



Rapid Response Fund

ACT Secretariat Approval

Project Code 12/2022
Project Name Humanitarian assistance to populations displaced by armed conflicts in Rurshuru Territory, North Kivu Province (M23)

The ACT Secretariat has approved the use of **USD149,026** from its Global Rapid Response Fund (GRRF22) and would be grateful to receive contributions to wholly or partially replenish this payment.

For further information please contact:

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A handwritten signature in black ink, appearing to read 'Cyra'.

Cyra Michelle Bullecer
Global Humanitarian Operations Manager
ACT Alliance Secretariat

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Rapid Response Fund

Project Proposal

Emergency Prepared and Response Plan

Do you have an EPRP	YES
When was the last update?	1st September 2022
Do you have a Contingency Plan for this response?	NO
EPRP link on the online platform	NO

Please submit this form to the Regional Humanitarian Programme Officer of your region with a copy to the Regional Representative

Date submitted to ACT Secretariat

29/9/2022

Section 1 Project Data

Project Information

Project Name	Humanitarian assistance to populations displaced by armed conflicts in Rurshuru Territory, North Kivu Province (M23)
Project Code	12/2022
Country Forum	ACT DRC Forum
ACT Requesting Members	(BOAD) 2.EELCO-Evangelical Lutheran Church in Congo (EELCo)
Name of person leading the project	Nestor MUSUMBA MATHE
Job Title	Forum Coordinator
Email	boadasbl@gmail.com , musumba.ne@gmail.com
WhatsApp/Signal/Telegram/Skype	243998385138
Location(s) of project (city / province)	North Kivu Province, Rutshuru Territory, villages of Rubare, Kalengera, Katale, Rumangabo
Project start date (dd/mm/yyyy)	30/Oct/22
Project end date (dd/mm/yyyy)	30/Jan/23

Which sectors your response activities most relate to
(please indicate number of planned beneficiaries per organization in each sector where you plan to give assistance)

Sectors	Member 1 (BOAD)		Member 2 (EELCO)			
	Male	Female	Male	Female		
Cash/ Vouchers	0	0	3120	3120	6240	
Camp Management						
Education			60	140	200	
Food/Nutrition						
Health						
Household items	576	624			1200	
Livelihood	864	936				
Psychosocial				435	435	
Shelter						
Wash			2880	3120	6000	
	1440	1560	6060	6815		

Section 2 Project Description

2.1 Context

1. CHS Commitment 1. Summarize the crisis event and how it is likely to develop over the duration of the project (maximum 5 bullet points)

Major clashes have erupted on the week of 19 May 2022, and the weekend of 4 to 8 August 2022 between the Armed Forces of the Democratic Republic of Congo (FARDC) and rebel groups. As a result, many remain displaced due to the fear to return to their homes due to uncertain insecurity. About 30,000 people are displaced and living in mostly churches and schools in the villages of Buzito, Kinoni, Kabingo, Mabungo, Nyongera (Kiwanja), Rubavu, Rutshuru Center in the Busanza Groupement, and Bukoma, in the chiefdom of Bwisha, territory of Rutshuru, while others are settled in the villages of Rumangabo Centre, Rugari Centre, Katale, Biruma, Kalengera, and Rubare in Kisigari and Rugari Groupement's. Still others have settled in the Rushege/Tongo Center in the Tongo grouping, Bwito chiefdom, in Rutshuru territory in North Kivu.

Collective/ areas of settlement/ centers are currently overcrowded with limited sanitary facilities in schools and churches, which could exacerbate the likelihood of communicable diseases through the spread of water-borne diseases. Several schools are no longer functional in the areas of (conflict) origin of the displaced while it will be difficult for schools in the displaced places to open.

2. CHS Commitment 1,2,3,4. Explain the impact of the crisis specific to the people you want to help (maximum 5 bullet points)

The bombardments during the conflict, seriously damaged houses, food stocks and basic infrastructure like the hydraulic power station.

Businesses in the shopping centres were also looted and the distraction are still affecting trade in the area while movement on the Rutshuru-Bunagana road axis has been cut off, causing negative effects on the commercial sector.

