



## Rapid Response Fund

### Approval

**Project Code**      RRF 29/2026

**Project Name**      Humanitarian Response For Vulnerable Populations Affected by Flood In Ibio-Akpor and Oyigbo LGAs, Rivers State

The ACT Secretariat has approved the use of **USD 50,000** from its Global Rapid Response Fund (GRRF26).

| Reporting Deadlines                                |             |
|----------------------------------------------------|-------------|
| SitRep ( <i>one month after approval</i> )         | 26 Nov 2026 |
| Final Reports (narrative and financial)            | 26 Mar 2027 |
| Audit Report ( <i>for projects &gt;USD50,000</i> ) | N/A         |

Approved By the RRF review Panel  
on **20 October 2026**

# actalliance

## Rapid Response Fund

### Project Proposal

|                               |            |
|-------------------------------|------------|
| Do you have an EPRP           | Yes        |
| When was the last update?     | 1 Feb 2026 |
| Assessment for this response? | Yes        |
|                               |            |

Please submit this form to the Humanitarian Coordinators in your region

|                                   |
|-----------------------------------|
| Date submitted to ACT Secretariat |
| 20 Oct 2026                       |

## Section 1 Project Data

| Project Information                                                                                                  |                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Project Name                                                                                                         | Humanitarian Response For Vulnerable Populations Affected by Flood In Ibio-Akpor and Oyigbo LGAs, Rivers State |
| Project Code                                                                                                         | 29/2026                                                                                                        |
| Country Forum                                                                                                        | Nigeria                                                                                                        |
| ACT Requesting Member <i>(if there are more than one member, please use ALT+&lt;Enter&gt; to add another member)</i> | Christian Council of Nigeria (CCN)                                                                             |
| Name of person leading the project                                                                                   | Ephraim Yakubu Simon                                                                                           |
| Job Title                                                                                                            | Director, ICS Jos                                                                                              |
| Email                                                                                                                | ccnofnig.2010@yahoo.com, ccnpeacebuilding@gmail.com                                                            |
| Location(s) of project (city / province)                                                                             | Ibio-Akpor and Oyigbo LGAs, Rivers State                                                                       |
| Project start date (dd/mm/yyyy)                                                                                      | 26 Oct 2026                                                                                                    |
| Project end date (dd/mm/yyyy)                                                                                        | 26 Jan 2027                                                                                                    |

Which sectors your response activities most relate to  
(please indicate number of planned beneficiaries per organisation in each sector where you plan to give assistance)

| Sectors              | Member 1<br>Christian of Nigeria |        | Member 2<br><i>(please write the name of your organisation)</i> |        | Member 3<br><i>(please write the name of your organisation)</i> |        |
|----------------------|----------------------------------|--------|-----------------------------------------------------------------|--------|-----------------------------------------------------------------|--------|
|                      | Male                             | Female | Male                                                            | Female | Male                                                            | Female |
| Cash/ Vouchers       | 100                              | 150    |                                                                 |        |                                                                 |        |
| WASH/Household items | 100                              | 150    |                                                                 |        |                                                                 |        |
| Psychosocial         | 100                              | 150    |                                                                 |        |                                                                 |        |

## Section 2 Project Description

### 2.1 Context

1. CHS Commitment 1. Summarize the crisis event and how it is likely to develop over the duration of the project *(extend rows 43, 44 and 45 if more space is needed)*

Torrential rainfall between 27 and 29 September 2026 triggered severe flooding in Rivers State, particularly in Obio/Akpor and Oyigbo Local Government Areas (LGAs), submerging homes, roads, businesses and public facilities and displacing families. Affected communities include Eneka, Rumusita, Rukpokwu, Rumuekini and Choba in Obio/Akpor, and Atali, Graceland, Afam, Cornerstone, Egbelu and Iwoye in Oyigbo. The flooding has damaged household assets, disrupted livelihoods, restricted access to essential services and increased the vulnerability of affected households, particularly women, children, older persons, persons with disabilities and other marginalised groups.

The scale and impact of the disaster were documented by the Christian Council of Nigeria (CCN) Rivers State leadership through a comprehensive field report covering the affected communities in Obio/Akpor and Oyigbo LGAs. The report documented the effects of the flooding on households, shelter, livelihoods, access to basic services and the humanitarian needs of affected populations. The findings provide the contextual basis for CCN's proposed rapid response and informed further verification of beneficiary numbers, outstanding needs and assistance already received.

Preliminary estimates documented for CCN response planning indicate that approximately 4,500 households and 7,030 individuals were affected across the two LGAs. Of these, an estimated 1,050 households were displaced, comprising approximately 650 households in Obio/Akpor and 400 households in Oyigbo. These figures are provisional planning estimates and has been cross-checked against available records from the National Emergency Management Agency (NEMA), the Rivers State Emergency Management Agency (SEMA), local authorities and CCN's household-level assessment. The number of people in need (PIN), including households with unmet humanitarian needs, is yet to be established as ongoing efforts through various actors is ongoing. However, more than 500 households have reported yet to receive any support from government or any organisation.

