litres	1,300	7,000	9,100,000	2,375	
5.1.3. Wages for field Security/ Guards	Persons	5	400,000	2,000,000	522	
5.1.4. Salaries for Logistician/Procurement Officer	persons	3	300,000	900,000	235	
5.1.5. Wages for labourers	persons	10	250,000	2,500,000	653	
5.1.6. Wages for drivers	Persons	3	300,000	900,000	235	
<b>TOTAL LOGISTICS</b>				27,400,000	7,153	
<b>6 PROJECT ASSETS &amp; EQUIPMENT</b>						
6.1. Printers				-	-	
6.2. Office Furniture				-	-	
<b>TOTAL PROJECT ASSETS &amp; EQUIPMENT</b>				-	-	
<b>TOTAL DIRECT COST</b>				370,500,000	96,717	
<b>INDIRECT COSTS: PERSONNEL, ADMINISTRATION &amp; SUPPORT</b>						
15% Salary contribution to Director	Monthly	3	675,000	2,025,000	529	
30% Salary contribution to Accountant	Monthly	3	1,011,524	3,034,573	792	
Bank cost	Monthly	3	100,000	300,000	78	
<b>Staff salaries - Cost shared</b>				5,359,573	1,399	
Office Utilities	Monthly	3	749,000	2,247,000	587	
Office stationery	Monthly	3	710,000	2,130,000	556	
Phone and internet charges	Monthly	3	947,520	2,842,560	742	
<b>Office Operations</b>				7,219,560	1,885	
<b>TOTAL INDIRECT COST: PERSONNEL, ADMIN. &amp; SUPPORT</b>				12,579,133	3,284	
Percentage of Indirect Costs against Total Budget				3%	3%	
<b>Total Budget</b>				383,079,133	100,000	