- The education and schooling of children is still affected due to displacement, resulting in children dropping out of school during the 2021-2022 school year. For this new 2022-2023 school year which begins in September, displaced children cannot return to their schools due to the occupation of their schools/villages by the M23 rebels. On the other hand, in the villages and reception centres for the displaced, some schools are still occupied by the displaced, which once again affects the displaced children of those of the host households.
- The requesting members of ACT DRC Forum plans to aid in 8 Villages namely Rwasa, Kiwanja, Rutshuru Centre, Kako, Rubare, Katale, Rumangabo and Rugari because the effects of the war are more serious, and the populations are very vulnerable as they have not yet received support till date. Added to this is the promiscuity in host as accommodation centers and spontaneous collective sites. Displaced and host households are exposed to the threats of infectious diseases such as COVID-19, waterborne diseases as well as the likely continuation of hostilities between the regular army and the M23 rebels.
- The main immediate needs identified remain the following as identified during the field assessment:
 1. Food security (distribution of cash for seed protection), agricultural inputs and tillage tools.
 2. Provision of non-food items (NFI) to improve living conditions.
 3. Psychosocial support for people affected by trauma and the horrors of war (Support for child de-traumatization activities).
 4. Hygiene kits to protect against waterborne diseases including COVID infection.
 5. Provision of school supplies for displaced children and orphans.
 6. Sensitization of displaced persons on the promotion of hygiene in their host environments and hygienic kits for women and girls.
 7. Protection, identification of victims of abuse and violence by referring them to support structures.
 8. Gender and protection will be considered during the implementation of the project.

3. CHS Commitment 9. Explain the availability of funding each of your organization can access for this crisis. (maximum 3 bullet points)

The ACT DRC Forum relies on the Rapid Response Fund funding mechanism within ACT Alliance.

If this RRF is funded, ACT/DRC Forum members will have the opportunity to approach other donors to join ACT alliance efforts to alleviate the affected.

2.2 Activity Summary

1. CHS Commitment 1, 2, 4. Explain your proposed project and why you have selected this particular response to the crisis. If multiple members are responding, please explain the role of each member in the coordinated response as indicated in your EPRP Contingency Plan.

The role of each organization is organization is described below:

1. BOAD is responsible for :

- * Food security, distribution of agricultural inputs and tillage tools), distribution of NFIs, while BOAD implementing member ECC/3ème CBCA will be responsible for Psychosocial support for people affected by trauma and the horrors of war,
- * Hygiene kits to protect against waterborne diseases including COVID infection,
- * Sensitization of displaced persons on the promotion of hygiene in their host environments.

Protection, gender, and inclusion in all stages of the project.

2. EELCO, will be responsible for distribution of cash for seed protection and education (School kit distribution)

The Nord -Kivu 2022 humanitarian plan defines unrestricted monetary assistance by what it can be spent according to the choice of the beneficiaries and this for the empowerment and dignity of people. According to the food security cluster, emergency food assistance is: \$ usd27 per person per month in food and \$ usd 20 per person per month in cash transfer. This is why in the proposal of the RRF, we took \$usd 25 per head of family for a ratio of one month or 1000 family x \$usd 25 or \$usd 25000. given that ration is for the protection of seeds.

2. CHS Commitment 2. Explain how you will start your activities promptly. *Project implementation should start within two weeks. The project should be a maximum of 6 months.*

Through the RRF mechanism, forum members BOAD and EELCO and ECC/3rdCBCA as an implementing member of BOAD will respond to the M23 war crisis in Rutshuru territory in North Kivu with the requested budget of USD 150,000.

Once the funds have been transferred into the accounts of the ACT RDC Forum members involved in the implementation of the RRF, the processes of starting activities will be triggered starting with the launch of tenders with a view to allowing the selected suppliers to deliver the products in short time in order to proceed with the distributions within 2 or 3 weeks following the launch of activities, because all the suppliers including the money transfer houses will be selected in the project area.

3. CHS Commitment 6. How are you coordinating and with whom? Coordination ensures complementarity of interventions within forum members and other humanitarian actors to maximize the use of our resources and will address all unmet needs

Most members of the ACT/DRC Forum are based in Goma, where the coordination of the Forum is located. BOAD and EELCO (including ECC/3rd CBCA) are involved in this project and are subject to coordination of their activities in the field to avoid duplication. The other members of the ACT/DRC Forum based in Goma will be informed of the project through weekly meetings convened by the Forum coordinator who is also the project coordinator. On the ground, the agents designated by the members involved in the project will participate in inter-agency meetings (OCHA) in Rutshuru in order to coordinate with the entire humanitarian community on site. At least one project officer will take part in cluster meetings depending on the sector to share information with other humanitarians for good coordination and for the visibility of ACT alliance in the area.