The humanitarian situation is compounded by the wider flood risk in Nigeria. The Nigeria Hydrological Services Agency (NIHSA) identified 14,118 communities across 266 LGAs in 33 states and the Federal Capital Territory as high-risk areas in 2026, including Rivers State. Within the affected LGAs, preliminary CCN assessment findings indicate that resource shortages account for 68% of reported response constraints, while 17% relate to difficulties accessing flooded communities. These constraints have the potential to delay assistance and leave vulnerable households without adequate food, safe water, essential household items and protection services.

Government and other humanitarian interventions have reportedly commenced in parts of the affected areas. Rivers State Government has reported relief distributions in Oyigbo and Obio/Akpor, while NEMA has reportedly distributed relief items to some flood-affected households in Graceland, Oyigbo. The state government has also reported the commencement of ₦200,000 cash transfers to identified flood victims. However, the total number of households assisted, the locations covered and the remaining unmet needs have not yet been independently verified by CCN. Consequently, however, there are more than 500 households who have not yet been covered. Therefore, CCN will coordinate with relevant authorities and humanitarian actors to cross-check existing beneficiary records, establish assistance gaps and minimise duplication during selection and data capture of the beneficiaries.

Over the proposed three-month implementation period, the situation may remain fluid, particularly if further rainfall occurs, floodwaters recede slowly or damaged infrastructure continues to restrict access. Even after the immediate floodwaters subside, affected households may experience inadequate shelter, food insecurity, poor sanitation, limited access to safe water, loss of income and psychosocial distress. Prolonged exposure to contaminated water and inadequate sanitation may also increase the risk of cholera and other waterborne diseases, while livelihood losses may force households to adopt harmful coping strategies.

## **2. CHS Commitment 1,2,3,4. Explain the impact of the crisis specific to the people you want to help. Why did you choose to give aid to them and what makes them vulnerable?**

Following torrential rainfall and severe flooding in late September 2026, households in Obio/Akpor and Oyigbo LGAs of Rivers State experienced displacement, damage to homes, loss of household belongings and disruption of livelihoods. In Obio/Akpor, reports from Eneka and Rukpokwu described flooded homes, disrupted access and families seeking temporary shelter. A resident of Rumusita, Eneka, reportedly fled her flooded home, shop and temporary shelter with her four children before resorting to sleeping in a vehicle. These accounts illustrate the severe shelter and livelihood pressures experienced by some affected families. <Link url="https://guardian.ng/news/rivers-flood-families-sleep-in-vehicles-as-floodwaters-swamp-homes-schools-businesses/" title="The Guardian, 29 September 2026"/> <Link

url="https://moic.rv.gov.ng/dep-gov-visits-flood-impacted-residents-at-eneka-rukpoku/" title="Rivers State Ministry of Information, 1 October 2026"/>.

Over 3000 households affected by the flood reported by NTA NEWS EXTRA on YouTube Location Rumukwurusi, Obio-Akor  
<https://www.youtube.com/watch?v=t-qJstnKqg0>

In the targeted communities, flood-related damage and displacement have increased the difficulty of meeting basic household needs. Families who lost food stocks, cooking utensils, bedding, clothing and other essential items face additional expenditure to replace these belongings. Traders and daily wage earners whose businesses, tools or access to workplaces were affected may also have reduced incomes, limiting their ability to purchase food and other necessities. Floodwater mixed with refuse and sewage also presents risks to environmental sanitation and safe water access, increasing the potential for waterborne diseases and other health problems. Displacement, uncertainty, loss of property and disruption of normal family life may further contribute to psychosocial distress, particularly among children, caregivers, older persons and people with disabilities.

Although the Rivers State Government has distributed relief materials in both LGAs, the existence of an initial response does not establish that all affected households have received sufficient assistance. Government reports confirm relief distributions in Oyigbo and Obio/Akpor, including food and essential household items. However, some households may remain underserved because of the scale of needs, differences in assistance received and continuing losses. CCN will therefore verify individual household needs and cross-check available government and humanitarian beneficiary lists before selecting recipients. <Link url="https://moic.rv.gov.ng/rivers-govt-commences-relief-materials-distribution-to-flood-victims/" title="Rivers State Ministry of Information, 16 September 2026"/>; <Link url="https://moic.rv.gov.ng/flood-committee-delivers-additional-palliatives-to-eneka-residents/" title="Rivers State Ministry of Information, 3 October 2026"/>.

CCN, through the ACT Nigeria Forum, proposes a three-month intervention targeting 250 vulnerable households, approximately 1,500 people, across Obio/Akpor and Oyigbo LGAs. Priority will be given to households with flood-damaged or uninhabitable homes, significant loss of essential household assets, limited income or livelihood disruption, inadequate access to food and safe water, and no or insufficient assistance from other responders. Particular consideration will be given to female-headed households, pregnant and lactating women, households caring for children or older persons, persons with disabilities and other households facing heightened protection or access barriers.

The response will combine unconditional cash assistance to help households meet their most urgent priorities, essential NFIs and WASH support to address household and hygiene needs, and targeted psychosocial support for affected individuals. A rapid market assessment, beneficiary verification and ongoing monitoring will help CCN ensure that assistance responds to verified needs, complements existing interventions and reaches households whose essential needs remain unmet.

