



Rapid Response Fund

Approval

Project Code
Project Name

The ACT Secretariat has approved the use of **USD 60,000** from its Global Rapid Response Fund (GRRF26).

Reporting Deadlines	
SitRep (<i>one month after approval</i>)	1 Nov 2026
Final Reports (narrative and financial)	1 Feb 2027
Audit Report (<i>for projects >USD50,000</i>)	1 Mar 2027

For further information please contact:

Approved By the RRF review Panel
On October 1st, 2026

actalliance

Rapid Response Fund

Project Proposal

Do you have an EPRP	YES
When was the last update?	
Assessment for this response?	YES

Please submit this form to the Humanitarian Coordinators in your region

Date submitted to ACT Secretariat

29 Sept 2026

Section 1 Project Data

Project Information

Project Name	School fire
Project Code	RRF 27/2026
Country Forum	DRC Forum
ACT Requesting Member (if there are more than one member, please use ALT+<Enter> to add another member)	Evangelical Lutheran Church in Congo
Name of person leading the project	Paul Mulolwa Muzalia
Job Title	Coordinator and focal point
Email	palmulos@gmail.com
Location(s) of project (city / province)	Bukavu Eastern DRC
Project start date (dd/mm/yyyy)	1 Oct 2026
Project end date (dd/mm/yyyy)	31 Dec 2026

Which sectors your response activities most relate to

(please indicate number of planned beneficiaries per organisation in each sector where you plan to give assistance)

Sectors	Member 1 (please write the name of your organisation)		Member 2 (please write the name of your organisation)		Member 3 (please write the name of your organisation)	
	Male	Female	Male	Female	Male	Female
Cash/ Vouchers						
Food						
Health						
Household items	799	1001				
Livelihood						
Psychosocial	45	55				
Shelter						
WASH						

Section 2 Project Description

2.1 Context

1. CHS Commitment 1. Summarize the crisis event and how it is likely to develop over the duration of the project (extend rows 43, 44 and 45 if more space is needed)

Around 8:00 AM on Thursday, in Funu B / Cimpunda neighborhood, Kadutu commune extending to Bagira. Avenues Kasheke, Lugulu, Maendeleo and Elila.

The fire started in a residential house and spread extremely fast due to densely packed wooden houses. The education authorities report says it broke out simultaneously in 3 spots about 500m apart. Official cause still unknown, resident's suspect criminal origin.

Two neighboring primary schools holding classes at the time:

Complexe Scolaire Furaha and Complexe Scolaire Ujamaa

Panic caused a stampede in a narrow exit. According to the provincial education report, some children died from asphyxiation, others were trampled while trying to escape

27 pupils dead, 27 bodies at Bukavu Provincial General Referral Hospital morgue, 2 at Bukavu University, Clinics. all the children were buried in 14th Septembre 2026.

25 pupils injured, 15 received at Kadutu Hospital including 4 unstable cases, 10 at Bukavu General Hospital.

- UNICEF reports break down 19 girls and 8 boys among the dead, with at least 700 houses destroyed in that week alone in Bukavu.

- Local administration under AFC/M23 (which has controlled Bukavu since February 2025) gave the number of 29 dead, 29 injured with 21 in intensive care.

2. CHS Commitment 1,2,3,4. Explain the impact of the crisis specific to the people you want to help. Why did you choose to give aid to them and what makes them vulnerable?

It affected the town of Bukavu and had been reported in international, national and local media.

Human and family impact.

At least 27 children less than 10 years old died, UNICEF confirmed 25 children injured.

Housing and community displacement

Between 300 and 500 wooden homes burned, plus a clinic. At least 80 houses burned affecting 96 households, and 16 more demolished to create a firebreak. The area is densely built with wooden plank houses on hillsides, so fire spread very fast

Education interrupted

Two schools completely destroyed. Both were built of wooden planks. Hundreds of students now without classrooms in a city already under strain since M23 took control in February 2025

Health system under pressure.

- Clinics overwhelmed - Nyamulagira BDOM health centre struggled to count casualties because so many arrived in uniform.

This comes while eastern DRC is also dealing with other crises and limited firefighting equipment and illegal electricity connections that make fires frequent

3. CHS Commitment 9. Explain the availability of funding each of your organisation can access for this crisis.

Evangelical Lutheran Church in Congo, a member of ACT DRC Forum plans to access RRF funds to support this response and does not have other

alternative funding to respond to this crisis in order to assist the victims of fire.

2.2 Activity Summary

1. CHS Commitment 1, 2, 4. Explain your proposed project and why you have selected this particular response to the crisis and the length of time needed to respond. If multiple members are responding, please explain the role of each member in the coordinated response as indicated in your EPRP Contingency Plan.

EELCo plan to assist 300 most vulnerable households who have been lost their houses in fire with NFI.

Aside from that , 100 Children victims of fire with psychosocial support.