At the Provincial level, the project coordinator will be in contact with the head of OCHA to follow the evolution of the humanitarian situation as a whole.

4. CHS Commitment 3, 9. Where are you planning to procure your goods or services? Please tick boxes that apply. Goods and services procured locally supports and revitalizes economic activity either as livelihood for people or income for small businesses.

Locally or within the affected areas	XXX	Nationally		Regionally or neighboring countries		Internationally	
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Do you have a procurement policy? What factors did you consider when you made this decision?

Yes, requesting forum member ACT/DRC each have a procurement policy. The basis of the policy is to ensure the supply of quality products at competitive prices guaranteeing transparency and accountability.

Another aspect that would be taken into account is the delivery time, since it is an emergency intervention, a fast delivery and it is important that all the suppliers selected within the framework of this project adhere to international standards.

A supplier selection committee (food, non-food, bank for cash) will be set up to draw up calls for tenders, receive applications, examine suppliers, select the best bidders and formulate purchase orders, signature of delivery contracts, etc.

2.3 Description of Target Population

1. CHS Commitment 1, 9. How do you calculate the beneficiary numbers for this project? *For example, food and hygiene kits given to 2500 families, and 1 family = x beneficiaries.*

The beneficiaries of the project were calculated as follows according to the villages targeting 15,635 persons:

1. Rumangabo, 3376 persons.
2. Katale 4004 persons.
3. Rubare 4073 persons.
4. Kalengera 3382 persons.

2. CHS Commitment 1, 2, 3, 4. Which vulnerable groups are you specifically targeting? What makes them vulnerable? *Please explain.*

ACT DRC forum members involved in this project will target communities at risk to receive appropriate emergency assistance in time. Priority will be given to the most vulnerable people such as vulnerable women, widows, people living with disabilities, families headed by a woman as head of household, families headed by children as head of household. People living with disabilities, people who are victims of rape and sexual abuse. These target groups are socially and economically vulnerable, and often excluded from communities. The state of vulnerability prevents them from meeting their basic needs to live and recover quickly from the situation.

3. CHS Commitment 4. Explain how the target population has been/is involved in your proposed intervention *(maximum 5 bullet points)*

During the needs assessment carried out from September 13 to 16 in Rutshuru territory, BOAD and EELCO were in contact with the beneficiary populations who expressed their needs through focus group discussions. In addition to beneficiary statements, local authorities and key informants were contacted and gave their versions of the facts and identified the needs of affected people in their host communities.

- In each village, there is a committee of representatives of displaced persons settled in collective sites and those living in families, of which the committee is made up of 7 people. This committee are elected by the community to support in providing various leadership roles of their displaced community.
- The role of this committee is to select the beneficiaries on the basis of the criteria previously discussed by mutual agreement with all the stakeholders.
- During the evaluation, the beneficiaries have indicated the nature and quality of the assistance that BOAD will be able to provide them and the suppliers will be formally informed of this request from the beneficiaries.
- Discussion and information sharing sessions on the project will be organized for the beneficiaries in order to invite intoxication and misinformation on the assistance given.

2.4 Expected Results

1. What will this project's success look like based on your time frame? *Please write your activities milestones including dates.*

The project duration will be 3 months with majority of the activities beginning within the first month.

Food and cash will be distributed during the first month.

Agriculture , NFI support will be provided during the first/Second month and the school kit.

Psychosocial support will begin during the first month.

The training of the members of the ACTRDC Forum on the new policies of ACT will be organized during the second month of the launching of the activities.

Training, awareness raising on hygiene and the installation of playground for the IDPs children will be carried out throughout the project.

2. Describe the risks to a successful project and how you are managing them.

A new displacement is no longer a high risk for the moment given the lull observation on the ground and the arrival of regional forces which will serve as interposition between the belligerents. A new displacement is no longer a high risk for the moment given the lull observation on the ground and the arrival of regional forces which will serve as interposition between the belligerents.