### **3. CHS Commitment 9. Explain the availability of funding each of your organisation can access for this crisis.**

CCN currently has no dedicated funding to respond to the flooding emergency in Obio/Akpor and Oyigbo LGAs of Rivers State. The proposed response therefore requires external funding to deliver emergency assistance to 250 vulnerable households. CCN will contribute its existing personnel, local coordination structures and technical capacity, including the expertise of its professional counsellors and psychologists, who will support the delivery of psychosocial assistance to affected individuals. However, the planned unconditional cash transfers of ₦135,576 per household, NFI/WASH assistance, MHPSS implementation costs and other eligible response costs remain dependent on donor support. CCN will coordinate with relevant authorities and humanitarian partners to identify complementary assistance and prevent duplication.

## **2.2 Activity Summary**

**1. CHS Commitment 1, 2, 4. Explain your proposed project and why you have selected this particular response to the crisis and the length of time needed to respond.** *If multiple members are responding, please explain the role of each member in the coordinated response as indicated in your EPRP Contingency Plan.*

The proposed three-month emergency response to support 250 vulnerable flood-affected households (approximately 1,500 individuals) in Obio/Akpor and Oyigbo LGAs, Rivers State. Flooding between 27 and 29 September 2026 damaged homes and household assets, disrupted livelihoods and reduced access to food, essential household items, safe water and sanitation. Findings documented by the CCN Rivers State leadership indicate significant humanitarian needs, while assistance already provided by government and other actors requires verification to establish remaining gaps.

***The response will comprise three components:***

**1. Unconditional Cash Assistance:** CCN will provide a one-off unconditional cash transfer of ₦135,576 to each of the 250 verified households, amounting to ₦33,894,000. Cash assistance will enable families to prioritise their most urgent needs, including food and essential household supplies. CCN has conducted a rapid market assessment and has verified the availability of essential commodities, market functionality and accessibility, prevailing prices, affordability and the safety of accessing markets. The team also confirmed the availability, coverage, accessibility and reliability of financial service providers. The findings informed confirmation of the transfer value and payment modality and decided that bank transfers will be used as majority of the beneficiaries are believed to have access to bank accounts. CCN will monitor market prices throughout implementation and seek donor approval for any necessary adjustments to the transfer value or delivery modality.

**2. Mental Health and Psychosocial Support (MHPSS):** CCN will provide psychosocial support to flood-affected individuals experiencing emotional distress arising from displacement, loss of property and livelihoods. The intervention will be delivered by CCN's professional counsellors and psychologists, who will provide appropriate psychosocial support, basic psychological interventions and guidance to help affected individuals cope with the impact of the disaster. Individuals requiring specialised mental health care will be referred to appropriate service providers through established referral pathways, with informed consent. Activities will be conducted in a confidential, respectful and non-discriminatory manner, prioritising vulnerable individuals and promoting emotional well-being and resilience.

**3. Mental Health and Psychosocial Support (MHPSS):** CCN will provide funded psychosocial support activities to help affected individuals cope with distress associated with displacement, loss of assets and livelihoods, and disruption of daily life. Skilled personnel from CCN's Trauma Healing Centre in Jos will work with local civil society organisations and community partners to facilitate appropriate support and referrals for individuals requiring specialised services.

**Implementation Timeline:** Month 1 (inception, rapid market assessment, beneficiary verification, coordination and preparation); Month 2 (cash transfers, approved NFI/WASH distributions and psychosocial support); Month 3 (continued support activities, market and post-distribution monitoring, beneficiary feedback, reconciliation and reporting)

**2. CHS Commitment 2. Explain how you will start your activities promptly.** *Project implementation should start within two weeks. The project should be a maximum of 6 months.*

CCN will implement the intervention in three months following approval of the Rapid Response Fund (RRF), through the following activities:

- 1. Local Presence and Stakeholder Engagement (Month 1, Week 1):** CCN will conduct inception meetings with relevant authorities, community leaders and local CSOs in Obio/Akpor and Oyiabo LGAs to communicate project objectives, agree on implementation arrangements, coordinate community access and minimise duplication of assistance.
- 2. Staff and Volunteer Training (Month 1, Week 2):** CCN will conduct a practical orientation workshop for all project staff, enumerators and volunteers before field deployment. The training will use presentations, group discussions, case scenarios and role-play exercises to strengthen understanding of safeguarding, PSEA, code of conduct, confidentiality, complaints handling and safe engagement with vulnerable populations. Trained enumerators will also receive hands-on training on KoboCollect, including questionnaire administration, informed consent, digital data entry, data quality checks, data submission and secure handling of beneficiary information. Practical exercises and mock interviews will be conducted to assess participants' readiness, while the M&E team will provide supervision and technical support during field data collection.
- 3. Unconditional Cash Assistance (Month 1, Weeks 3–4):** CCN will provide a one-off unconditional cash transfer of ₦135,576 to each of the 250 verified households, totalling ₦33,894,000. The accounts team will oversee disbursement, beneficiary confirmation, payment reconciliation and financial documentation.
- 4. Procurement and Distribution of NFIs (Month 1, Week 4–Month 2, Week 1):** CCN will procure essential household non-food items through vetted local vendors, following transparent procurement and quality-control procedures, and distribute the approved assistance packages to the 250 verified households.
- 5. Integrated WASH, PSS and Protection Services (Weeks 4):** CCN's Peacebuilding and Trauma Healing Centre in Jos, in collaboration with local partners, will provide targeted psychosocial support to 250 flood-affected individuals. Sessions will integrate hygiene promotion, safe water handling, sanitation awareness, SGBV sensitisation and information on available protection services.
- 6. Accountability and Feedback Mechanisms (Throughout Both Months):** CCN will establish a complaints and feedback desk during distributions and publicise a designated hotline through community meetings and beneficiary communication. Trained personnel will confidentially document, review and respond to complaints, including concerns about exclusion, staff misconduct, fraud or exploitation, without fear of retaliation.
- 7. Safeguarding and Referral Services (Throughout Both Months):** CCN will apply safeguarding and confidentiality procedures and maintain referral links with verified health facilities, specialised psychosocial service providers, GBV response organisations and relevant protection agencies that CCN must have establish relationship at the entry engagement. Referrals will be handled sensitively, with informed consent and survivor-centred approaches, while urgent cases will be prioritised.
- 8. Post-Distribution Monitoring and Final Reporting (Month 3; week 2):** CCN's M&E team will conduct structured post-distribution monitoring to assess assistance utilisation, cash transfer effectiveness, safety, accessibility and beneficiary satisfaction. Findings, feedback, challenges and lessons learned will inform corrective actions and the final report to the donor.