1. **NFI:** Due to the current situation of Bukavu, with bandits and war around the city, Cash assistance is exposing the people to the violence. That is why EELCO plan to support people with NFI: blankets, sleeping matless, jerican, kitchen sets, soaps,buckets, hygen kits according to NFI Cluster standards, while having the assessment the vulnerables insisted saying that they have lost everything and need to be assisted house belongings.

2.**Psychosocial Support (PSS):** UNICEF, and as recommended by actalliance panel that affected persons receive psychosocial support. In this project, EELCO will provide PSS to children who are dealing with trauma especially those who have experienced loss of their colleagues.Counciling activities and games will be organized on their benefits with the specialist monitors accompanied their teachers.

2. CHS Commitment 2. Explain how you will start your activities promptly. *Project implementation should start within two weeks. The project should be a maximum of 6 months.*

To ensure that activities will begin promptly, EELCO are already in contact with NFI kits providers to make arrangements for the process of belongings providing as soon as the proposal is approved.

In addition, EELCo have started to conduct internal weekly planning meetings and referring to their EPRP for guidance.

During the meetings the project staff have been updating each other on the situation as it evolves and updating each other on the condition of the vulnerable population.

EELCo has also begun to develop tools and resources for the identification and registration of beneficiaries.

EELCo has begun engaging with community leaders to develop a selection criteria to identify the most vulnerable persons.

3. CHS Commitment 6. How are you co-ordinating and with whom? *Coordination ensures complementarity of interventions within forum members and other humanitarian actors to maximise the use of our resources and will address all unmet needs*

EELCO is coordinating with ACT DRC Forum based in Bukavu in the province of South Kivu. EELCo is working with other profit organizations on ground to ensure the project beneficiaries are supported in NFI and Psycho social support to selected beneficiaries. EELCo is also working with nonprofit organizations to ensure selected beneficiaries are not registered/targeted by other organizations. The staff of EELCO will continue to participate in inter-agency meetings by UNOCHA and other sector clusters.

coordination meetings and work with all stakeholders to complement its interventions and refer unmet needs to other organizations.

4. CHS Commitment 3, 9. Where are you planning to procure your goods or services? Please tick boxes that apply. *Goods and services procured locally supports and revitalises economic activity either as livelihood for people or income for small businesses.*

Locally or within the affected areas	☒	Nationally	☐	Regionally or neighbouring countries	☐	Internationally	☐
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Do you have a procurement policy? What factors did you consider when you made this decision?

EELCO has a procurement policy. The basis of the policy is to ensure the supply of quality products at competitive prices guaranteeing transparency and accountability.

Another aspect that would be taken into account is the delivery time, because it is an emergency intervention, a fast delivery and it is important that all the suppliers selected within the framework of this project adhere to international standards.

A supplier selection committee (non-food items) will be set up to draw up calls for tenders, receive applications, examine suppliers, select the best bidders and formulate purchase orders, signature of delivery contracts, .

2.3 Description of Target Population

1. CHS Commitment 1, 9. How do you calculate the participants of this project? *For example, food and hygiene kits given to 2500 families, and 1 family = x beneficiaries.*

The average of 6 persons per households in family is the calculation done on the basis of DRC reality and according to the standards.

The Neighbourhoods targeted by this project are FUNU MUSALA, BUHOLO KASHA in KADUTU Comune Bukavu. The Beneficiaries of the non food items are not the same of those who will be supported in the psycho social

Non food items= 300HH X 6 persons =1800 persons

Psychosocial Support = 100 Children students accompanied with their 4 teachers. Two teachers per school for the two schools that took fire.

3. CHS Commitment 4. Explain how the target population is involved in the planning of your proposed intervention? How will they be involved in the implementation and the rest of the project cycle?

- During needs assessments September 12-12,14 2026), the EELCO team was in direct contact with the affected populations through focus group discussions and key informants interviews. Staff members had an opportunity to listen carefully to the requests and expression of the urgent needs of affected beneficiaries on how they would like to be supported in the project.

- In addition to information collected by beneficiaries, authorities and key informants from community leaders were also contacted to triangulate the information collected from the affected persons in the community. Humanitarian Affairs. In addition representatives from the affected beneficiaries were also part of those consulted.

Focus group discussions and interviews were conducted among the affected population by talking to community committees and leaders of the affected. These discussions were also including topics on how best the proposed program should be designed

- During project implementation, beneficiaries identified persons among the affected/selected population that will be called upon to monitor the project assistance in line with staff from EELCo during and after the project implementation period.

2.4 Expected Results

1. What will this project's success look like based on your time frame? *Please write your activities milestones including dates.*

The project duration will be three months with majority of the activities beginning within the first and the second month.

- Psycho social support during the first and the second month
- NFI support will be provided during the second and third month
- The monitoring and audit will be done in the third month.