1. The resumption of hostilities between the regular army and the M23 which could hamper the distribution of assistance: Mitigation measure: - Inform the Act alliance convener of ACT DRC forum of the situation and write this to update ACT Humanitarian Coordinator/ Regional Representative with possible options that could be taken.
2. Temporary stop all activities and resume in case of a return to normal.
3. Follow and support beneficiaries in present areas of relocation.
4. The members of the ACT RDC Forum will stay in contact with the members of the IDPs committees in the villages and targeted sites.

2.5 Monitoring, Accountability & Learning

1. CHS Commitment 7. Describe how you will monitor the project. What monitoring tools and process will you use? How will you gather lessons from the project?

Each member of the ACT/DRC Forum involved in the project will assign a staff to the project who will monitor its component in the program and report to the project coordination.

- The ACT/RDC Forum coordinator is responsible for monitoring the activities carried out by the two members. The Forum Coordinator will be responsible for sharing situation reports (Sitrep) to the ACT regional office in Nairobi;
- He will be in charge of consolidating the monthly, financial and final reports of the project and send them to whom it may concern;
- He reassures himself, with the finance department, if all the ACT alliance mechanisms and procedures in terms of emergency management are implemented by the project implementers through field visits;
- Copies of the reports will be kept in the coordination office to be shared with other members of the ACT/DRC Forum.
- Implementing members retain and file handout sheets and minutes to serve as project records and to be audited in the monitoring process.
- Case studies will be conducted to track the success and benefits of the project
- The selection of suppliers will assess the availability, quality of products ordered by the project, collect pro forma invoices for analysis and evaluation for responsible decision making. And all this documentation will be kept at the coordination for archive
- Photography, documentation and reporting will be done highlighting the entire distribution process.
- Complaints and comments from direct and indirect beneficiaries will be collected after distribution as part of accountability (suggestions box)
- Possibilities of organizing a workshop on lessons learned would also be explored, which would provide good ideas for future responses

2. CHS Commitment 8. Does your organization have a Code of Conduct? Have all staff and volunteers signed the Code of Conduct? We may ask you to submit copies of the signed Code of Conduct. You can use ACT Alliance's Code of Conduct if your organization does not have one.

All the members have a code of conduct policy and all the staff have signed and will abide by it. If new staff are recruited, they will be oriented on it and made to sign.

3. How do you ensure accountability in this project?

Data for this project was collected in collected with the beneficiary representative, local authorities and key informants during the rapid needs assessment on the ground. All stakeholders will be responsible for the proper execution of the project, BOAD and EELCO, 3rd CBCA will be accountable to the beneficiaries, local authorities and will report to the donor. Government authorities will be kept informed of the launch of response activities in the same way as they were during data collection. Communicable channel, suggestion boxes and phone number will be made available to beneficiaries to express their opinion on the assistance provided but ACT alliance. Meeting will be organized and held with beneficiary communities to enable them to better participate and ensure control over their assistance.

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Rapid Response Fund

Consolidated Financial Report

Project Code 12/2022

Project Name Humanitarian assistance to populations displaced by armed conflicts in Rurshuru Territory, North Kivu Province (M23)

Budget Exchange rate (local currency to 1 USD)

Please use exchange rate from this site:

	Total Budget	Budget	
		BOAD	EELCO
1 Total Project Staff Costs	19,200	13,350	5,850
2 Project Activities	97,305	66,355	30,950
2.1 Cash/Vouchers	25,700	-	25,700
2.2 Camp Management	-	-	-
2.3 Education	5,250	-	5,250
2.6 Household items	13,200	13,200	-
2.7 Livelihood	15,400	15,400	-
2.9 Shelter	-	-	-
2.10 WASH	13,970	13,970	-
3 Project Implementation	6,450	3,550	2,900
3.1. Forum Coordination	3,550	3,550	-
3.2. Capacity Development	2,900	-	2,900
4 Quality and Accountability	14,731	12,621	2,110
5 Logistics	6,840	5,550	1,290
6 Assets and Equipment	-	-	-
Direct Costs	144,526	101,426	43,100
Staff Salaries	1,200	1,200	
Office Operations	3,300	1,650	1,650
Indirect Costs	4,500	2,850	1,650
Total Budget	149,026	104,276	44,750