**ACT Appeal [Code]**

**ACT member:**

**Reporting Period: [dates covered]**

Prepared by:

Date: DD/MM/YYYY

**Highlights**

*Please list 3 key strategic points of this reporting period at you want to communicate to ACT Alliance network*

(example: New round of XX SCLR projects was launched focusing on regions A, B and C, covering mainly PSS, restoration of buildings and education)

* Point 1…

**Situation Overview**

*Please give a short overview of the overall situation (security, number of IPDs/Refugees, economic referencing to official resources) and important context updates in the countries where you are responding*

*(example: According to UNHCR, a XX% increase of incoming refugees was observed in region A, requiring an increase in demand of short-term shelters and rental price increase)*

* Point 1….

**Progress to date**

*Please provide an update of total unique aid recipients reached to date by county and overall, as well as the new ones during the reporting period.*

|  |  |  |
| --- | --- | --- |
|  | #of new people reached during reporting period  (disaggregated by gender) | # of total people reach throughout the programme(cumulative to date) (disaggregated by gender) |
| Overall |  |  |
| Country A |  |  |
| Country B |  |  |

*Please provide an update against the appeal Results Framework indicators.*

Appeal Indicators

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Indicators | Activity Locations | Reached to date | Target | % progress |
| KPI 1 |  |  |  |  |
| KPI 2 |  |  |  |  |
| KPI 3 |  |  |  |  |
| …. |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Appeal Financing**

*Please fill out information on Funds Received. Please, add rows as necessary.*

Funds Received

|  |  |  |  |
| --- | --- | --- | --- |
| **Donor** | **Grant Amount (in USD)** | **Date Received** | **Inside or Outside the Appeal** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Challenges**

*Please give a brief overview of the challenges faced in the reporting period and any deviations from plan, along with mitigation measues.*

***(****example: Procurement of hygiene kits material faced challenges due to price increase; the search for new procurers did not produce any results but corporate fundraising secured additional resources, thus, the total number of people reached will not be affected*)

* Point 1….

**Lessons Learned and good practices**

*Please give a brief overview of any lessons learned and good practices identified during the reporting period.*

*(example: Following the pilot implementation period of the project X, a new communication channel was installed to reach elderly people as the previous one did not effectively reach the target population)*

* Point 1….

**Feedback and accountability**

*Please give a short overview of the accountability and feedback initiatives you have implemented during the reporting period, together with operational and programmatic adjustments based on feedback received. Please refer to the nature and number of complaints received and resolution rate and response timeline.*

*(example: A phone-based PDM exercise was conducted among XXX aid recipients in region A, 3 months after the MPCA distribution, highlighting the increased use of money for medical purposes)*

* Point 1….

**Next steps and recommendations**

*Please provide major upcoming activities scheduled for the next reporting period, along with any programmatic and operational recommendations*

*(example: Registration of new population in region A for MPCA will take place in month A; money release for the 300 selected with vulnerability criteria is expected to take place at the end of month B).*

* Point 1….

**Photos**

*Please include 3-4 photos of your key actions that occurred during the reporting period.*