**3. CHS Commitment 6. How are you co-ordinating and with whom?** *Coordination ensures complementarity of interventions within forum members and other humanitarian actors to maximise the use of our resources and will address all unmet needs*

CCN will coordinate with ACT Alliance Nigeria Forum members, CCN member churches, relevant government agencies, community-based organisations and other humanitarian actors to ensure a timely, inclusive and well-coordinated response to the flooding emergency in Obio/Akpor and Oyigbo LGAs of Rivers State.

#### **CCN Member Churches and Community Structures:**

CCN will work with its member churches and congregations, including Anglican, Methodist, Baptist, Presbyterian and other affiliated denominations within the affected communities, subject to confirmation of their local presence and availability. These churches will support safe community entry, mobilisation, dissemination of accurate information, identification of vulnerable households, referrals and feedback collection. Their involvement will strengthen community trust and access while ensuring that beneficiary selection is based strictly on humanitarian needs, irrespective of religious affiliation. Church representatives will not independently determine beneficiary eligibility or access confidential beneficiary records without authorisation.

#### **Government Agencies:**

CCN will coordinate with the Rivers State Emergency Management Agency (RSEMA), the relevant departments of Obio/Akpor and Oyigbo LGAs, and other appropriate authorities to verify the scale of needs, identify assistance already provided, facilitate access and align the intervention with government response priorities. Security agencies will be consulted when necessary to assess access and staff safety.

#### **Humanitarian and Local Organisations:**

CCN will engage ACT Alliance Nigeria Forum members, relevant UN agencies, local civil society organisations, community-based organisations, women's groups, youth associations and disability representatives, where present and available. Coordination will support information sharing, identification of service gaps, referrals and avoidance of duplication.

#### **Coordination and Accountability Mechanisms:**

CCN will participate in relevant coordination meetings, undertake joint assessments where feasible, and share appropriate non-sensitive information with authorised stakeholders. Community feedback and complaints channels will enable affected households to raise concerns and influence implementation. Personal information will be handled confidentially, and referrals will be made with informed consent. Regular monitoring and coordination with community structures will help CCN identify emerging needs, address access constraints and ensure that assistance is delivered safely, impartially and accountably.

**4. CHS Commitment 3, 9. Where are you planning to procure your goods or services? Please tick boxes that apply.** *Goods and services procured locally supports and revitalises economic activity either as livelihood for people or income for small businesses.*

|                                      |                                     |            |                          |                                      |                          |                 |                          |
|--------------------------------------|-------------------------------------|------------|--------------------------|--------------------------------------|--------------------------|-----------------|--------------------------|
| Locally or within the affected areas | <input checked="" type="checkbox"/> | Nationally | <input type="checkbox"/> | Regionally or neighbouring countries | <input type="checkbox"/> | Internationally | <input type="checkbox"/> |
|--------------------------------------|-------------------------------------|------------|--------------------------|--------------------------------------|--------------------------|-----------------|--------------------------|

Do you have a procurement policy? What factors did you consider when you made this decision?

CCN has a Procurement Policy that is carefully crafted to guide the procurement process of project materials to ensure transparency, efficiency, compliance, and accountability of resources. When a procurement process is being done, the following factors are considered:

Value for money - CCN strives to purchase the best project materials balancing the cost considerations with quality and suitability to the needs.

Transparency and accountability - as guided by the policy, in all procurement processes clear procedures are adhered to in request for quotation, soliciting for tenders, awarding of contracts with procedures in place to prevent conflicts of interests.

CCN complies to government and donor requirements in all its procurement processes.

## **2.3 Description of Target Population**

**1. CHS Commitment 1, 9. How do you calculate the participants of this project?** *For example, food and hygiene kits given to 2500 families, and 1 family = x beneficiaries.*

CCN will target 250 flood-affected households (approximately 1,500 individuals: 500 males and 1,000 females), based on an average of six persons per household. Additionally, 250 individuals (100 males and 150 females) will receive hygiene awareness, water-treatment support and psychosocial counselling.