2. What are the factors that may stop you from achieving the targets of this project? How will you manage them?

- a participatory community approach will be used to identify which beneficiaries will qualify for this project who are not in other projects in order to avoid beneficiaries registered duplication.
Approach will be open and transparent and will be done during village community meetings.
- To prevent disorderly distribution, A safe place will be selected in order to ensure the distribution activity be done safely with no trouble of bandits or other persons.
- To prevent the wrong person to receive assistance , a verification exercise will be conducted to those beneficiaries whose details are unclear to ensure that the NFI kits are received by the intended beneficiary.
- Partnerships with key stakeholders including security personnel will be key and they will be invited during distribution to ensure that representation from government and non government stakeholders is supporting the distribution and to ensure that the correct beneficiaries match the selected criteria and there is no double registration.

2.5 Monitoring, Accountability & Learning

1. CHS Commitment 7. Describe how you will monitor the project. What monitoring tools and process will you use? How will you gather lessons from the project?

- EELCO will assign staff to the project who will monitor project activities in the program and report to project coordination.
- EELCO will assign project staff who will be responsible for monitoring activities carried out in the field.
- EELCO will be responsible for sharing situation reports (Sitrep) with the ACT regional office in Nairobi;
 - He will be responsible for compiling data on the project through monthly, financial and final reports and transmitting them to whom it may concern (following their monitoring plan).
 - The assigned monitoring staff will ensure that project implementation follows mechanisms and procedures of ACT Alliance in terms of CHS/SPHERE and that each activity is implemented by the project is closely monitored according to the budget.
 - Copies of the reports will be kept in the coordination office to be shared with other members of the ACT/DRC Forum.
 - EELCO retains and files distribution sheets and minutes to serve as project files for audit at the end of the project.
 - The case studies will be conducted to share success and stories of change.
 - The selection of suppliers will assess the availability, quality of products ordered by the project, collect pro forma invoices for analysis and evaluation for responsible decision-making. And all this documentation will be kept at the coordination for archive
 - Photography, documentation and reporting will be done highlighting the entire distribution process.
 - Complaints and comments from direct and indirect beneficiaries will be collected after distribution as part of accountability.

2. CHS Commitment 8. Does your organisation have a Code of Conduct? Have all staff and volunteers signed the Code of Conduct? *We may ask you to submit copies of the signed Code of Conduct. You can use ACT Alliance's Code of Conduct if your organisation does not have one.*

EELCO has adapted ACT Alliance code of conduct. All staff have signed it and comply with it. If there will be any new employees are recruited, they will be oriented and asked to sign as well the code of conduct policy.

3. How will you ensure you and all stakeholders will be accountable to the affected population. How will you share information. How will you collect and use feedback and complaints? CHS 4 and 5

Data for this project was collected in collaboration with the beneficiary representative, local authorities and key informants during the rapid needs assessment on the ground. All stakeholders will be responsible for the proper execution of the project, EELCO will be accountable to the beneficiaries, local authorities and will report to the donor. Government authorities will be kept informed of the launch of response activities in the same way as they were during data collection. Communicable channel, suggestion boxes and phone number will be made available to beneficiaries to express their opinion on the assistance provided but ACT alliance. Meeting will be organized and held with beefier communities to enable them to better participate and ensure control over their assistance.



Rapid Response Fund

Consolidated Budget and Financial Report

Project Code 27/2026
Project Name DRC School fire

Budget Exchange rate (local currency to 1 USD)

Exchange rate for revised budget (local currency to 1 USD)

Please use exchange rate from this site: <http://www.floatrates.com/historical-exchange->

			Approved Budget		Reported Expenses		Unspent Amount	Burn Rate
			Evangelical Lutheran Church in Congo	Total Budget	Evangelical Lutheran Church in Congo	Total Expenditure		
1	Total Project Staff Costs		4'140	4'140	-	-	4'140	0%
2	Project Activities		42'110	42'110	-	-	42'110	0%
2.1	Cash/Vouchers		-	-	-	-	-	0%
2.2	Food/Nutrition		-	-	-	-	-	0%
2.3	Household items		35'700	35'700	-	-	35'700	0%
2.4	Water, Sanitation, and Hygiene (WASH)		-	-	-	-	-	0%
2.5	Shelter		-	-	-	-	-	0%
2.6	Disaster Risk Reduction (Max 10% of the budget)		-	-	-	-	-	0%
2.7	Mental Health and Psychosocial Support		6'410	6'410	-	-	6'410	0%
2.8			-	-	-	-	-	0%
2.9			-	-	-	-	-	0%
2.10			-	-	-	-	-	0%
3	Project Implementation		2'000	2'000	-	-	2'000	0%
4	Quality and Accountability		2'665	2'665	-	-	2'665	0%
5	Logistics		3'630	3'630	-	-	3'630	0%
6	Assets and Equipment		-	-	-	-	-	0%
Direct Costs			54'545	54'545	-	-	54'545	0%
Overhead Costs			5'455	5'455	-	-	5'455	0%
Total Budget			60'000	60'000	-	-	60'000	0%

1	2	3	4	5