RAPID NEEDS ASSESSMENT TOOL (72 hours)

*Tool Guidance*: a) The ACT Alliance will use this form to assess humanitarian need in targeted areas relevant to a crisis response; b) Adapt this tool to the crisis context; c) Conduct with key respondent or focus group at city/town/village/community level; d) Complete with data expanding length of tool to amount of data collected.

Assessment Date and Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Completed By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(Submitted within first 72 hours of ACT Alliance Deployment)***

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| HUMANITARIAN POPULATION OVERVIEW | | | | | |
| ASSESSMENT LOCATION REGION/ CITIES/TOWN (GPS Coordinates) |  | | | | |
| TOTAL POPULATION IN NEED OR DISPLACED POPULATION | TOTALPOPULATION:TOTAL POPULATIONIN NEED OR DISPLACED:TOTAL HOST POPULATION IN NEED: |  | PERCENTAGE OF PERSONS IN NEED OR DISPLACED: PERCENTAGE OF HOST POPULATION IN NEED OR DISPLACED: |  | **Source(s)** |
| **HUMANITARIAN NEEDS OVERVIEW** | | | | | |
| INTENSITY OF HUMANITARIAN NEED | Low --- 1 2 3 4 5 --- Extremely High Please explain the rating choice: | | | | **Source(s)** |
| PRIORITY NEEDS | What are the priority humanitarian needs? What is the severity of humanitarian need in the location of origin? | | | | **Source(s)** |
| **NEEDS ASSESSMENT DATA** | | | | | |
| LOCATION, ACCESS, SHELTER: | Where are the people in need? Where are they from? Where are they now? Specific locations? Are they safely accessible? Are the moving? If so, to where? Average household size?  How many are in shelters?  If not in shelters, where are they (with host families, renting, in tents)?  Are local housing and building materials markets able to respond to rapid increase in shelter demand?  Do all affected populations have equitable access to services without regard to their age, gender, disability, or socioeconomic, ethnic, political, or religious affiliation? Have any groups been denied or excluded from assistance? Why? | | | | Source(s) |
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| **SECURITY**  **SITUATION:**  (For population, for staff) | Continuing or emerging threats (i.e. natural/human)?  How has the security situation changed recently? If so, why?  Which areas are sensitive and why? Political instability?  Acceptance by the communities in need or host communities?  Are there any disputes between groups in the community? If so, in what ways? | | | | Source(s) |
| **PROTECTION:** | What are the main protection concerns in the community?  Are there particular groups in the community—such as women, children, older persons, or persons with disabilities—that are more vulnerable or at-risk of specific safety/protection concerns than others? If so, why?  Are there any children that are unaccompanied or not living with their parents or known caregivers? If so, what are the causes of the separation?  Have there been any noticeable increases in violence, whether domestic or communal? Have any groups been particularly targeted?  What could be done to improve safety in the community, broadly and specifically for vulnerable or at-risk groups?  Are there any disputes between groups in the community? If so, why?  Do individuals who experience violence/safety/protection issues have access to services and/or positive supportive mechanisms? Can they safely access?  Has freedom of movement for groups in the community changed in recent months? If so, how and why?  Have people resorted to using negative coping strategies? If so, what methods?  Are community members aware of how, where, or to with whom to file complaints, share concerns, or provide feedback regarding the services? | | | | Source(s) |
| **FOOD SECURITY**: | Is food available? Safely accessible? Preferred types of foods?  What foods are no longer available in markets?  Are people buying preferred foods or substituting for less expensive options?  Have food prices risen? Which//by how much?  Short term and medium-term food security status?  Have any groups been denied or excluded from access to food? If so, why?  Have people resorted to using negative coping strategies to obtain food? How? | | | | Source(s) |
| **MARKETS, LIVELIHOODS & CASH**: | **Markets:** How have critical market systems (those for goods/services needed for survival or livelihoods) been impacted by the crisis? Can markets respond to new demand or recover from reduced supply?  Are there significant changes in price/availability of critical items?  **Livelihoods:** What are/were people in needs’ (M/F) main livelihood activities?  How have these been affected by the disaster (e.g. crop/livestock loss, physical damage, insecurity, lack of demand, community tension, right to work etc)? What groups are marginalized from income generation/markets, and how?  Have people resorted to negative coping mechanisms as livelihoods? How so?  **Cash:** Are most-needed goods and services available in sufficient quality and quantity in local markets? What cash transfer mechanisms exist (banks, mobile money) and are these accessible by those in need? Is cash viable given the political/security/currency context? What other actors and coordination exist? | | | | Source(s) |
| WATER & SANITATION: | How have water sources been affected by the crisis? Is the water of satisfactory quality and quantity? Water concerns?  Is there safe and easy access to water, sanitation, washing facilities for all groups?  Is there a change in ability to practice good hygiene behaviors?  Availability of soap and other hygiene items for households? | | | | Source(s) |
| **LOGISTICS:** | What infrastructure has been impacted by the crisis and to what degree with regards to air and seaports activity, river, road and rail transport? What is the impact on regional and in-country transportation capacity (i.e. cargo trucking, barge, aircraft availability)? What is the crisis impact on fuel (gas, diesel, JET A1) availability? What is the crisis impact on IT connectivity and network for voice and data? Specialized (i.e. temperature controlled) and non-specialized warehousing? Customs and clearance operations? | | | | **Source(s)** |
| **NON-FOOD ITEMS:** | What is the crisis impact on local and regional availability of NFI commodities? | | | | **Source(s)** |

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| RESPONSE ACTIONS TAKEN/PLANNED | | |
| **NATIONAL & LOCAL AUTHORITIES**: | What national authorities have responsibility for the response? Other relevant ACT Alliance programming intervention government collaborators? Type of assistance already being provided? | **Source(s)** |
| RED CROSS & RED CRESCENT MOVEMENT: | National Society Branches? Headquarters? IFRC or ICRC? | **Source(s)** |
| **UNITED NATIONS AGENCIES**: | Cluster leads for Shelter, Food Security? UNHCR? IOM? UNICEF? |  |
| LOCAL AND/OR INTERNATIONAL NGOs: |  | **Source(s)** |
| INTERNATIONAL GOVERNMENTS: | USAID/BHA? PRM? FCDO? ECHO? | **Source(s)** |
| COORDINATING MECHANISM: | What are the local, regional, national or international coordination mechanisms? Shelter & NFIs? | **Source(s)** |
| POTENTIAL PARTNERS: | Which national or international partners are prospective partners for the ACT Alliance? |  |