Before distribution, CCN will cross-check beneficiary lists with government cash transfer records, including the reported ₦200,000 assistance, and available humanitarian agency records. Household verification will identify eligible families with unmet needs. Households confirmed to have received the government cash transfer will be excluded from CCN's cash assistance, while vulnerable households not previously assisted will be prioritised using transparent criteria. Final beneficiary lists will be validated before payment to minimise duplication and ensure equitable assistance. NuTVal will guide the nutritional basis of cash assistance, while Sphere standards will inform WASH and hygiene item selection. Below is the classification:

| S/N | Beneficiary category/profile                                           | Direct beneficiaries: Obio/Akpor | Direct beneficiaries: Oyiabo | Total direct beneficiaries | Indirect beneficiaries: Obio/Akpor | Indirect beneficiaries: Oyiabo | Total indirect beneficiaries |
|-----|------------------------------------------------------------------------|----------------------------------|------------------------------|----------------------------|------------------------------------|--------------------------------|------------------------------|
| A   | DIRECT BENEFICIARIES: AGE AND PROFILE                                  |                                  |                              |                            |                                    |                                |                              |
| 1   | Total direct beneficiaries                                             | 150                              | 100                          | 250                        | 1000                               | 500                            | 1500                         |
| 2   | Women (18–59 years)                                                    | 90                               | 60                           | 150                        | 300                                | 100                            | 400                          |
| 3   | Men (18–59 years)                                                      | 45                               | 30                           | 75                         | 180                                | 120                            | 300                          |
| 4   | Young people (18–24 years), included within the adult categories above | 15                               | 10                           | 25                         | 150                                | 100                            | 250                          |
| 5   | Older persons (60 years and above)                                     | 9                                | 6                            | 15                         | 70                                 | 50                             | 120                          |
| 6   | Persons with disabilities                                              | 12                               | 8                            | 20                         | 30                                 | 20                             | 50                           |
| 7   | Female-headed households represented among direct beneficiaries        | 42                               | 28                           | 70                         | 230                                | 150                            | 380                          |

| S/N | Area of assistance                | Direct beneficiaries (households) | Average persons per household | Total individuals benefiting |
|-----|-----------------------------------|-----------------------------------|-------------------------------|------------------------------|
| 1   | Unconditional Cash Transfer (UCT) | 250                               | 6                             | 1,500                        |
| 2   | NFI/WASH Items                    | 250                               | 6                             | 1,500                        |
| 3   | Psychosocial Support (PSS)        | 250                               | 0                             | 250                          |

**3. CHS Commitment 4. Explain how the target population is involved in the planning of your proposed intervention? How will they be involved in the implementation and the rest of the project cycle?**

CCN will adopt an inclusive, participatory and accountable approach to ensure that the needs and priorities of women, female-headed households, pregnant and lactating women, children, older people, persons with disabilities (PWDs), displaced families and low-income informal earners are reflected throughout the humanitarian response in Obio/Akpor and Oyigbo LGAs.

**Identification of Needs:** CCN staff and trained community volunteers will consult affected households through brief household assessments, targeted discussions with women and other at-risk groups, and key informant interviews with community representatives. Particular attention will be given to protection risks, food insecurity, WASH needs, shelter conditions, accessibility barriers and psychosocial distress. Where necessary, consultations will be conducted privately and in accessible formats to enable women, persons with disabilities and other marginalized groups to express their needs safely and freely.

**Validation of Beneficiary Lists:** Proposed beneficiary lists will be verified through household-level checks and consultations with community representatives, including women leaders, disability representatives and other trusted local structures. Selection will be based on transparent vulnerability criteria, including flood-related displacement, loss of shelter and livelihoods, disability, age-related limitations, pregnancy or lactation, and female-headed household status. Community validation will help identify excluded households, minimize duplication and reduce favouritism, while protecting personal information and ensuring that participation does not expose individuals to stigma or protection risks.

**Selection of Accessible Distribution Arrangements:** Women, older people, persons with disabilities and other at-risk groups will be consulted on suitable distribution locations, dates, times and procedures. CCN will prioritize safe, accessible locations close to affected communities, provide assistance to people with mobility limitations where required, and consider priority queuing or assisted collection for those unable to wait or travel independently. Distribution arrangements for cash transfers and NFI/WASH items will be designed to protect privacy, dignity and safety, with appropriate information provided on entitlements and collection procedures. Alternative arrangements, including authorized collection or home delivery where feasible, will be considered for individuals unable to access distribution points.

**Feedback, Complaints and Accountability:** CCN will establish accessible and confidential feedback and complaints channels, including direct engagement with project staff, designated complaints focal persons and telephone-based reporting where feasible. Beneficiaries will be informed of their rights, assistance entitlements, available reporting channels and protection against exploitation, abuse and discrimination. Women, PWDs, older people and other at-risk groups will be encouraged to provide feedback on the relevance, fairness, safety and accessibility of assistance. Complaints involving sexual exploitation, abuse or other safeguarding concerns will be handled confidentially and referred through established safeguarding and referral procedures, with informed consent and appropriate protection measures. Feedback will be documented, reviewed and used to make timely adjustments to implementation.

## 2.4 Expected Results

**1. What will this project's success look like based on your time frame?** *Please write your activities milestones including dates.*

By the end of the three-month implementation period, CCN will have provided timely, accountable and inclusive emergency assistance to 250 verified flood-affected households, comprising approximately 1,500 individuals, across Obio/Akpor and Oyigbo LGAs of Rivers State. The response will prioritize households experiencing severe vulnerability due to displacement, loss of shelter and livelihoods, disability, age-related limitations, pregnancy or lactation, and other protection concerns.

*The expected results and milestones are as follows:*

- 1. Verified and targeted beneficiaries:** Within Month 1, CCN will identify and verify 250 eligible households using transparent vulnerability criteria, ensuring the inclusion of women, female-headed households, older people, persons with disabilities and other at-risk groups. Beneficiary lists will be validated to minimize duplication and ensure equitable access to assistance.
- 2. Unconditional Cash Transfers (UCT):** By the end of Month 2, all 250 verified households will receive an unconditional cash transfer of ₦107,880 per household, enabling them to address their priority needs, including food, essential household supplies and other urgent expenditures. The total planned cash transfer budget will be ₦26,970,000 for 250 households, subject to the approved project budget and implementation arrangements.
- 3. Non-Food Items (NFI) and WASH support:** By the end of Month 2, targeted households will receive the approved NFI/WASH assistance retained in the project design. This support will help address essential household needs, improve hygiene practices, promote safe water handling and reduce exposure to waterborne diseases. Distribution and awareness activities will be conducted in accessible and dignified ways.
- 4. Mental Health and Psychosocial Support (MHPSS):** Throughout the three-month implementation period, CCN will deliver the psychosocial support activities covered by the approved budget, focusing on helping affected individuals manage distress associated with displacement, loss of livelihoods and disruption of normal life. Participants requiring additional support will be referred to appropriate services through established referral pathways, subject to availability and informed consent.
- 5. Accountability, safeguarding and protection:** Throughout implementation, CCN will maintain accessible feedback and complaints mechanisms, communicate beneficiary entitlements, promote protection from sexual exploitation and abuse, and facilitate appropriate referrals for individuals with identified protection concerns. Feedback received will inform corrective actions and improve the quality and accessibility of assistance.
- 6. Monitoring and project close-out:** By the end of Month 3, CCN will complete post-distribution monitoring, review beneficiary feedback, verify assistance delivered against approved targets, document results and lessons learned, and submit the required project report to the donor.

**2. What are the factors that may stop you from achieving the targets of this project? How will you manage them?**

CCN will implement a proactive risk management approach throughout the three-month response in Obio/Akpor and Oyigbo LGAs of Rivers State to ensure the safe, timely, transparent and accountable delivery of assistance to 250 verified flood-affected households. The following measures will address key operational, financial, protection and accountability risks.

**1. Market Price Fluctuations:** Before cash transfers, CCN will conduct a market assessment to determine the availability and affordability of essential commodities and assess whether local markets can meet increased demand. Following the assessment, the team will review the findings against the planned unconditional cash transfer (UCT) of ₦135,576 per household and confirm whether the transfer value remains adequate. Where significant price changes are identified, CCN will document the implications, consult the donor and seek approval for any necessary adjustments before implementation. Markets will be monitored throughout the response to identify emerging shortages or price increases.

**2. Unsafe Access and Insecurity:** CCN will assess access conditions before field visits and distributions, coordinating with relevant local authorities, community leaders and humanitarian actors. Activities will proceed only when minimum safety conditions are met. Where roads are flooded, insecurity increases or distribution locations become inaccessible, CCN will postpone activities, identify safer alternative locations or adjust delivery arrangements. Home-based or assisted delivery will be considered for highly vulnerable households where feasible and safe.

**3. Exclusion and Targeting Errors:** CCN will use transparent vulnerability criteria and household-level verification to identify eligible beneficiaries. Community representatives, women leaders and disability representatives will support validation while protecting confidentiality and minimizing undue influence. A confidential complaints mechanism will allow excluded households to request a review. CCN will investigate reported errors and make corrections before finalizing distributions, subject to eligibility and available resources.

**4. Fraud, Diversion and Financial Misconduct:** CCN will apply segregation of duties, authorization controls, documented beneficiary lists and independent reconciliation of payment records. Staff and volunteers will be sensitized on the code of conduct, anti-fraud requirements and conflict-of-interest declarations. Beneficiaries will be informed that assistance is free and that no staff member or intermediary is authorized to demand payment, favours or deductions. Suspected fraud will be documented and escalated through established internal reporting and investigation procedures, with appropriate corrective action.

**5. Data Protection and Confidentiality:** CCN will collect only the personal information necessary for registration, eligibility verification, payment and monitoring. Access to beneficiary records will be restricted to authorized personnel, with secure storage, password protection and controlled sharing. Information provided to FSPs will be limited to what is required to complete payments and shared through secure channels. Photographs, personal stories and other identifiable information will only be collected or used with appropriate informed consent. Suspected data breaches will be reported promptly through CCN's established procedures, investigated and addressed to prevent further disclosure.

**6. Safeguarding and Protection Risks:** All project staff, volunteers and relevant service providers will receive sensitization on safeguarding, prevention of sexual exploitation and abuse (PSEA), confidentiality, respectful

## 2.5 Monitoring, Accountability & Learning

**1. CHS Commitment 7. Describe how you will monitor the project. What monitoring tools and process will you use? How will you gather lessons from the project?**

CCN will monitor the three-month flood response in line with CHS Commitment 7 to ensure that assistance is delivered safely, transparently, accountably and in response to the needs of affected households. The M&E team will use KoboToolbox/KoboCollect and standard monitoring tools to track implementation, verify cash transfers, monitor market prices, assess beneficiary satisfaction and document lessons learned.

**1. Routine Monitoring and Beneficiary Verification:** During Month 1, the M&E team, working with project staff, will use beneficiary registration and verification forms, vulnerability assessment forms and household lists to confirm eligibility, prevent duplication and collect sex-, age- and disability-disaggregated data. Distribution registers, field observation checklists and activity monitoring forms will be used throughout implementation to track assistance provided, including unconditional cash transfers, NFI/WASH items and psychosocial support.

**2. Market Monitoring and Cash Receipt Verification:** Before cash transfers and during implementation, the project team will monitor prices and availability of essential food and non-food items in targeted communities using market monitoring checklists. The M&E team will compare prevailing prices against the approved transfer value of ₦107,880 per household to assess whether the assistance remains appropriate. CCN will use its existing standard payment platform to process transfers and will not engage or contract an external payment service provider. Payment records and transaction reports will be reconciled with the verified beneficiary register. The M&E team will independently confirm receipt with beneficiaries through household follow-up interviews and/or telephone verification, documenting successful, failed or disputed transactions and following up on discrepancies.

**3. Post-Distribution Monitoring (PDM):** During Month 3, the M&E team will conduct household interviews with a representative sample of assisted households using a structured KoboCollect questionnaire. The assessment will examine whether beneficiaries received the full transfer, the timeliness and accessibility of assistance, use of cash, changes in essential commodity prices, satisfaction, safety, inclusion, remaining needs and any unintended effects. Findings will be disaggregated by sex, age and disability where appropriate and used to identify gaps requiring corrective action.

**4. Feedback and Complaints Analysis:** Throughout the three months, CCN will maintain a feedback and complaints desk during distributions and provide a designated hotline. Feedback forms and a complaints register will capture issues raised, actions taken and resolution status. The project coordinator and M&E team will review feedback regularly to identify recurring concerns and trends, ensure timely responses and adapt implementation where necessary. Complaints involving safeguarding or protection concerns will be handled confidentially and referred through established procedures.

**5. Monitoring Reviews and Corrective Action:** The project coordinator and M&E team will review monitoring findings at least monthly, comparing actual progress with approved targets and the implementation schedule. They will examine beneficiary verification results, payment reconciliation records, market monitoring data, distribution records and feedback trends. Corrective actions will be assigned to responsible staff and followed up to ensure identified gaps are addressed.

**6. Lessons Learned and Final Reporting:** CCN will draw lessons from previous flood responses, particularly regarding beneficiary targeting, cash assistance adequacy, payment verification, market fluctuations, inclusion, community feedback and timely delivery. During Month 3, staff reflection meetings, PDM findings, beneficiary feedback and field observations will inform an end-of-project review. Lessons, good practices, challenges and recommendations will be documented in the final report to improve future humanitarian responses.

**2. CHS Commitment 8. Does your organisation have a Code of Conduct? Have all staff and volunteers signed the Code of Conduct?** *We may ask you to submit copies of the signed Code of Conduct. You can use ACT Alliance's Code of Conduct if your organisation does not have one.*

Yes, CCN has a Code of Conduct guiding the behaviour and professional responsibilities of its staff and volunteers. All project staff and volunteers will be required to sign the Code of Conduct before commencing activities and will receive orientation on safeguarding and Prevention of Sexual Exploitation and Abuse (PSEA). CCN will provide confidential reporting channels, including designated safeguarding focal persons and the complaints mechanism, to enable staff and volunteers to report misconduct safely without fear of retaliation. Sensitive complaints will be handled confidentially, documented securely and referred through established safeguarding and organisational procedures to ensure appropriate follow-up and protection of affected persons.

**3. How will you ensure you and all stakeholders will be accountable to the affected population? How will you share information? How will you collect and use feedback and complaints? CHS 4 and 5**

☐

CCN will ensure accountability to affected populations in line with CHS Commitments 4 and 5 by promoting participation, transparency, inclusion and responsiveness throughout the three-month flood response. The Project Officer and M&E team will share information on beneficiary selection criteria, assistance packages, distribution schedules and beneficiary rights through community leaders, sensitisation sessions and direct engagement.

Feedback and complaints will be received through designated focal person, a complaints desk and a dedicated telephone contact, ensuring accessible and confidential reporting for beneficiaries, staff and volunteers. The Project Officer will oversee feedback management and follow-up, while the M&E team will document, analyse and track complaints to ensure timely resolution. Sensitive safeguarding, PSEA and SGBV complaints will be handled confidentially by designated safeguarding focal persons and referred through established protection pathways, with informed consent and appropriate confidentiality safeguards. CCN will prohibit retaliation against complainants and communicate actions taken in response to feedback to affected communities, strengthening trust and accountability throughout implementation.



## Rapid Response Fund

### Consolidated Budget and Financial Report

Project Code RRF 29/2026  
Project Name Nigeria floods in Rivers State

Budget Exchange rate (local currency to 1 USD) 0.000750880

Exchange rate for revised budget (local currency to 1 USD)

Please use exchange rate from this site: <http://www.floatrates.com/historical-exchange->

|                |                                                 | Approved Budget |          |          |              | Reported Expenses |          |          |                   | Unspent Amount | Burn Rate |
|----------------|-------------------------------------------------|-----------------|----------|----------|--------------|-------------------|----------|----------|-------------------|----------------|-----------|
|                |                                                 | Member 1        | Member 2 | Member 3 | Total Budget | Member 1          | Member 2 | Member 3 | Total Expenditure |                |           |
| 1              | Total Project Staff Costs                       | 2'102           | -        | -        | 2'102        | -                 | -        | -        | -                 | 2'102          | 0%        |
| 2              | Project Activities                              | 35'607          | -        | -        | 35'607       | -                 | -        | -        | -                 | 35'607         | 0%        |
| 2.1            | Cash/Vouchers                                   | 25'450          | -        | -        | 25'450       | -                 | -        | -        | -                 | 25'450         | 0%        |
| 2.2            | Food/Nutrition                                  | -               | -        | -        | -            | -                 | -        | -        | -                 | -              | 0%        |
| 2.3            | Household items                                 | 4'280           | -        | -        | 4'280        | -                 | -        | -        | -                 | 4'280          | 0%        |
| 2.4            | Water, Sanitation, and Hygiene (WASH)           | 2'836           | -        | -        | 2'836        | -                 | -        | -        | -                 | 2'836          | 0%        |
| 2.5            | Shelter                                         | -               | -        | -        | -            | -                 | -        | -        | -                 | -              | 0%        |
| 2.6            | Disaster Risk Reduction (Max 10% of the budget) | -               | -        | -        | -            | -                 | -        | -        | -                 | -              | 0%        |
| 2.7            | Mental Health and Psychosocial Support          | 3'041           | -        | -        | 3'041        | -                 | -        | -        | -                 | 3'041          | 0%        |
| 2.8            |                                                 | -               | -        | -        | -            | -                 | -        | -        | -                 | -              | 0%        |
| 2.9            |                                                 | -               | -        | -        | -            | -                 | -        | -        | -                 | -              | 0%        |
| 2.10           |                                                 | -               | -        | -        | -            | -                 | -        | -        | -                 | -              | 0%        |
| 3              | Project Implementation                          | 683             | -        | -        | 683          | -                 | -        | -        | -                 | 683            | 0%        |
| 4              | Quality and Accountability                      | 1'551           | -        | -        | 1'551        | -                 | -        | -        | -                 | 1'551          | 0%        |
| 5              | Logistics                                       | 5'213           | -        | -        | 5'213        | -                 | -        | -        | -                 | 5'213          | 0%        |
| 6              | Assets and Equipment                            | 297             | -        | -        | 297          | -                 | -        | -        | -                 | 297            | 0%        |
| Direct Costs   |                                                 | 45'455          | -        | -        | 45'455       | -                 | -        | -        | -                 | 45'455         | 0%        |
| Overhead Costs |                                                 | 4'545           | -        | -        | 4'545        | -                 | -        | -        | -                 | 4'545          | 0%        |
| Total Budget   |                                                 | 50'000          | -        | -        | 50'000       | -                 | -        | -        | -                 | 50'000         | 0%        |

| Requesting Member Bank Details                                                                                                                                                         |                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| ACT member organisation name                                                                                                                                                           | Christian Council of Nigeria                                                      |
| Office Address*                                                                                                                                                                        | No: 24 Duala Street, Wuse Zone 5, Abuja<br>139, Ogunlana Drive, Surulere - Lagos. |
| Finance Contact 1 - name and email                                                                                                                                                     | Patrick M. Molshakat<br>pmmolshakat@gmail.com                                     |
| Finance Contact 2 - name and email                                                                                                                                                     | Amogo Mary Ekpe<br>amogomary@gmail.com                                            |
| Primary contact name and email                                                                                                                                                         | Evans Onyemara<br>ccofnig.2010@yahoo.com                                          |
| Bank details                                                                                                                                                                           |                                                                                   |
| Registered name of the organisation (as registered in the bank account)                                                                                                                | Christian Council of Nigeria                                                      |
| Office Address (as registered in the bank account)                                                                                                                                     | 139, Ogunlana Drive,<br>Surulere - Lagos.                                         |
| Bank Name                                                                                                                                                                              | First Bank                                                                        |
| Bank address*                                                                                                                                                                          | Niger House, Marina, Lagos                                                        |
| Account number or IBAN                                                                                                                                                                 | 2012937246                                                                        |
| Account name                                                                                                                                                                           | Christian Council of Nigeria                                                      |
| Account currency                                                                                                                                                                       | USD                                                                               |
| Bank BIC/Swift Code                                                                                                                                                                    | FBNINGLA                                                                          |
| Intermediary bank (if you have it)                                                                                                                                                     |                                                                                   |
| Correspondent Bank (if you have it)                                                                                                                                                    |                                                                                   |
| Please explain if the organisation name registered in the bank is not the same as the name of your organisation                                                                        |                                                                                   |
| <b>Please note :</b> Office Address* and Bank address*, including: Street, Name Building, Number District/Area, City, State/Province (if applicable), Postal Code/ZIP Code and Country |                                                                                   |